To apply to the Langley International Student Program, please follow the steps below.

**Step 1**
- Fill out all areas of the Application Form in English and make sure that it is signed by both the student and a parent.
- Translate and attach your most recent report card and complete transcripts for the previous 2 years of studies.
- Photocopy and attach the picture page of the student’s passport (if available).

**Step 2**
- At this initial stage, please ONLY fax or e-mail the above documents.

  Bitte senden Sie Ihr Anmeldeformular an:
  info@edulingo.de oder Fax: +49 (0)881 927 96 561
  Edulingo Sprachreisen Lydia Kreyer, Admiral-Hipper-Str. 21, 82362 Weilheim

**Step 3**
- We will acknowledge receipt of your application. A “Notification of Acceptance” (NOA) letter will be sent to you by e-mail. Any other applicable forms will be sent to you at this time.
- In order to issue the official “Letter of Acceptance” (LOA) and hold your spot at the school, please pay the “Total Fees” indicated on the NOA letter immediately.
- Payment and bank information are indicated on the NOA Letter.
- Please fax or e-mail a copy of the wire transfer confirmation to our office after the payment has been made.

**Step 4**
- When we receive payment in full, we will issue an official “Letter of Acceptance” (LOA) that is required for Study Permit (Visa) application. We will courier the official documents to you.
- A student information package will be sent to you with the LOA. It will contain information students need to know before and after arrival.

**Step 5**
- Mail the original application documents and transcripts to:

  Bitte senden Sie Ihr Anmeldeformular an:
  info@edulingo.de oder Fax: +49 (0)881 927 96 561
  Edulingo Sprachreisen Lydia Kreyer, Admiral-Hipper-Str. 21, 82362 Weilheim

Forms to be submitted after acceptance:
- Immunization Record (must be translated into English)
- Custodian Declaration (if applicable)
- Custodian Expectation Form (if applicable)
- Immunization Schedule (if applicable)
- Homestay Waiver (if applicable)
2016/17 FEES
All prices are quoted in Canadian Dollars

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount</th>
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<tbody>
<tr>
<td>APPLICATION FEE (NON-REFUNABLE)</td>
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<tr>
<td>TUITION FEE</td>
<td>$ 12,500</td>
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<tr>
<td>MEDICAL INSURANCE</td>
<td>$ 1,000</td>
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<tr>
<td>TOTAL FEE</td>
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ADDITIONAL FEES (if applicable)

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<tr>
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<td>CUSTODIANSHIP FEE *</td>
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<tr>
<td>HOMESTAY FEE</td>
<td>$ 900 per month</td>
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<tr>
<td>HOMESTAY PLACEMENT FEE *</td>
<td>$ 350</td>
</tr>
<tr>
<td>AIRPORT PICK-UP FEE *</td>
<td>$ 150</td>
</tr>
</tbody>
</table>

*Non-refundable unless study permit is not approved

Homestay:

- We expect that international students will live in an approved local homestay arranged by the Langley School District.
- If other homestay arrangements are going to be made, the Langley School District Office must be contacted first. The Langley School District assumes no liability and will require the parents to sign a waiver.
- Homestay arrangements cannot be made for students under the age of 13. A parent must live with students under the age of 13 for the duration of the school year.

REFUND POLICY
All requests must be made in writing

a. Full refund, less application fee ($150), if the Study Permit is not approved by the Canadian Embassy (student must include letter of rejection from the Embassy).

b. Two-thirds (2/3) of $12,500 Tuition, if the student withdraws prior to the commencement of the program. An earlier refund deadline of the 2nd Friday of June is in effect for Langley Fine Arts School and Langley Fundamental School.

c. One-half (1/2) of $12,500 Tuition, if the student withdraws any time between commencement of the program and the end of the first calendar month. An earlier refund deadline of the 2nd Friday of July is in effect for Langley Fine Arts School and Langley Fundamental School.

