



# PRESTIGIOUS ENGLISH LANGUAGE PROGRAMMES 2022







# Contents

4	Welcome to Your Summer
6	A choice of specialist Programmes
8	The Academy Experience
9	Activity, Excitement, Discovery
10	Your Home from Home
12	Operating alongside Covid-19

## THE SCHOOLS

16	Wellington College, Berkshire
20	UCLA, Los Angeles

## THE ACTIVITIES

28	Multi Activities
29	Art & Design
30	Horse Riding
31	Surfing
32	Academy MBA

## OTHER OPTIONS FROM EC

34	Embassy Summer
34	EC English Language Schools
35	Virtual Reality
36	EC Virtual

# Welcome to Your Summer

Create the perfect summer experience of English language and sports, creative, and academic programmes provided by professionally qualified teachers and coaches, set in the stunning grounds of our Academy locations.

Our Academies are set in some of the most prestigious and world famous educational establishments across the globe and offer students the chance to experience life as a local student.

**Wellington College** is one of the most prestigious independent schools, not only in the UK, but across the world. Founded as a tribute to Duke Wellington, and opened by Queen Victoria in 1859, the College is steeped in history and British educational traditions. Located in Berkshire, close to Heathrow airport, Wellington College is like no other school in the world.

**University of California Los Angeles** is located in the hills surrounding Los Angeles, a great student neighbourhood. UCLA is one of the most respected educational institutions in the USA, with alumni including the NBA superstar Kareem Abdul-Jabbar, George Takei from Star Trek, and Taylor Wang, the first Chinese-born astronaut.

Programmes for all levels of English





# A choice of specialist Programmes

A unique blend of English language and specialist programmes alongside a full programme of activities and excursions with students from all over the world – that is what makes the EC Academy experience something special.

With maximum class sizes of 12, and an on-site staff to student ratio of 1:5, students will get the personal attention they need to maximise their progress with EC Academy. The global community in our academies is perfect for learning English and will encourage students to step outside their comfort zone.

As well as developing skills in the English language and their chosen specialist course, students will develop vital life skills through their participation in our programmes. They will also get the opportunity to discover different cultures and explore new places which will boost their confidence and broaden their horizons in a supportive environment.

For ages 11 to 17, students can spend the summer creating memories of a lifetime.

## EC ACADEMY OFFERS

- Maximum class size of 12 for English lessons
- A choice of 1 to 5 weeks
- English language tuition from qualified English teachers
- Sports, arts and academic programmes delivered by Academy Instructors
- Programmes developed to build character and 21st Century skills
- A safe and secure environment with a staff to student on-site ratio of 1:5
- A full program of excursions and on-site activities

# The Academy Experience

Our experienced and friendly staff provide a positive learning environment for all our students. Students will practise their English language skills, make new friends from all around the world, and develop their passion through speciality courses.

At EC Academy, our high staff to student ratio provides students with focused attention both in their English classes and their chosen specialist programme, ensuring that they get the most out of their time with us.

The Academy experience develops mind, body and soul. Our programmes provide the students with life long skills required to enable success in a 21st century global environment.

The professionalism, experience and commitment of our Academy team will ensure students leave their EC Academy summer with a real sense of achievement.

Learn skills for the future





## TEACHING KEY FACTS

- Qualified English teachers
- Minimum 15 hours of English language tuition per week for all students\*
- Maximum class size of 12
- Classes appropriate to student's level, designed to improve and encourage communication and fluency
- End of course certificates and reports to take home.

\* Excluding our MBA programme, see relevant course pages for further details and a specific course breakdown



I made a lot of friends. I want to say that the people that are part of EC Academy are now my family.

**ROBERTO, STUDENT FROM ECUADOR**

# Activity, Excitement, Discovery



A great addition to a summer of learning

**CHOOSE BETWEEN A VARIETY OF SPECIALISED PROGRAMMES**



Our Academy instructors will focus on developing students' techniques and skills required to progress in their chosen specialised course with fun and enjoyable sessions. At EC Academy we strive to ensure that every student leaves with confidence in their newly developed or improved skills and with a real sense of achievement.

## EXCURSIONS

All of our programmes include a full schedule of excursions to make the most of the local area and your time in either the UK or the US. Students at Wellington College will enjoy visits to London, Windsor and Oxford, whereas in Los Angeles such excitement as Disneyland and the Santa Monica pier are on the agenda!

## ACTIVITIES

Activities are organised every day to ensure students make friends, continue to put their English into practice, as well as develop important life skills.

Evening activities range from talent shows and the Academy Carnival where students get to be creative and have fun, to quizzes and games which require students to use their teamwork and problem-solving skills. Our activity programmes also include a range of different sports.

“The students get the opportunity to use English away from the classroom and to do some great activities

ANDREW, CENTRE MANAGER AT EC ACADEMY

SPECIAL PROGRAMMES	WELLINGTON COLLEGE	UCLA
Multi-activities	<input type="radio"/>	<input type="radio"/>
Art and Design	<input type="radio"/>	
Horse Riding	<input type="radio"/>	
Surfing		<input type="radio"/>
Academy MBA	<input type="radio"/>	



London Eye



Windsor Castle



Disneyland

# Your Home from Home

We place the highest priority on care and supervision at our Academy locations to ensure students feel relaxed, comfortable and supported - creating a home away from home.

## **STUDENT CARE AND WELFARE**

The accommodation is made up of various boarding houses and college residences made up of single and shared rooms that are welcoming and comfortable.

Each Academy provides 24-hour pastoral care for the students in their residence. Our staff are on hand to wake students up in the morning, make sure everyone is eating healthily and are participating and happy. If any medical issues arise we have trained first aiders available and, if required, our staff have established links with local doctors, dentists and hospitals.

## **MEALS**

A range of food is available at our Academy locations with three meals served per day. We put emphasis on healthy eating and cater for a variety of special diets. On full-day excursions packed lunches are provided.



## **MEET-AND-GREET UPON ARRIVAL**

EC Academy provides a dedicated meet-and-greet and transfer\* service for all students to ensure a smooth arrival and transfer to centre.

## **DEPARTURE TRANSFER**

We provide a departure transfer\* for all students and our team will also assist students checking in at the airport.

## **UNACCOMPANIED MINORS**

We provide full support for students travelling as unaccompanied minors. Please ensure we are made aware at the point of booking should a student be travelling as a 'UM'.

## **24-HOUR SUPPORT**

Anyone who has questions or needs any kind of support can speak to our staff at the centre or contact our dedicated Academy 24-hour emergency telephone number.

## **GUARDME INSURANCE**

All students travelling abroad must have adequate insurance in case of a medical or other emergency. EC Academy offers a comprehensive insurance policy called Guardme, which is specifically designed to meet the needs of international students.

\* Students may be grouped together with others that are arriving at a similar time unless specifically requested that they travel individually.





# Operating alongside Covid-19

Since the emergence of Covid-19 in January 2020 our team has worked continuously to update operating procedures and work with our host partners to ensure our students and staff remain well.

The World Travel & Tourism Council (WTTC) SafeTravels stamp enables students to recognise schools around the world which have adopted health and hygiene global standardised protocols so they can experience 'Safe Travels'. Since the outset, we have followed Government guidelines in our Academy locations as well as implementing additional safety measures, and will continue to do so in 2022.

## **OPERATING SAFELY IN 2022**

All staff are trained to deliver fun and effective summer school programmes. we now also include specific training on how to ensure our students have fun and remain safe whilst working with the additional risk of Covid-19.

We have introduced a designated Covid-Coordinator role for each of our locations. This person is responsible for overseeing, where applicable, all Covid-19 testing requirements, possible isolation, and medical assistance and work in coordination with our existing welfare staff on site.

We have also implemented Covid-19 risk assessments for each location, and procedures for managing positive and close contact cases. Whilst these new procedures are in place, we very much hope not to have to use them during the summer. However our experience has shown that, where Covid-19 is concerned, you can never be too prepared!

