



**Bell**  
EST 1955

# English language courses

Adult & Young Learners



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# What is your learning goal?

**Junior Learner** 7 - 10 years old

## Gain a qualification

Prepare for a recognised qualification to help you achieve success in your future studies and career

## Build confidence

Strengthen your abilities as an English language user and feel empowered by your successful development

## Academic enrichment

Prepare for academic study and get useful insights into university-level life and learning

## Specialise your language

Enhance your specialist knowledge and language skills in a specific area, like business, entrepreneurship or project management skills

© Junior Explorer..... page 57

## Find out more about our schools:



**Bell Cambridge**  
page 34



**Bell London**  
page 38

## Contact us

 [enquiries@bellenglish.com](mailto:enquiries@bellenglish.com)

 +44 (0)1223 275 598

 [bellenglish.com/booknow](http://bellenglish.com/booknow)

### Young Learner 11 - 17 years old

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### Adult Learner 16+ years old

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Select from a range of modules to customise your  
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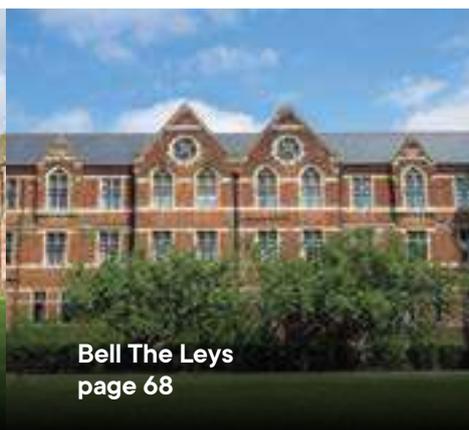
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⊙ Bell Professionals: Project management page 30



**Bell St Albans**  
page 66



**Bell The Leys**  
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**Bell Wellington**  
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# Why study with Bell?

Since 1955, we have provided unforgettable learning experiences to students and teachers from around the world, transforming the lives of over one million people.

Here are just a few reasons why we think Bell is the right school for you.



1

## Track record

We are ranked in the top 2% of UK language schools for adult courses, as published in the EL Gazette 2019 (Centre of Excellence rankings) which is based on our latest British Council inspection.

Our latest Independent School Inspectorate (ISI) report also rated our schools as 'excellent' - noting that our 'teaching is excellent and results in high levels of student progress.'

For more information:

**See 'Accreditation' on page 18**

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## Our story

Our founder, Frank Bell, believed in the power of language to transform lives and the world. Our heritage means we have education at the heart of everything we do, and in 65 years, we have never compromised on that.

All our profits are reinvested into The Bell Foundation, who support disadvantaged children and those in the criminal justice system with English as a second language.

For more information:

**See 'The Bell Story' on page 10**

3

## Teaching expertise

All our permanent teachers are Delta-qualified. Their published classroom research helps to develop new teaching practices that improve how we teach our students at Bell.

Our teachers are invited to speak at international, industry-leading education events, including IATEFL UK.

Our teachers also stay with us. Our longest serving teacher at Bell has taught for nearly 30 years! Many also return to our Young Learner centres every year.

For more information:

**[www.bellenglish.com/meet-our-team](http://www.bellenglish.com/meet-our-team)**

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## Learning The Bell Way

Alongside an Emeritus Professor from the world-renowned University of Cambridge, Bell has developed six core learning principles called 'The Bell Way'.

This learning approach is fully-integrated into all our courses, giving students the most effective learning experience throughout their studies at Bell.

For more information:

**See 'The Bell Way' on page 12 & 44**

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## Language in Action

We encourage our students to practise their language inside and outside the classroom - that is why our Language in Action programme is free.

Students have access to a full calendar of activities, local excursions and full day trips to UK towns and cities, at no extra cost. Meet new friends and explore Britain!

For more information:

**See 'Language in Action' on page 16**

6

## Diverse nationality mix

Our students benefit from a high nationality mix at Bell. In the last year, we have welcomed students from 93 different countries or territories.