d. No refund of fees if the student withdraws after the first calendar month of the program.

e. If a student is dismissed from a Langley school, this constitutes dismissal from the entire Langley School District International Student Program. The student is then sent home at the parent’s expense and without a refund.

f. Students receiving Permanent Resident status mid-year (October - June) will not receive a refund.

g. Students who live with their parents and become Permanent Residents after tuition fees have been paid but before September 30th will receive a full refund less an administrative fee of $500. Please contact the District office for further details. An earlier refund deadline of the 2nd Friday of June is in effect for Langley Fine Arts School and Langley Fundamental School.
1. STUDENT INFORMATION

Student's Name:
SURNAME (FAMILY NAME) GIVEN NAME(S) ENGLISH NAME

Student's Birth date: ___________ ___________ ___________ Age: _____ Gender: Male ☐ Female ☐
DAY MONTH YEAR

Place of Birth: _________________________ Height: ___________ Weight: ___________
CITY / PROVINCE COUNTRY

2. PARENT INFORMATION

Name & Contact
Number of Parents: (     )

FATHER'S SURNAME FATHER'S GIVEN NAME FATHER'S CELL PHONE / WORK NUMBER
(     )

MOTHER'S SURNAME MOTHER'S GIVEN NAME MOTHER'S CELL PHONE / WORK NUMBER

Permanent Address:
(Home Country) STREET ADDRESS HOME TELEPHONE

CITY / PROVINCE COUNTRY POSTAL CODE PARENT'S FAX NUMBER

Father's email: _______________________________ Mother's email: _______________________________

3. AGENT / REFERRAL INFORMATION

Name: Edulingo Sprachreisen, Germany Email: info@edulingo.de
Address: __________________________________________
_________________________________________________
Agency Name: Edulingo Sprachreisen Cell: _______________________________

4. EMERGENCY CONTACT PERSON IN BC (If available)

Name: ______________________________ Relationship: ______________________________
Tel: (     ) Email: ______________________________

5. CUSTODIAN (LEGAL GUARDIAN) RESPONSIBLE FOR STUDENT WHILE LIVING IN LANGLEY

The District would prefer a local person act as custodian whenever possible.
Name: ______________________________ Relationship: ______________________________
Address: __________________________________________ Tel: (     )
_________________________________________________
Fax: (     )
Cell: ______________________________ Email: ______________________________

☐ I require a District arranged Homestay, therefore the Langley International Student Program will be the Custodian for my child.

6. SCHOOL / GRADE INFORMATION

Preferred Grade: _____ Anticipated start date: ☐ 1st Semester (September) ☐ 2nd Semester (February) ☐ Other ____________
Duration of Study: ☐ 1 Year ☐ until Graduation ☐ Other ____________
Schools Preferred: __________________________________________ No Preference, please assign
(The Langley School District reserves the right to determine the final grade and school placement)
STUDENT APPLICATION FORM

7. **HOMESTAY**
It is expected that students live in an approved local homestay arranged by the Langley School District.

- [ ] Require District Arranged Homestay
- [ ] Will Arrange Own Private Homestay
- [ ] Live with Parent

(Please contact District Office first. Parents will be required to sign a waiver.)

8. **DISTRICT HOMESTAY PLACEMENT PREFERENCES**

**PERSONAL INFORMATION & CHARACTERISTICS:**

- [ ] Outgoing
- [ ] Studious
- [ ] Quiet
- [ ] Energetic
- [ ] Independent
- [ ] Shy
- [ ] Adaptable
- [ ] Other: ____________________________

**SIBLINGS:**

<table>
<thead>
<tr>
<th>Name:</th>
<th>Age:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td>Age:</td>
</tr>
</tbody>
</table>

**RELIGION:**

____________________________

**HOBBIES:** (Activities you like to do in your free time)

____________________________

**DISLIKES:**

- Food: ____________________________
- Animal: ____________________________
- Others: ____________________________

**PREFERRED CHARACTERISTICS OF HOMESTAY FAMILY:**

Our Homestay Department will do their best to accommodate most requests, however cannot guarantee all preferences. Please be advised the majority of District Homestay Families do have pets.