## **Policies that may be introduced should the risk assessments dictate the need:**

We have a full list of measures that we can introduce depending on the level of risk to our students or staff at any time during the operation, and in accordance with ongoing Government guidelines. Below is a limited selection of possible measures but as we recognise that Covid-19 remains the biggest concern to our students and their parents please do not hesitate to contact us for further information on how we are preparing for summer 2022!

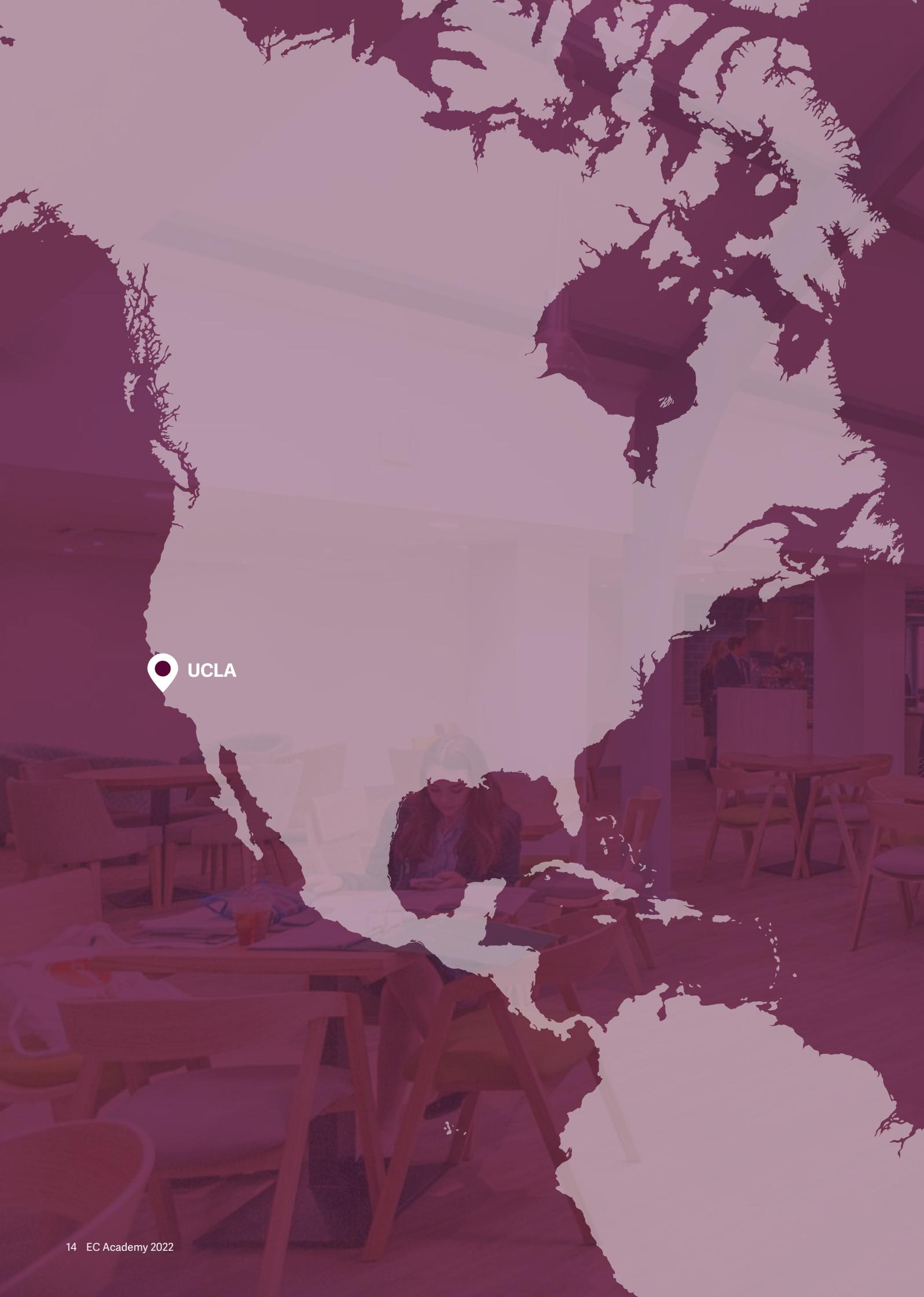
Whilst some measures below will only be implemented if deemed necessary, both centres will see increased cleaning of all communal areas and high touchpoint areas, such as door handles for example, and hand sanitisers will be stationed throughout the centre. We may also ask students with general coughs and colds to wear a mask to protect others whilst staying with us.

## **A SAMPLE OF OUR COVID-19 MEASURES:**

- Student temperatures taken every day
- Classroom furniture arranged to minimise risk of transmission and ensure social distancing is achievable
- Face coverings, face masks and face shields worn in line with all local Government Guidelines
- All students will remain in the same class and same seat to ensure quick tracing is available
- Covid-Secure programmes readily available for all our locations should they be necessary
- Regular cleaning of all sports equipment before, after and during activity sessions
- Additional deep cleaning in all our host partner restaurants, cafeterias, and accommodation
- Bubble' system implemented if cases / risk is high to minimise ongoing transmission
- Regular, vigorous cleaning practices will ensure our centres are as safe as possible for you
- EC Academy will follow local protocols for any staff or students who may show symptoms of, or test positive for, COVID-19



At EC Academy our students come first. We do not react, and we do not settle for the "easy fix". We research. We reflect. We make decisions based on the best overall experience for our students. We are continuously monitoring the coronavirus (COVID-19) situation. We will continue to comply with the national advice for each location and do everything possible to secure the safety of our students and staff.



UCLA



Wellington College

**Learn English** with your specialised skill in our prestigious and elite locations in the **UK and US**

SCHOOLS

# Wellington College

BERKSHIRE



Historic and  
traditional,  
a truly British  
experience.

This famous and highly respected boarding school provides a world-leading educational environment, and a wealth of first class facilities, all set within an inspirational campus.







“I just want to say thank you for these amazing three weeks full of happiness!”

CHAKIROVA, STUDENT FROM RUSSIA



Dining hall

Founded in 1853 as a living memorial to the Duke of Wellington, and officially opened in 1859 by Queen Victoria, Wellington College is a past winner of 'Independent Boarding School of the Year' at the TES Independent School Awards.

With its historical buildings and stunning grounds, Wellington College offers our EC Academy students a magical place in which to study and relax in the summer. The school is set in 400 acres of beautiful parkland in the county of Berkshire, only one hour from central London and just 40 minutes from Heathrow Airport.

The school offers outstanding facilities, including an indoor swimming pool, extensive playing fields for a variety of sports and two state of the art sports halls. There is an onsite café, lots of space to relax and a brand new theatre, all on a safe and secure campus.

#### ACCOMMODATION

The boarding houses have mostly single rooms, with some twins. Modern bathrooms are located throughout the boarding houses, and each house has its own unique common room, kitchen area and study space.



DATES: 10 JULY - 14 AUGUST

AGES: 11 - 17

#### SPECIALISED PROGRAMMES AVAILABLE

- Multi Activities
- Horse-Riding
- Art & Design
- Academy MBA



SCHOOLS

UCLA

LOS ANGELES

# A Century of Learning under the Sun-Kissed Sky

Famous for its numerous acclaimed alumni who accomplished 14 Nobel Prizes, 13 faculty MacArthur Fellows, 118 NCAA titles and 261 Olympic medals from students and alumni, UCLA is one of the most distinguished colleges in California.



INJUSTICE freedom INEQUALITY  
confidence DOUBT certainty  
BANKRUPTCY hope PESSIMISTIC  
generosity GREED phenomenal  
relief STRESS  
INSECURITY  
composed  
equality VILE  
DESPAIR bliss DESPERATE  
unity IMMORAL worthy  
ANXIETY positive DESPICABLE  
passion DEPRESSION optimistic  
OPPRESSIVE  
happiness SAD  
CORRUPTION  
safety DANGER  
UNWANTED  
morals GREED





“It was really cool, because I met a lot of people from other countries, made new friends and improved my English.