This gives you the opportunity to make international friends, learn from each other and share experiences with students from different backgrounds and cultures.

For more information:

**See 'International Community' on page 15**



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## Excellent care

Your student experience and welfare is our top priority.

We have a full network of support to ensure that Bell is a place you feel happy and supported during your studies.

Our Young Learners also have dedicated support teams, including houseparents, teachers and activity leaders on site to provide 24-hour care, 7 days a week, from arrival to departure.

For more information:

**See 'Support Network' on page 14 & 48**

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## Ideal locations

Our Young Learner schools are highly-regarded UK independent schools, equipped with a range of facilities for students to enjoy.

Bell Cambridge is located in one of the most famous university cities in the world, with two on-campus residences.

Bell London is located in a cultural hotspot in the world's most iconic city, with the Shakespeare's Globe Theatre, Tate Modern and River Thames right next door.

For more information:

**[www.bellenglish.com/locations](http://www.bellenglish.com/locations)**

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## Group specialists

We are group specialists.

We have a successful track record of taking the bespoke needs of our clients to coordinate, design and deliver courses that exceed their expectations.

We deliver measurable outcomes and a memorable experience for your group of young learners, adults or teacher trainees.

Make the UK your classroom!

For more information:

**[www.bellenglish.com/courses-groups](http://www.bellenglish.com/courses-groups)**

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## Bell Online

You will have your very own digital learning platform, with language topics, exercises and interactive activities that are exclusive to Bell students.

We want you to maximise your success. That is why your access will begin before you arrive in the UK and carry on until after you return home - so you can keep practising your English after you leave.

For more information:

**See 'Bell Online' on page 13**

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## Year-round courses

We are not just a summer school. At Bell, you can study at any time of the year.

Our Young Learner courses are offered across all seasons too - so it can conveniently fit with school holidays.

So whatever you want to achieve, we will support you at the right time for you. We are ready when you are!

For more information:

**[www.bellenglish.com](http://www.bellenglish.com)**

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## Free insurance

Sometimes things happen that get in the way of you attending your course.

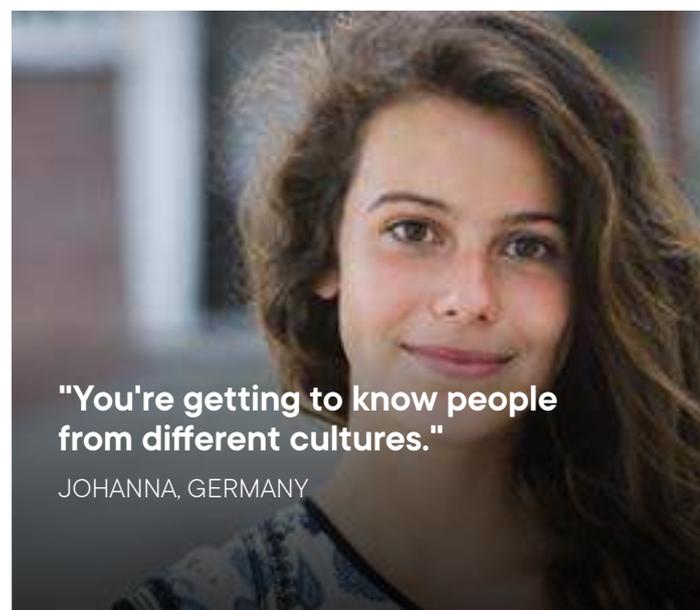
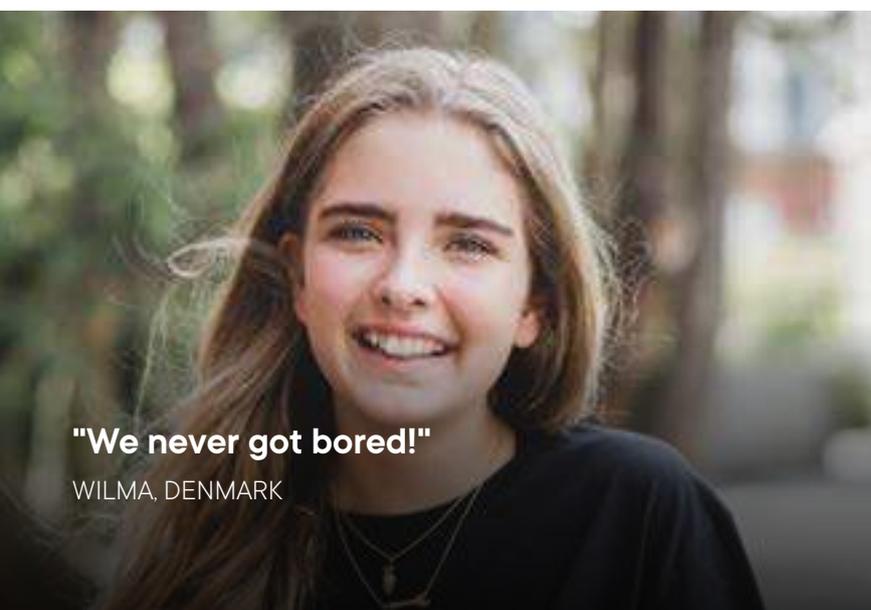
If you need to cancel, change your course or flight tickets last minute, you have the peace of mind that you will have comprehensive insurance to cover you.