- [ ] No preference
- [ ] Pet Free
- [ ] Non-Smoking
- [ ] Young Children Acceptable
- [ ] Pets Acceptable
- [ ] Other: ____________________________

9. **AIRPORT PICK-UP**

- [ ] Yes, I require Airport Pick-Up.
  
  Arrival Date: ________  Arrival Time: ________  Flight #: ________
  
  * Airport Pick-up Fee is non-refundable

- [ ] No, I do not require Airport Pick-Up.
  
  ____________________________ will be picking student up from the airport.

  First and Last Name

(District homestay families are no longer available to pick up students who are joining our program for the first time. Please indicate who will be picking you up).

10. **HEALTH INFORMATION**

Do you have any allergies? (drugs, food, pets, insect bites, smoke etc.)

- [ ] Yes  [ ] No

  If yes, please describe and attach medical documentation: ____________________________

Do you have a perceived or documented learning or physical disability, social integration or behavioural concerns, or any other health conditions or history of depression or criminal behaviour?

- [ ] Yes  [ ] No

  If yes, please describe and attach medical documentation: ____________________________

Do you regularly take any medications?

- [ ] Yes  [ ] No

  If yes, please describe and attach medical documentation: ____________________________

If student is already studying in British Columbia please provide Care Card #: ____________________________

Plus a clear photocopy of the card and current Study Permit.

**Previous School:**

____________________________

11. **MEDICAL AUTHORITY AND RELEASE**

We as parents understand that medical emergencies can occur without warning. Therefore, we do hereby authorize the staff of the Langley School District and the sponsoring homestay parents to consent to any medical, or surgical diagnosis or treatment or hospital care for our child, which is deemed advisable by, and is rendered under the general supervision of any licensed physician or surgeon in the exercise of his/her best judgment. We understand that every attempt will be made to contact us in the event of such action.

Parent Signature: ____________________________
12. PARENT CONSENT FOR SCHOOL OR DISTRICT-SPONSORED ACTIVITIES

A successful experience in the International Student Program of the Langley School District depends upon regular class attendance, completion of all homework and assignments, and participation in all activities offered by the Program.

I give my child permission to participate in School or District-sponsored routine field trips, sports teams, club activities or other extra-curricular, co-curricular and curricular activities. (example: parks, farms, museums, concerts, plays, sporting events, water slides, Parliament Buildings, swimming in supervised pools with certified lifeguards, ice skating with helmets, roller blading with protection. Sports teams: soccer, volleyball, basketball, rugby, track and field, tennis, golf)

I understand that if my child is considering participating in any School or District-sponsored high risk activity such as kayaking, climbing, hiking, canoeing, horseback riding, snowboarding, skiing or surfing that I will be required to approve such activity myself and also to sign a waiver form for the specific high risk activity.

Parent Signature: ____________________________

13. STUDENT and PARENT RESPONSIBILITIES / PARTICIPATION AGREEMENT

I acknowledge that the International Student Program of the Langley School District reserves the sole right to dismiss students and return them home, without tuition refund and at the students’ expense, for violating any of the rules set out by the program which include:

- violation of school rules (i.e. absenteeism, fighting, cheating, misbehavior, smoking and lack of achievement in academic studies)
- use or possession of alcohol or illegal drugs
- engaging in illegal activities such as:
  - theft
  - driving without a driver’s license (students cannot drive, own, rent or borrow cars. Any motorcycle licenses are not allowed.)
  - gambling
  - possession of weapons and illegal/inappropriate materials
- breach of homestay rules and expectations
- lending or borrowing money
- holding a paying job
- intimidation, bullying and prejudicial behaviour
- harassment and sexual misconduct

[The above list is not exhaustive]

“It is a fundamental condition of the Board of School Trustees of School District No. 35 (Langley) that the Board shall not be liable for losses or expenses you may incur as a result of the Board being unable to provide education owing to labour disputes or other causes beyond its control.”