**OLENA, STUDENT FROM UKRAINE**



UCLA has 16 dedicated recreational and athletic facilities, including a fitness centre, numerous swimming pools and much more!

Throughout the last 100 years, University of California Los Angeles has established its reputation as a “Public Ivy”, making it equivalent to an education from an Ivy League university. The location is in the centre of the city making it perfect to enjoy the best of living in Los Angeles. Students will enjoy the facilities of a huge university, including 16 dedicated recreational and athletic facilities, fitness centre, numerous swimming pools and much more!

All residences halls are a short walk away from each other and the paths between them are filled with numerous shops and options for food. Los Angeles is one of the most well-connected cities where you can enjoy trips to Disneyland, Las Vegas or even San Diego.

### **ACCOMMODATION**

The halls of residence are majority twin rooms with shared bathroom facilities, typical of a US university.



**DATES: 26 JUNE - 31 JULY**

**AGES: 12 - 17**

### **SPECIALISED COURSES AVAILABLE**

- Multi Activities
- Surfing



**A prestigious American university**

A blurred background image of students in a classroom. In the foreground, a student with long brown hair is writing in a notebook. Behind them, other students are looking down at their work. The scene is brightly lit, suggesting a modern educational environment.

**Excel** in your chosen programme whilst developing as a **global citizen** and learning invaluable skills as a **future leader**





# EC Academy is committed to a sustainable and greener future.

All of our programmes will help to raise awareness of **climate change**, the **environment** and **protecting our future planet**. We work with our schools and colleges to **lower our carbon footprint**, reduce unnecessary waste and **recycle** as much as possible. We offer all of our students the opportunity of **carbon offsetting** at the point of booking, supporting impoverished communities around the world.



# Multi Activities

Keep the mind and body active by participating in a variety of fun sports and challenging activities.

15

HOURS OF ENGLISH LESSONS PER WEEK

8

HOURS OF MULTI-ACTIVITIES PER WEEK

With swimming pools available as well as fantastic sports facilities and spacious grounds, our activities team organise a different combination of sports and activities every day to ensure a varied week.

Students will spend 2 hours per day over 4 days participating in a selection of activities that may include football and swimming, as well as treasure hunts and team games.

## KEY FACTS

- 15 hours English language tuition per week
- Multi activities 4 days per week, 2 hours per day
- Coach to student ratio is 1:12
- Students have lots of opportunities to mix with the wider student community in fun evening activities and their exciting excursions
- Available at all centres

## SAMPLE PROGRAMME AT UCLA\* (activities will vary between centres) – a typical week may include

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
<b>8.45 – 9.00</b>	ASSEMBLY							
<b>9.00 – 10.00</b>	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH			
<b>10.00 – 10.10*</b>	BREAK							
<b>10.10 – 11.10</b>	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH			
<b>11.10 – 11.30</b>	BREAK							
<b>11.30 – 12.30</b>	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH			
	LUNCH							
<b>AFTERNOON</b>	TREASURE HUNT AND SWIMMING	INDOOR SPORTS	DOWN TOWN LA TOUR	WHOLE SCHOOL ACTIVITY	TEAM GAMES AND TABLE TENNIS TOURNAMENT	DAY TRIP TO DISNEYLAND	DAY TRIP TO HOLLYWOOD BOULEVARD	
	DINNER							
<b>EVENING</b>	KARAOKE / ARTS & CRAFTS	HOUSE NIGHT / INDOOR SPORTS	INTER-HOUSE TOURNAMENT	MINI OLYMPICS	SHOWCASE / TALENT SHOW	THEMED DISCO / HOUSE GAMES	WELCOME NEW STUDENTS TOURNAMENT	

\* This is a sample programme only and is subject to change. Break times vary between schools.

# Art & Design

Develop your artistic abilities and creativity in a supportive environment with our experienced art instructors.

15

HOURS OF ENGLISH LESSONS PER WEEK

8

HOURS OF ART AND DESIGN PER WEEK

Students will be trained in a variety of techniques and skills, and will be able to showcase the results to the rest of the school at the end of each week at the Academy Art Exhibition.

The course will take place in an art studio at the school, with occasional field trips or visits to a local art museum or exhibition.

All instructors are specialist art teachers whose qualifications and experience are recognised by British schools.

## KEY FACTS

- 15 hours English language tuition per week
- Art and Design 4 days per week, 2 hours per day
- All art materials included
- Variety of skills covered. May include: drawing, illustration, sketching, painting, sculpture, pottery, fine art and more
- Average teacher to student ratio is 1:12
- Students have lots of opportunities to mix with the wider student community in fun evening activities and their exciting excursions
- Available at Wellington College

## SAMPLE PROGRAMME AT WELLINGTON COLLEGE\* – a typical week may include

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
<b>8.45 – 9.00</b>	ASSEMBLY							
<b>9.00 – 10.00</b>	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH	LONDON WITH WALKING TOUR AND LONDON EYE	OXFORD WITH WALKING TOUR AND CHRISTCHURCH COLLEGE	
<b>10.00 – 10.10*</b>	BREAK							
<b>10.10 – 11.10</b>	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH			
<b>11.10 – 11.30</b>	BREAK							
<b>11.30 – 12.30</b>	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH			
	LUNCH							
<b>AFTERNOON</b>	STILL LIFE PAINTING AND HISTORY OF ART STUDIES	SKETCHING IN THE LOCAL ENVIRONMENT	WINDSOR CASTLE	PRINTING AND SCULPTING	SCREEN PRINTING AND EXHIBITION OF WORK			
	DINNER							
<b>EVENING</b>	MULTI SPORTS / HOUSE NIGHT GAMES	INDOOR SPORTS / KARAOKE	INTER-HOUSE TOURNAMENT	INFLATABLES / CARNIVAL	SHOWCASE / FASHION SHOW	THEMED DISCO / HOUSE GAMES	WELCOME NEW STUDENTS TOURNAMENT	

\* This is a sample programme only and is subject to change. Break times vary between schools.

# Horse Riding

Ride at a local equestrian centre that offers a wealth of experience.

15

HOURS OF ENGLISH LESSONS PER WEEK

8

HOURS OF HORSE RIDING PER WEEK

Each student will receive an ability test on their first day at the equestrian centre. The professional instructors will create a programme adapted to the students' abilities and select a horse or pony accordingly for the week.

Stable management will also be a part of the programme.

## KEY FACTS

- 15 hours English language tuition per week
- Horse Riding 4 days per week, 2 hours per day
- Instruction options include dressage and stable management, and horse riding in the local countryside, dependent on level
- Students have lots of opportunities to mix with the wider student community in fun evening activities and their exciting excursions
- Available at Wellington College

Please note: Parents/guardian must sign a pre-registration form and consent form for the student to be allowed to participate

## SAMPLE PROGRAMME AT WELLINGTON COLLEGE\* (activities will vary between centres) – a typical week may include

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
<b>8.45 – 9.00</b>	ASSEMBLY						LONDON THAMES RIVER CRUISE AND TOWER OF LONDON	LOCAL THEME PARK THORPE PARK
<b>9.00 – 10.00</b>	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH			
<b>10.00 – 10.10*</b>	BREAK							
<b>10.10 – 11.10</b>	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH			
<b>11.10 – 11.30</b>	BREAK							
<b>11.30 – 12.30</b>	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH			
	LUNCH							
<b>AFTERNOON</b>	LEVEL ASSESSMENT, STABLE MANAGEMENT AND RIDING LESSON	CROSS COUNTRY LESSON OR OFF ROAD HACKING IN THE FIELDS	HENLEY ON THAMES	SHOW JUMPING, DRESSAGE AND STABLE MANAGEMENT	MINI GYMKHANA			
	DINNER							
<b>EVENING</b>	KARAOKE / INDOOR SPORTS	NATURE TRAIL / ARTS & CRAFTS	INTER-HOUSE TOURNAMENT	INFLATABLES / CARNIVAL	SHOWCASE / TALENT SHOW	THEMED DISCO / HOUSE GAMES	WELCOME NEW STUDENTS TOURNAMENT	

\* This is a sample programme only and is subject to change. Break times vary between schools.