That assurance is priceless, which is why we offer it to you for free.

For more information:

**[www.bellenglish.com/useful-information](http://www.bellenglish.com/useful-information)**

# Student stories to inspire you





## Iris, France

**Language plays a key role for environmental activist Iris as she campaigns against deforestation in the Eastern Carpathian Mountains.**

Having just finished a Master's degree in environmental law, Iris wanted to improve her English at Bell, so she can lobby more effectively on an international level.

She is responsible for co-ordinating different people – from locals to lawyers – all speaking different languages. She says: “you have to make it understandable for everybody...I need to explain it to people”, be that French, dialects in Ukraine or English.

Iris is now training with an environmental firm in Switzerland, who are working with her on her campaign. “Now I can start speaking in English rather than French”.



## Fillippo, Italy

**Fillippo wanted to improve his confidence and abilities using the English language. He studied the Intensive Academic English course as he wanted to challenge himself in an academic setting.**

He chose Bell because of its great nationality mix: “It is about making friends with students from other countries and only speaking in English and improving your language”.

The ability to meet other students from all over the world had another key benefit for Fillippo “in 1 or 5 years' time, if I decide to go to Russia, I can call my friends!”



## Wilma, Denmark

**“We never got bored. We did something the whole day, from when we got up to when we went to bed.”**

Wilma joined Bell on a Summer Explorer course at Wellington College. Beyond the lessons, her favourite part of the course was the free time when she could be with her friends. “You don't have to be afraid that you won't find any friends because there are so many activities when you are in different groups”.

But the activities weren't the only things that made her experience special: “The teachers, they are really sweet and are really willing to help you with any problems”.

## Utku, Cyprus

**Originally from Turkey, Utku now lives in Cyprus. A rugby player for an international rugby team, Utku communicated with his team mates in basic English.**

“I was saying ‘pass me’, in the team, but when I came to Bell, I learnt how to communicate using daily conversations. I have an English girlfriend, so I could communicate better with her too.”

Utku planned to study with Bell for up to 6 months but following a conversation with one of his teachers at Bell, he stayed for nearly a year. He is returning to study on one of our University Foundation Pathways courses to help him reach his goal of studying psychology in the UK.

“I met with a lot of good people here - the staff and my friends are amazing. All the teachers are amazing”.

## Jing, China

**Jing Xu's desire to learn English came from wanting to get a good job and be able to communicate with visitors in her home country.**

Her ambition is to study for a Master's degree in the UK, so after studying with Bell for 4 months, she will be returning to study on our IELTS exam preparation course.