I have read, understand and agree to all the terms and conditions and to uphold the rules and regulations, and cooperate with Administrators, Teachers and the students in the Langley School District.

Student Signature: ____________________________

If my child is under the age of 13, I agree to live with him/her for the duration of his/her studies.

I have read and understand all the terms and conditions, including the Refund Policy and I acknowledge that the International Student Program of the Langley School District reserves the right to dismiss students and return them home, at the parents’ expense, without tuition refund for violating any of the rules set out above.

Date: ____________________  Parent Signature: ________________________

DAY  |  MONTH  |  YEAR

Please notify the School District Office of any change of address, phone or fax number.
International Student Agreement

Please review this document carefully. This document creates a legally binding agreement for participation in the Langley School District’s International Programs.

Introduction:

The Board of Education of School District No. 35 (Langley) (the “School District”), wishes to provide a challenging and exciting program to students studying in our International Programs. This Agreement sets out the terms on which a student is accepted into the program and the obligations on those students and their families.

When this agreement is binding:

This Agreement is not binding upon the School District until it is signed by a parent or guardian of the student and the student applying for admission, is accepted by the School District and an offer of admission is made to the student by the School District, and all tuition fees are paid.

Placement

While the School District takes into consideration requests for placement at a particular school, the final decision on any placement is determined solely by the School District, taking into account space availability and the appropriate program for the student based on the School District’s assessment.

Homestay:

- We expect that international students will live in an approved local homestay arranged by the Langley School District.
- If other homestay arrangements are going to be made, the Langley School District Office must be contacted first. The Langley School District assumes no liability and will require the parents to sign a waiver.
- Homestay arrangements cannot be made for students under the age of 13. A parent must live with students under the age of 13 for the duration of the school year.
What I am agreeing to:

1. I agree that as a condition of participating in the School District’s International Programs that my child:
   a. must comply with the laws of Canada and British Columbia
   b. must comply with the School and School District Rules, Policies and Code of Conduct;
   c. must comply with the School District Network and Internet Appropriate Use and Privately Owned Electronic Devices Appropriate Use policies;
   d. must comply with the terms of this International Student Agreement;
   e. must not use drugs or alcohol;
   f. cannot drive a motor vehicle even if they hold a valid Driver’s License.
   g. must, if my child is participating in a Homestay, comply with all terms of the Homestay Agreement, and obey family rules and show respect for members of the Homestay family;
   h. must not change Homestay arrangements without the consent of the Administrator of International Programs;
   i. must attend all registered classes in the International Student Program, unless unable by reason of illness or injury to do so and must provide a note from a Parent, guardian or Homestay family for any absences;
   j. must not withdraw from courses without consent of school officials, and may not substitute in-class courses for the equivalent online course;
   k. must complete homework as assigned;
   l. must not travel outside of Metropolitan Vancouver unless accompanied by an adult of at least 25 years of age; and
   m. maintain an up-to-date Citizenship and Immigration Canada Study Permit.

My representations:

2. I represent to the School District that my child has no history of engaging in criminal behaviour or sexual misconduct.
3. I know of no reason why my child cannot successfully participate in the School District’s International Student Program.

How this agreement can be ended:

4. I agree that the School District may end this agreement at any time, without notice and without refunding any tuition paid, and may send my child home at my expense if:
   a. any information in my child’s application for admission is untrue;
b. my child breaches any of the obligations set out in paragraph 1; or

c. my child is unable to perform or is not performing to a reasonable academic standard (grade average of less than C- or equivalent).