# Surfing

With miles of beaches and reliable waves, it's no wonder surfing has become an integral part of California's identity. What better place to experience this sport than Surf City, USA!

15

HOURS OF ENGLISH LESSONS PER WEEK

8

HOURS OF SURFING PER WEEK

On our surfing programme, students will start with basics of surfing including safety, basics and etiquette, as well as some practise. They will also learn about ocean ecology and conservation to complement their surfing practise.

Students can expect to enjoy at least 4 days per week out surfing, at least 2 hours each session. All of our instructors are certified members of The International Surfing Association (ISA) and will be there to help students every step of the way.

## KEY FACTS

- 15 hours English language tuition per week
- Surfing 4 days per week, 2 hours per day
- We provide all equipment necessary
- Instructor to student ratio is up to 1:5
- Students have lots of opportunities to mix with the wider student community in fun evening activities and their exciting excursions
- Available at UCLA

## SAMPLE PROGRAMME AT UCLA\* – a typical week may include

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
8.45 – 9.00	ASSEMBLY					DAY TRIP TO DISNEYLAND	DAY TRIP TO HOLLYWOOD BOULEVARD
9.00 – 10.00	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH		
10.00 – 10.10*	BREAK						
10.10 – 11.10	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH		
11.10 – 11.30	BREAK						
11.30 – 12.30	ENGLISH	ENGLISH	ENGLISH	ENGLISH	ENGLISH		
	LUNCH						
AFTERNOON	SAFETY AND BASICS	STANDING AND TURNING	EXPLORE SANTA MONICA	REFINING TECHNIQUES	PRACTISE NEW SKILLS		
	DINNER						
EVENING	CAMP GAMES	MOVIE NIGHT	SPORTS AND GYM	SCAVENGER HUNT	PARTY		

\* This is a sample programme only and is subject to change. Break times vary between schools.

# Academy MBA

24

HOURS OF  
TUITION  
PER WEEK

1:8

HOURS OF  
SUPPLEMENTARY  
ACTIVITIES PER WEEK

This specialised course allows students to study a variety of core and elective MBA style modules, providing a mini-MBA taster experience and insight in to one of the world's most prestigious and sought after qualifications.

Using traditional teaching methods, interactive technology and project based learning, students can enjoy a well-rounded and inspiring programme. Designed with the ambitious student in mind, this MBA taster course is guaranteed to delight, excite and ignite passion.

Alongside the carefully selected MBA modules, the Academy MBA will offer daily workshops designed to prepare students for the demands of the modern business environment and place them ahead of the pack.

## KEY FACTS

- 12 hours teaching of core MBA modules per week
- 8 hours of teaching elective MBA modules per week
- 4 hours of business and entrepreneur workshops per week
- Guest speakers from around the world of business
- 1 half day & 2 full day excursions per week
- Full evening activity programme
- Two week Academy MBA programme
- Minimum intermediate level (B1) of English language required to take part in this course
- Available at Wellington College

## SAMPLE PROGRAMME AT WELLINGTON COLLEGE\* (activities will vary between centres) – a typical week will include

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>09:00 to 12:30</b>	INDUCTION & INTRO TO ACADEMY MBA	INNOVATION & CREATIVITY IN ORGANISATIONS	MARKETING	OPERATIONS MANAGEMENT	ACCOUNTING & FINANCIAL MANAGEMENT		
<b>14:00 to 16:00</b>	INTRODUCTION TO BUSINESS ENGLISH LANGUAGE	ENTREPRENEURSHIP & NEW VENTURE CREATION	HALF DAY TRIP TO WINDSOR CASTLE	PROJECT MANAGEMENT	SUSTAINABILITY FOCUS GROUP	LONDON WITH WALKING TOUR AND LONDON EYE	OXFORD WITH WALKING TOUR AND CHRISTCHURCH COLLEGE
<b>16:30 to 17:30</b>	BUSINESS PLAN WRITING WORKSHOP	DRAGONS DEN PREPARATION		GUEST SPEAKER			
<b>19:30 to 22:30</b> (21:00 for younger students)	INDOOR SPORTS	NATURE TRAIL/ TOWN VISIT	INTER HOUSE TOURNAMENT	INFLATABLES AND ACADEMY CARNIVAL	SHOWCASE/ FASHION SHOW		TOURNAMENT/ MULTI SPORTS
	KARAOKE	DRAGONS DEN PRESENTATIONS		INDOOR SPORTS		THEMED DISCO	HOUSE NIGHT GAMES

\* This is a sample programme only and is subject to change. Break times vary between schools. Snacks and drinks will be available at mid morning and evening break time.

### **GLOBAL CITIZENSHIP**

Students will be challenged to voice their opinions on world events and understand their own ability to influence positive change. With a focus on sustainable development, globalisation and human rights, students will develop their skills in communication, self awareness, critical & creative thinking and conflict resolution.

### **SUSTAINABILITY**

Debate and focus groups allow students to discuss the environmental, economic and social issues. Students will be given the opportunity to create project plans that meet the needs of the present, whilst reducing the impact on future generations.

### **INNOVATION & CREATIVITY IN ORGANISATIONS**

Provides students with an understanding of the challenges of managing creativity and innovation within contemporary organisations and the ever-changing global competition.

### **LEADERSHIP PLUS**

Critical to every business, students focus on talent management and decision-making, and leading and developing individuals and high performance teams within an organisational culture.

### **ACCOUNTING & FINANCIAL MANAGEMENT**

An introduction to financial statements, establishing a firm understanding of the basic techniques of management accounting, including attention-directing, score-keeping, and problem-solving.

### **OPERATIONS MANAGEMENT**

Students learn to plan, schedule, and control activities that transform inputs into finished goods and services, becoming familiar with the key concepts and introducing principles of lean and agile theory.

### **STRATEGIC THINKING**

This session is unique in the range of strategic alternatives that exposes students to, and gives them the tools required for, performance moves, business models, and strategic innovation perspectives.

### **ENTREPRENEURSHIP & NEW VENTURE CREATION**

Allows students to explore the variety of factors which influence decision making in business, with focus on: business start-up, creativity and innovation, risk management, and conflict resolution.

### **PROJECT MANAGEMENT**

Students learn to plan a project, identifying and measuring the requirements and the relationship between time and cost, risk management of same, and putting a project plan into action.

### **INTERNATIONAL BUSINESS**

A guide to the cultural knowledge and global vision needed to operate in an international context, teaching the international flow of business, options for international entrepreneurs, and much more.

### **STRATEGIC MARKETING & INNOVATION**

Explores the basic principles and practices of marketing via market research, customer analysis, innovation and design, brand management, digital and social media marketing, and more.



# OTHER OPTIONS FROM EC



During a summer with Embassy, students will not only improve their English language skills but they will also develop skills for life! At our centres across the UK, Malta and North America, we deliver rewarding summer language programmes for young learners, providing a truly life-changing experience. Students make new friends from all over the world and take part in a wide range of activities and cultural excursions.

**Embassy Summer brochure**



**Embassy Summer students**



## EC ENGLISH LANGUAGE SCHOOLS

**29 SCHOOLS, 8 COUNTRIES, 4 CONTINENTS**

Ready to start your adventure? We offer English programmes for adults in some of the world's most exciting cities in the US, Canada, UK, Ireland, Malta and South Africa. You can study Academic English, learn the language of work and business, or simply increase your conversational skill by mastering a new language.