Her English improved during her few months at Bell. She credits not only the teachers: “every teacher is kind, they gave me more confidence,” but also the friends she's made at Bell. “I've met a lot of people from around the world – Italy, Switzerland, Belgium, France - it's very friendly”.

## Johanna, Germany

**“You're not only learning English, but you're getting to know people from different cultures.”**

“I would recommend the Young Cambridge Scholars course because it's a good chance to meet new people and see how a boarding school works.”

Johanna believed the lecture series gives a good insight to those looking to study at the University of Cambridge.

It's not all about the lessons and lectures though, Johanna and others on the course still found time for activities “You have the chance to go outside and see a Shakespeare play. We also went to the cinema and bowling”.

# The Bell Story

## One man's vision

Bell was founded by Frank Bell, a University of Cambridge graduate, with a love of languages and a vision to promote intercultural understanding through language education.

Frank's inspiration came from his time as a prisoner of war during the Second World War. In the harsh conditions of the camp, he taught his fellow prisoners Spanish and French, a simple act of defiance that quickly led to the creation of a secret university, which taught a broad range of subjects.

After the war, Frank Bell returned to England. Reflecting on his experiences, he realised that the route to international co-operation and understanding lay in learning. This led him, in 1955, to open his first language school in Cambridge, which still operates today.

Since then, Bell has grown from one prestigious English language school in Cambridge to an internationally recognised, high-quality education business, which unlocks the world for its students through learning English and learning in English.

## The Bell Foundation

In 1972, Frank Bell established The Bell Educational Trust, with the mission to promote intercultural understanding through language education. Frank was convinced that international understanding and harmony could exist if people throughout the world understood each other through language.

Established in 2012, The Bell Foundation - part of The Bell Educational Trust - now continues Frank Bell's legacy through its charitable work and programmes. Through innovation, research, training and practical intervention, the Foundation particularly focuses on supporting children with English as an additional language and those in the criminal justice system, including victims, for whom English is a second or additional language.

All profits from Bell fund the charitable work of the Foundation.

[www.bell-foundation.org.uk](http://www.bell-foundation.org.uk)

**1938**

Frank was awarded a first-class degree in French and Spanish from the University of Cambridge