Fee Schedule and Refund Policy

5. In the event that my child does not come to Canada or decides not to attend or to leave Langley School District’s International Programs, I agree that the following terms will apply:

a. the application fee is non-refundable in any circumstances;

b. for students in their first year of participation in the International Programs, the following will apply:

i. the full tuition fee, less the application fee, will be refunded upon receipt of satisfactory evidence that the Study Permit was not approved by Citizenship and Immigration Canada (CIC). Request for refund must include a letter of rejection from the Embassy.

ii. two-thirds (2/3) of the tuition fee, less the application fee, will be refunded if the student withdraws prior to commencement of program; An earlier refund deadline of the 2nd Friday of June is in effect for Langley Fine Arts School and Langley Fundamental School.

iii. one half (1/2) of the tuition fee, less the application fee, will be refunded if the student withdraws within 30 calendar days of commencing the program; An earlier refund deadline of the 2nd Friday of July is in effect for Langley Fine Arts School and Langley Fundamental School.

iv. no refund will be granted, for any reason, if the student withdraws after the first calendar month of the program.

v. If a student is dismissed from a Langley school, this constitutes dismissal from the entire Langley School District International Student Program. The student is then sent home at the parent’s expense and without a refund.

vi. Students receiving Permanent Resident status mid-year (October - June) will not receive a refund.

vii. Students who live with their parents and become Permanent Residents after tuition fees have been paid but before September 30th will receive a full refund less an administrative fee of $500. Please contact the District office for further details. An earlier refund deadline of the 2nd Friday of June is in effect for Langley Fine Arts School and Langley Fundamental School.

c. Please note that all refunds are subject to a $200 processing fee.
Insurance

6. The Student is obliged to at all times maintain adequate medical and health insurance while in Canada and that the School District is not responsible for any loss or damage suffered by the student as a result of failure to maintain adequate insurance. Students are required to enroll in medical insurance through the International Programs office for the entire duration of their program in Langley School District. If a student cancels or fails to extend their insurance when needed, the School District is not responsible for any loss or damage suffered by the student as a result of failure to maintain adequate insurance.

Assumption of Risk

7. I understand that there are risks associated with my child enrolling in the School District and that my child will not be under constant supervision. I understand that medical and health emergencies can occur without warning. I voluntarily assume the risk that my child may suffer illness, injury or another emergency and agree that I will not bring any claim against the School District or any of its employees for any injury suffered by my child while participating in the International Programs.

8. I understand that the Student may wish to participate in extracurricular activities such as sports teams, field trips, or school clubs. I give my permission for the Student to participate in such extracurricular activities if the Custodian in their discretion considers such activity appropriate. However, I understand that the School District may not allow my child to participate in high risk activities such as skiing, surfing, snowboarding, mountain climbing, kayaking or canoeing unless I also provide my consent to that activity.

Forum for Dispute Resolution

9. I agree that any dispute arising under the interpretation, application or performance of this agreement or in any way arising out of my child’s participation in the School District’s International Programs will be resolved in a British Columbia Court and I agree that I will not bring proceedings in any other court or jurisdiction and irrevocably attorn to the jurisdiction of British Columbia courts.

Collection, Use and Disclosure of Personal Information

10. I understand that for the purposes of my child’s participation in the School District’s International Programs, the School District will collect, use and disclose personal information about me and my child, including information about my child’s health and
education as well as contact information for me and my child. I understand that that information will be collected, used and disclosed for the purposes of offering and administering the International Programs as permitted by the British Columbia Freedom of Information and Protection of Privacy Act and the British Columbia School Act and may be shared with school authorities, medical and social service providers, homestay providers, custodians and others as required.

Please initial:

☐ Yes – I agree to the use of my and my child’s personal information for purposes consistent with the above.

☐ No – I do not agree with the use of my and my child’s personal information for purposes consistent with the above.