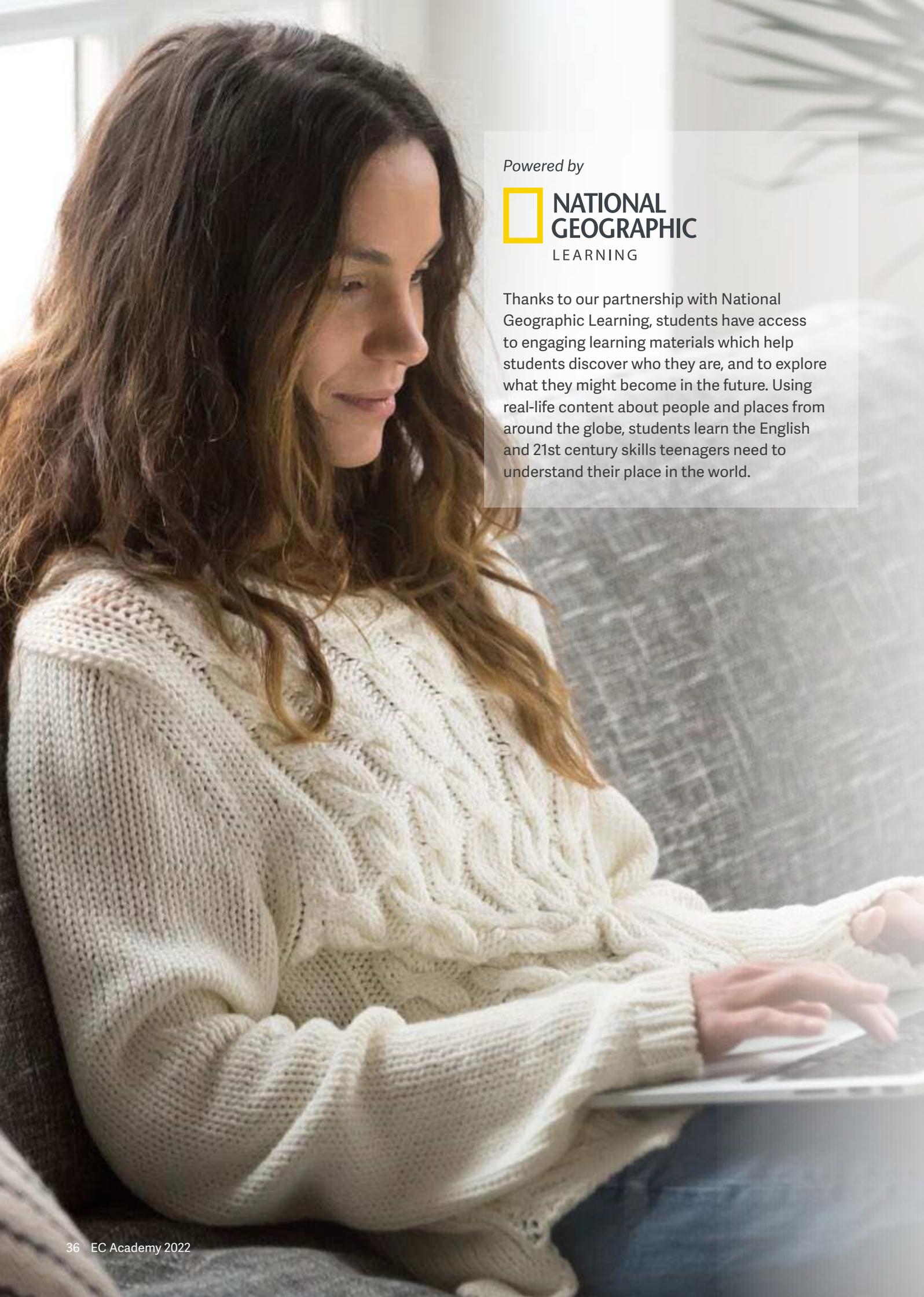
**EC English brochure**

**English courses for adults**

# Get ready to teleport

Keep improving your English after your time with us. Learn like never before with our exciting virtual reality course. Continue your EC experience with our teachers in multinational classes, while exploring new scenarios.





Powered by



Thanks to our partnership with National Geographic Learning, students have access to engaging learning materials which help students discover who they are, and to explore what they might become in the future. Using real-life content about people and places from around the globe, students learn the English and 21st century skills teenagers need to understand their place in the world.

# EC VIRTUAL YOUNG LEARNERS

## Bring the classroom into your home with our online English courses

Our young learners benefit from our award-winning English language teaching without having to travel.

EC Virtual Young Learners brings language learning to the comfort of your home using the innovative National Geographic Learning curriculum.

Students learn from qualified and friendly English teachers. Our EC Teaching Standards provide clear guidance on delivering the most productive learning experience for your teens.

Lessons are held on the secure Microsoft Teams platform, which is designed for collaboration, thus making interacting with teachers and international classmates simple and effective.

### WHAT'S INCLUDED

- Course eBooks powered by National Geographic Learning
- Access to our qualified and experienced teachers
- Live classes
- Cambridge Young Learner test to determine your English level
- 90 minutes a day of face-to-face virtual English learning
- Access to learning materials for preparation and post class work
- Maximum class size of 10 students - guaranteed
- FREE subscription to Microsoft Office for 12 months including Word, Excel, PowerPoint, and much more to help our young learners around the world make the most of their home studies
- End of course e-certificate

### OPTIONS

#### ① EC VIRTUAL YOUNG LEARNER PREMIUM

- Continuous enrolment
- 5 days a week (Mon to Fri)
- 90 minutes per day
- Lesson at 3pm London time

#### ② EC VIRTUAL YOUNG LEARNER STANDARD

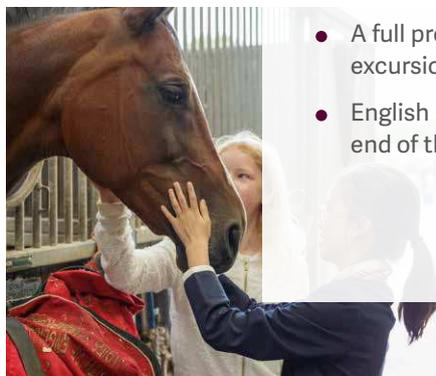
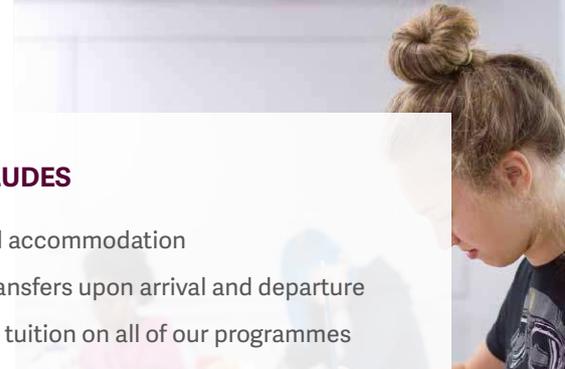
- Set course dates
- 2 days a week (Tues and Thur)
- 90 minutes per day
- Lesson at 5pm London time

#### ③ EC VIRTUAL YOUNG LEARNER ON DEMAND

- Exclusively for closed groups or one-to-one
- Fully flexible scheduling
- Choice of projects
- Contact us to start building your specialised course

# PRICE LIST 2022

USA · UK



### PRICE INCLUDES

- Full-board accommodation
- Airport transfers upon arrival and departure
- Specialist tuition on all of our programmes
- A full daytime and evening activity programme
- A full programme of full day and half day excursions
- English language report and certificate at the end of the course

LOCATION	CENTRE	DATES	AGES	COURSES	PRICE P/W
BERKSHIRE	WELLINGTON COLLEGE	10 Jul – 14 Aug	11 – 17	Multi Activities	£1,250
		10 Jul - 17 Jul 24 Jul - 31 Jul 07 Aug - 14 Aug	11 – 17	Art and Design	£1,340
		17 Jul - 24 Jul 31ST Jul - 07 Aug	11 – 17	Horse-riding	£1,450
		10 Jul - 24 Jul 24 Jul - 07 Aug 31 Jul - 14 Aug	13 – 17	Academy MBA*	£1,500
LOS ANGELES, USA	UCLA	26 Jun - 31 Jul	12 – 17	Multi Activities	\$2,000
		26 Jun – 31 Jul	12 – 17	Surfing	\$2,500

\* Minimum English level requirement B1 Intermediate

	PRICE	DATES
Pre-arrival virtual tuition and orientation	£50 per 2 hours	23 Jun or 21 Jul

#### ENROLMENT FEES

UK: £100  
USA: USD \$170

#### STUDENT INSURANCE

UK: £10  
USA: USD \$25

#### ONE TO ONE TUITION

(MIN 2 HOURS)  
UK: £60 per hour  
USA: \$80 per hour

#### UNACCOMPANIED MINOR FEES

Applies if student is travelling as an unaccompanied minor with their airline.  
UK: £45 (one way)  
USA: USD \$110 (one way)

# ENROLMENT FORM

Bitte senden Sie Ihr Anmeldeformular an:  
info@edulingo.de oder  
Fax: +49 (0)881 927 96 561



## STUDENT INFORMATION

First Name:	Family Name:	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth: DD   MM   YYYY	Country of Birth:
Nationality:	Mother Tongue:	
Address:		
Country:	City:	Postcode:
Student Email:	Passport No:	Expiry Date:
Telephone (Mobile):	Telephone (Home):	
How did you hear about us? <b>Edulingo Sprachreisen</b>		

## YOUR LEVEL OF ENGLISH?

Beginner  Elementary  Pre-intermediate  Intermediate  Upper-intermediate  Advanced

## WHERE DO YOU WANT TO STUDY?

And which specialised course would like to follow?

### Wellington College, UK

Multi Activities  Art & Design  Horse-riding  Academic MBA\*

### UCLA, USA

Multi Activities  Surfing

\* Minimum English level requirement B1 Intermediate

## COURSE INFORMATION

Course start date: DD   MM   YYYY	Course end date: DD   MM   YYYY	Number of weeks:
Is a student visa required? Please note that it is your responsibility to obtain a student visa if necessary	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Do you require guard.me student insurance? If you travel with your own insurance you are expected to carry a printed copy and produce this on arrival to the centre

## TRANSFERS & FLIGHT INFORMATION (kann später nachgereicht werden - tbc)

Transfers required <input type="checkbox"/> One Way <input type="checkbox"/> Return <input type="checkbox"/> None	Arrival Date: DD   MM   YYYY	Departure Date: DD   MM   YYYY
	Arrival Flight No:	Departure Flight No:
	Arrival Time:	Departure Time:
	Departure - Airport / City:	Departure - Airport: including terminal
	Arrival - Airport: including terminal	Travelling as an unaccompanied minor? (Booked with airline) <input type="checkbox"/> Yes <input type="checkbox"/> No

## EMERGENCY CONTACTS

### Emergency Contact No. 1

Name:
Relationship to student::
Telephone (Mobile):
Telephone (Home):
Email:

### Emergency Contact No. 2

Name:
Relationship to student::
Telephone (Mobile):
Telephone (Home):
Email:

## HAS THE STUDENT GOT SPECIAL REQUIREMENTS?

Please use the space below for extra information and special requirements (allergies, medical conditions, dietary requirements etc)

**PLEASE NOTE:** By providing information concerning your health and medical status you consent to EC Academy using this information as set out in our Privacy Policy and the Terms and Conditions below EC Academy will aim to accommodate special requirements, however certain requests may not be possible or may incur additional charges. All special requests are subject to availability and confirmation.

## PAYMENT METHOD

Payment is in two instalments, an enrolment fee and then the full balance. There are two ways you can make a payment, by credit card or bank transfer.

**Our preferred method is by credit card.**

### Enrolment Fee

This is taken at the time of booking. No money will be charged until your place is confirmed. If no places are available, we will provide alternatives, or refund your money. Only when your place is confirmed and you proceed with the booking, does this fee become non-refundable.

Please indicate your method of payment:

Credit card       Bank transfer\*  
\*Subject to bank fees in USA (\$25 USD)

### Full Balance

This is taken at the time of booking. No money will be charged until your place is confirmed. If no places are available, we will provide alternatives, or refund your money. Only when your place is confirmed and you proceed with the booking, does this fee become non-refundable.

Please indicate your method of payment:

Credit card       Bank transfer\*  
(via secure online link)      \*Subject to bank fees in USA (\$25 USD)

## AGREEMENT STATEMENT OF PARENT/GUARDIAN

1. I have read and understood the terms and conditions outlined in the relevant EC Young Learners terms and conditions of enrolment documentation, including the cancellation and refund policy.
2. As Parent and/or Guardian for my child, I have read and agreed to the consents described in the Parental Consent Form.
3. I have read and understood the relevant schedule of costs set out in the current EC Academy price lists and hereby affirm that I have sufficient funds to pay for all tuition costs as well as the cost of all food, accommodation and all other personal expenses during the full period of my or my child's course.
4. I authorise EC Academy to take appropriate action in the event of a medical emergency and I understand that I am responsible for all medical bills incurred.
5. I certify that all the information given by me in this enrolment form is accurate and complete.

Signature of student:

Date

DD | MM | YYYY

Signature of parent or guardian:

Date

DD | MM | YYYY

Relationship to applicant:

The privacy of your information is extremely important to us. We will only ask for and use your personal information for the purposes set-out in our Privacy Policy and in accordance with data protection legislation. For more information please visit [www.ecenglish.com/en/privacy-policy](http://www.ecenglish.com/en/privacy-policy).

Bitte senden Sie Ihr Anmeldeformular an:  
[info@edulingo.de](mailto:info@edulingo.de) oder  
Fax: +49 (0)881 927 96 561

Edulingo Sprachreisen Lydia Kreyer  
Geistbühelstr. 12, 82362 Weilheim  
Bei Fragen: Tel.: +49 (0)881 927 96 560

# TERMS AND CONDITIONS

## 1. PAYMENT OF FEES

Payments may be made by bank transfer or credit card and must be received in full 21 days prior to arrival. A \$170 USD / \$170 CAD / £100 GBP enrolment fee is required for individual students into the UK and North America. A Group Deposit Fee of 25% is required upon confirmation of a group. If a student, or group of students have to cancel because they are unable to travel due to ongoing Covid pandemic then we will refund all enrolment fees and deposit fees in full. Payment must include all bank transfer charges (including intermediary bank charges). No individual or group student will be allowed to participate in the programme reserved until the appropriate payment has been received.

## 2. SERVICES

EC YL reserves the right to change the particulars of the services, including changes to courses, timetables, locations, accommodation, facilities and dates of the programmes where circumstances beyond EC YLs control necessitate such changes or where the number of bookings received does not reach the minimum numbers required to operate a course viably. The sample programmes featured in marketing materials are for illustrative purposes and EC YL reserves the right to change the details without prior notice. EC YL will not accept any requests for a change to a Group programme less than 14 days prior to arrival. Note that the EC year-round schools accommodating EC YL groups will be shut on public holidays. The public holiday dates can be found on the EC website.

## 3. CANCELLATION POLICY

**Non-Refundable fees:** The following fees are non-refundable where applicable: Deposits, registration fees, insurance fees, courier and accommodation fees and additional pre paid excursions.