11. I agree that under FOIPPA, the School District has the legal authority to collect personal information about students and their families for educational and related purposes. The personal information collected by the School District may include images of identifiable students including class photos, individual photos, sporting, and special event photos. It is a tradition in the School District to publish student names and/or photographs of individual students and groups of students commemorating events, or promoting or celebrating participation in various educational, sports and cultural activities. Students’ names, photographs and comments may be published in the School yearbook, newsletters, honour rolls, programs, calendars, annual reports, and the School or School District webpage. While such activities promote student achievement and accomplishments, the School District recognizes that there may be sensitivities to publishing such images where they name and/or identify students. Accordingly, I agree that my child’s name, photograph or comments relating to these types of School activities for these purposes.

Please initial:

☐ Yes – I agree to the use of my child’s personal information for purposes consistent with the above.

☐ No – I do not agree with the use of my child’s personal information for purposes consistent with the above.

12. From time to time, teachers may use various websites and applications that store data outside Canada, such as Google Docs, Prezii, or NoodleBib. Parents must be aware that
student information may reside on servers not located in Canada and their consent is required to use such websites. Students are expected to use their school district-assigned email address and follow teacher guidelines when using website applications.

Please initial:

☐ Yes – I give my consent for my child, for learning purposes, to use website applications where servers are located outside Canada.

☐ No – I do not give my consent for my child, for learning purposes, to use website applications where servers are located outside Canada.

Consent to Medical Treatment

13. I authorize the School District and my child’s Homestay Parent to consent to any x-ray examination, anaesthetic, medical or surgical diagnosis or treatment or hospital care which is deemed advisable by and is rendered under the general supervision of any licensed physician or surgeon, whether such treatment or diagnosis is rendered at the office of such physician or at a hospital.

14. It is understood that this authorization is not given in advance of any specific diagnosis, treatment or hospital care being required but is given to provide authority and power on the part of the School District to give specific consent to any and all such diagnoses, treatment or hospital care such physician may deem advisable.

Release

15. I waive and release all claims against the School District for the injury, loss, damage, accident, delay or expense resulting from my child’s participation in the School District’s International Programs. I also release the School District and agree to indemnify it, with regard to any financial obligations or liabilities that the School District may incur as a result of claims by others, or that my child may personally incur, or any damage or injury to the person or property of others that my child may cause while participating in the International Programs.

16. I understand that the School District is not responsible for any loss or injury suffered by my child or me. If my child becomes ill or incapacitated, the School District may take such actions as it considers necessary, including securing medical treatment and transporting my
child home at his or her own expense. I release the School District from all liability related to such actions.

17. I understand that my child’s participation in the International Programs may be terminated at the discretion of the Administrators of the International Programs without any refund of fees, and that my child may be sent home at my expense if he or she does not adhere to the School District rules, standards, and instructions as set forth in the school’s agenda, handbook and this Agreement.

18. I agree that the School District is not liable for any loss suffered by my child or me as a result of any labour dispute that may affect the delivery of an educational program.

Amendment

This Agreement with the School District cannot be modified or interpreted except in writing by the School District.
Please Complete The Agreement Below:

I, ______________________________________________, [PARENT/GUARDIAN (circle one)] APPLY FOR THE ADMISSION OF _________________________________________(NAME OF STUDENT) ON THE TERMS SET OUT IN THIS AGREEMENT AND I HAVE READ AND UNDERSTOOD THE TERMS OF THIS INTERNATIONAL STUDENT AGREEMENT AND AGREE TO COMPLY WITH THIS AGREEMENT AND THAT THESE TERMS AND CONDITIONS ARE BINDING ON ME AND ON _________________________________________ (NAME OF STUDENT).

______________________________________________
SIGNATURE OF PARENT(S)

______________________________________________
DATE

I, _________________________________________(NAME OF STUDENT) HAVE READ AND UNDERSTOOD THE TERMS OF THIS INTERNATIONAL STUDENT AGREEMENT AND AGREE TO COMPLY WITH THIS AGREEMENT AND THAT THESE TERMS AND CONDITIONS ARE BINDING ON ME.

______________________________________________
SIGNATURE OF STUDENT

______________________________________________
DATE