EC YL defines "cancellation" as withdrawal from a programme after enrolment confirmation and prior to the start of the study programme. All cancellations for Canada, Ireland, Malta and the UK must be made in writing to the Admissions team. The following policies apply:

**Ireland, Malta and UK** - Refunds before Arrival: Where cancellations are received in writing more than 21 days before the first-course start date 100% of package price will be refunded, but any individual enrolment or group deposit fee administration or courier fee is non-refundable. Where cancellations are received in writing 21 – 8 days prior to the programme start date, 30% of the package price will be charged in addition to other non-refundable fees. Where cancellations are received in writing 7 days or less prior to the programme start date 60% of the package price and transfer fee will be charged in addition to other non-refundable fees. Enrolment, insurance, courier and administration fees are non-refundable.

**Canada (except Vancouver)** – Where cancellations are received in writing more than seven days after the enrolment confirmation date and i) 30 days or more before scheduled start date, EC YL may retain up to 10% of Summer Programme fees due to a maximum of \$1000 CAD ii) 29 days or less before scheduled start date, EC YL may retain up to 20% of Summer Programme fees due to a maximum of \$1,300 CAD. Canada (Vancouver) – Where cancellations are received in writing more than 30 days before start date there is a 100% refund of fees. If 1 – 29 days before the start date, there is a 90% refund of fees.

**USA** - No written notification of cancellation is required, except for California. Students studying in the USA cancelling their course prior to arrival will be refunded all monies paid, less any actual housing costs incurred by the institution and a maximum of \$500 (except for California where it is \$250) identified as non-refundable charges, including but not limited to courier, administration fees and enrolment fee. These non-refundable fees will be outlined in the enrolment agreement. For cancellations that result from visa refusal please see section 8 on visas.

### Covid 19 Terms And Conditions

Applies to all students before arrival.

Standard Terms and Conditions apply OR In the case of temporary school closure or where a local or regional outbreak of COVID-19 places a clear restriction on outbound or inbound travel:

**Package:** no charges for changed or cancelled programmes, except for any non-refundable fees and charges (I20, insurance, courier and possible accommodation charges).

## 4. WITHDRAWAL POLICY

EC YL defines withdrawal as termination of a study programme after the start date. This includes any 'no-shows'. Withdrawal for all students to Canada, Ireland, Malta, and the UK must be made in writing to our Admissions team.

**Ireland, Malta and the UK:** no refunds will be given once the study programme has commenced.

**Canada (except Vancouver):** refunds will be calculated as per below according to the percentage of the EC YL Programme completed:

- If up to 10% of the programme has been completed there is a 70% refund of unused fees.
- If 11 – 29% of the programme has been completed, there is a 50% refund of unused fees.
- If more than 30% of the programme has been completed, there is no refund of unused fees.

**Canada (Vancouver only):** refunds will be calculated as per below according to the percentage of the EC YL Programme completed

- If up to 10% of the programme has been completed, there is a 50% refund of unused fees
- If between 11% - 29% of the programme completed, there is a 30% refund of unused fees
- If 30% or more of the programme has been completed there is a 0% refund

For **USA enrolments (excluding California)**, EC YL may retain all tuition charges for up to 4 weeks, actual housing costs incurred and a maximum of \$250 for non-refundable fees including any enrolment or deposit fees, courier fees, and travel insurance. In **California**, students may withdraw from the programme by speaking with an EC YL staff member at any time and receive a pro rata refund provided they have completed 60% or less of the scheduled days of the programme. The refund will be less the enrolment and administration fee not to exceed \$250. If the student has completed more than 60% of the period of attendance for which the student was charged there is no refund.

## 5. GENERAL REFUND POLICY

EC YL will consider a partial week the same as if a whole week were completed and will refund just for full unused weeks. All refunds will be sent to the account of the EC YL Agent to whom the fees were originally paid, or to the individual from whom EC YL has received the original direct payment. In the unlikely event that the school is unable to deliver a study programme in full, the student will be offered a monetary refund that will be paid within 14 days of the day on which the study programme ceased to be provided or a credit voucher which can be used for up to 12 months against any other EC YL product. The student may be offered enrolment in an alternative study programme at no extra cost. The student has the right to choose whether they would prefer a full refund of fees paid or to accept a place on another study programme. Students participating in a programme in California must sign a California State Enrolment & Refund Agreement form. Refunds will be processed according to these terms and conditions.

## 6. ARRIVAL AND DEPARTURE DAY AND TRAVEL DETAILS

All EC YL centres for Embassy Summer and EC Academy are Sunday arrival and departure. Packages include accommodation for 7 nights. Extra nights need approval and there will be an extra charge. If a mid-week arrival (nights only) is approved the group will be integrated into international lessons either the next day or the following Monday, depending on availability and booking dates. The arrival and departure days for EC Study Tour groups are specified on your agreement. Travel details, including arrival and departure times and dates, flight numbers and airline must be sent to the Admissions team at least 14 days prior to the scheduled arrival date. If notice is not received EC may not be able to provide a transfer and will not be held liable for any issues arising as a result. If a transfer is booked, the transfer confirmation document will be released once travel information and full payment have been received. Group transfers fees apply to the total number of students within a group arriving and departing together on the same flight. Students within the group arriving or departing on a different flight will be charged an individual transfer rate. If no transfer service is required by either individual or group students a Transfer Not Required form will need to be completed and sent to Admissions at least 14 days prior to arrival. This will detail the group or student's arrival and departure plans.

## 7. VISAS

Some students require a student visa or a tourist visa. Students should contact their local embassy, consulate or High Commission for additional information and entry requirements to their country of choice. Arranging the correct visa is the sole responsibility of the student or students' parent/guardian. Visa support documentation will be provided when we are in receipt of the 25% Group Deposit Fee (group students) or a Visa Deposit Fee of 250 CAD / EUR / GBP / USD (individual students). If the programme needs to be deferred due to visa processing delays EC cannot guarantee that the original allocations will apply and change of dates may incur an additional fee. Cancellations due to visa refusal will require a copy of visa refusal documentation and will incur the following costs: documents received 7 days or more prior to arrival a full refund less any courier and enrolment fees, documents received 6 days or less prior to arrival will incur any courier, enrolment fee, 25% Group Deposit Fee or Visa Deposit Fee. Please ensure you allow enough time for visa processing to help minimise cancellation charges that result from visa refusal. EC YL cannot be held responsible for decisions taken by embassies or immigration police, regarding entry visas or visa extensions.

## 8. ACCIDENT, MEDICAL AND TRAVEL INSURANCE

Any medical costs (including transportation and prescription medication) are the responsibility of the individual. It is a condition of making a booking with EC YL that all students have appropriate accident, medical and travel insurance including COVID cover where applicable. Each student may be required to provide proof of suitable medical insurance (in English) prior to or upon arrival at the centre. In the USA and Canada, this is obligatory. All group and individual students should be adequately insured and will be required to provide evidence of this on arrival. Guard Me does not cover students booked on Horse Riding or Scuba Diving for Personal or Accident Liability. Individual and Group students can opt to take our own Guard Me insurance except for Montreal where it is included in the programme price. Coverage under the Guard Me insurance policy commences when appropriate payment has been received. The Guard Me insurance fee is non-refundable.

**Student Insurance is available from EC:** US, Canada: Health insurance only. For detailed information on the insurance policies above, please refer to your EC contact or the EC Partners Site.

## 9. SAFEGUARDING

Full details on EC YL Safeguarding Policy is available on the website. EC YL reserves the right to terminate the study programme of a student if it judges it cannot provide safe and effective care or if the student's participation represents a risk to their, other students' or staff members' health and safety, or if, notwithstanding reasonable accommodations, in the opinion of EC YL, the students physical or mental conditions makes the student unable to successfully complete their programme.

## 10. DATA PROTECTION

Any information provided to EC YL may be held on computer and shall be used in accordance with its data protection registration and the national data protection laws applicable. With your consent or where there is a legitimate need or legal obligation to do so, EC YL may disclose appropriate personal data, including sensitive personal data of a medical nature, to relevant EC YL staff and third parties. We will not share sensitive information about students to any third party without their consent unless there are exceptional circumstances, such as when the health and safety of student and others are at risk or where the law requires us to do so. Our Privacy Notice is available on the EC website.

## 11. GROUP LEADER AND ADDITIONAL ADULTS

The minimum age for the lead group leader of EC YL groups is 21 years. We are obliged to obtain confirmation that all adults accompanying students hold evidence of their suitability to work with children. A signed letter of good conduct is required for every group leader prior to arrival and before admittance is permitted to the centre. For full details on the level of care provided please visit our EC website.

## 12. PARENTAL CONSENT, HEALTH DECLARATION AND ACTIVITY FORMS

A Parental Consent and Health Declaration form is required for all YL students who are minors. A signed and completed Activity Form is required for certain activities. Forms should be signed, completed and returned, via your agent at least 21 days prior to start date. Students will only be able to participate in activities if we have parental or guardian consent. Any student arriving with a condition not previously reported, or which requires regular staff supervision, may be sent home. Any costs incurred through repatriation will be borne by the student.

## 13. UNACCOMPANIED MINORS

The EC YL Unaccompanied Minor Fee applies if a student is travelling as an Unaccompanied Minor with their airline. Airline policy varies so it is advisable to check before booking a flight. The fee for this service is noted in the Fees and Facts section of the price list. Please advise at the time of booking if the student is travelling as an unaccompanied minor. Information regarding the Transfer representative that will meet the Unaccompanied Minor will be available at least 7 days prior to arrival

The Canadian Custodianship fee applies to all individual students if they require EC YL to act as their custodian. All minors must either come with their parent or legal guardian or have a custodian in Canada.

## 14. STUDENT DISCIPLINE AND CURFEW TIMES

Failure to follow centre rules and curfew times or applicable local laws will result in disciplinary action. EC YL disciplinary procedure is detailed on the website.

## 15. EXPULSION

Students who have been issued with a written warning and continue to display poor behavior and break the rules will be expelled from the centre. EC YL also reserves the right to immediately terminate the programme of any person or group whose behaviour is likely to cause distress, damage or danger to other participants, EC YL employees or other stakeholders. EC YL also reserves the right to immediately terminate the programme of any person or group whose behaviour is sufficiently serious or contrary to applicable local laws. This behaviour includes but is not limited to under-age purchase or consumption of alcohol, possession of illegal substances, any damage to property and threatening, violent or abusive behaviour with students and/or staff. EC YL will not be liable for any costs incurred in this process and the cost of repatriation will be at the parent or legal guardians expense. In Canada, Ireland, Malta, and the UK, no refunds will be made for any programme elements missed as a result of such termination. For US students, typical refund policies apply to all expelled students.

## 16. RESOLUTION OF DISPUTES

If a student, agent or their representative wish to complain about any aspect of the services provided by EC YL, such a complaint should be made in writing, in English or native language, to the Centre Manager. If not resolved, this should be sent to our Admissions Team, [YLAdmissionsTeam@ecenglish.com](mailto:YLAdmissionsTeam@ecenglish.com) Each complaint will be fully investigated provided that it is received within 4 weeks of the study programme end date and that it was initially registered in writing with an on-site representative and all fees have been paid in full. If the matter is not satisfactorily resolved, please contact:

EC Young Learners Head Office, Lisa James, Managing Director,  
EC Young Learners Operations Centre, Ecovert House, 2 Bartholomews,  
BN1 1HG, Brighton, East Sussex, United Kingdom  
[LisaJames@ecenglish.com](mailto:LisaJames@ecenglish.com)

Should a client be unsatisfied they have the right to appeal directly to the regional accreditation or licensing body for that country, province or state. (See the EC website for links to accreditation and licensing bodies.)

## 17. AGE RANGE AND SUPERVISION

At programme commencement, the age of the student must fall within the age range specified for their chosen programme. On occasion, approval may be received to accept a student who does not fall within the age range. An Out of Age Range form must be completed and sent to the Admissions team prior to arrival. Group leaders accompany students that enrol with a group and to ensure our individual students are happy and well cared for we provide guardians. Students are supervised during and after class, activities and excursions. Night Supervisors are at our centres to make sure that we provide 24-hour support to our students.

## 18. ACCOMMODATION

All rooms are guaranteed single-sex. In residential accommodation, the third/ fourth bed maybe a folding bed / sofa bed / pull out / bunk bed which is normal practice in residences worldwide.

## 19. KEY/DAMAGE DEPOSIT

Students will be required to pay a deposit of £30 (UK) €50 (Malta and Ireland) \$100 (USA and Canada). The deposit will be returned at the end of the student's stay subject to any damages caused, lost keys or lost travel cards. The full cost of damages in common areas will be charged to relevant groups of students unless the group or individual accepts responsibility. Immediate payment will be required. Damages could also result in the group or individuals being expelled.

## 20. POCKET MONEY

EC YL does not provide a pocket money service for students. Students' parents/ guardians should ensure their children have sufficient pocket money for the duration of the stay. Should students require pocket money during their stay, parents are asked to transfer the funds through an international transfer service. In this case, EC YL will charge 10 CAD/EUR/GBP/USD per transaction. Collection of monies from international transfer services will be scheduled weekly. Students will be required to present the proper identification, confirmation number and amount to be received before any funds are disbursed by the international transfer service.

## 21. PHOTOGRAPHY AND FILMING

EC YL may take promotional photographs and video footage of students during your child's stay. We will only use students whose parents/guardian has agreed (via the Parental Consent form for minors) for their child's images to be used for publicity.

## 22. DISCRIMINATION AND HARASSMENT

EC YL has a zero-tolerance policy for discrimination, bullying and harassment in the work-place and the classroom. Discrimination, bullying or harassment is unacceptable, against the law, and will not be tolerated.

## 23. LIABILITY

EC YL and its staff and representatives will not be liable for loss, damage or injury to persons or property howsoever caused, except where liability is expressly imposed by law. EC YL will not be liable if any service contracted to be supplied by EC YL becomes impossible to supply for any reason or any cause outside the control of EC YL.

## 24. FORCE MAJEURE

EC YL will not be responsible for any failure to comply with any of its obligations (and, therefore, shall not be required to provide any compensation) if the failure is occasioned by any cause beyond EC YL's reasonable control; nor shall EC YL be responsible for any costs incurred by or on behalf of the student as a result of any such cause. Such causes shall include but shall not be limited to war, the threat of war, riot, civil strife, industrial dispute, terrorist activity, natural or nuclear disaster, pandemics, endemics and unusually adverse weather conditions. Without prejudice to the foregoing, EC YL will do its utmost to provide the necessary care of students affected by causes beyond its control; however extra accommodation, transfers, repatriation and any other expenses resulting from such causes are to be borne by the student. In any such case, students might have to be accommodated in emergency accommodation which may not be of the same standard or located in the same geographical area as the accommodation that would otherwise be provided by EC YL in terms of its obligations. If, notwithstanding that it has no obligation to do so, EC YL covers any costs for which the student is responsible, EC YL shall be refunded such costs in full.

It is acknowledged that the epidemic health crisis in connection with COVID-19 and any related quarantine and actions of a governmental authority shall be considered a force majeure event for the purpose of these EC YL Terms and Conditions, even though the health crisis has arisen prior to the effective date.

## 25. GENERAL DISCLAIMER

EC YL works with external host providers who provide facilities only and there is no connection with the schools in terms of operations.

## 26. POLICIES AND PROCEDURES

All Clients must adhere to our policies and procedures a full list can be found on our website

## TERMS AND CONDITIONS

The above terms are applicable to direct students and agents representing students unless variations are expressly agreed between the agent and EC. The current EC YL Terms and Conditions supersede any previous Terms and Conditions that were applicable at the time of the students booking. The most up to date terms and conditions can be found at [www.embassysummer.com/about-us/terms-and-conditions](http://www.embassysummer.com/about-us/terms-and-conditions)