**1955**

Frank established the first Bell school at 9 Cranmer Road in Cambridge

**1916**

Founder, Frank Bell, was born in Calcutta, India

**1939-1945**

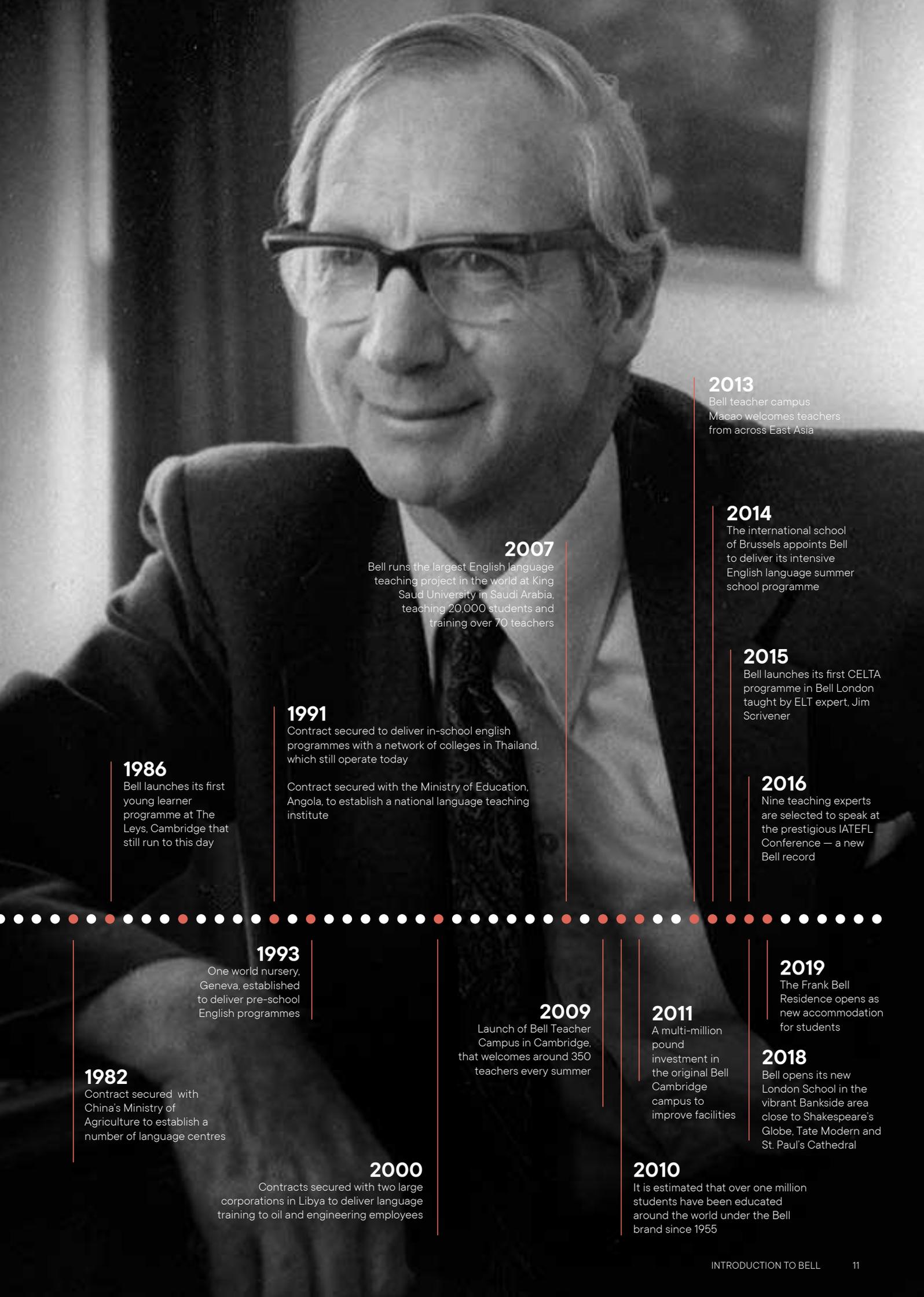
As a prisoner of war during Second World War, Frank taught his fellow prisoners Spanish and French, which led to the creation of a secret university. During this time he became convinced that the route to international cooperation and understanding lay in learning

**1958**

The Bell school moved to its new location on Red Cross Lane in Cambridge, where it remains today

**1972**

Frank set up The Bell Educational Trust. All profits from Bell course were reinvested to improve student services and facilities



### 1986

Bell launches its first young learner programme at The Leys, Cambridge that still run to this day

### 1991

Contract secured to deliver in-school english programmes with a network of colleges in Thailand, which still operate today

Contract secured with the Ministry of Education, Angola, to establish a national language teaching institute

### 1993

One world nursery, Geneva, established to deliver pre-school English programmes

### 1982

Contract secured with China's Ministry of Agriculture to establish a number of language centres

### 2000

Contracts secured with two large corporations in Libya to deliver language training to oil and engineering employees

### 2007

Bell runs the largest English language teaching project in the world at King Saud University in Saudi Arabia, teaching 20,000 students and training over 70 teachers

### 2009

Launch of Bell Teacher Campus in Cambridge, that welcomes around 350 teachers every summer

### 2011

A multi-million pound investment in the original Bell Cambridge campus to improve facilities

### 2010

It is estimated that over one million students have been educated around the world under the Bell brand since 1955

### 2013

Bell teacher campus Macao welcomes teachers from across East Asia

### 2014

The international school of Brussels appoints Bell to deliver its intensive English language summer school programme

### 2015

Bell launches its first CELTA programme in Bell London taught by ELT expert, Jim Scrivener

### 2016

Nine teaching experts are selected to speak at the prestigious IATEFL Conference — a new Bell record

### 2019

The Frank Bell Residence opens as new accommodation for students

### 2018

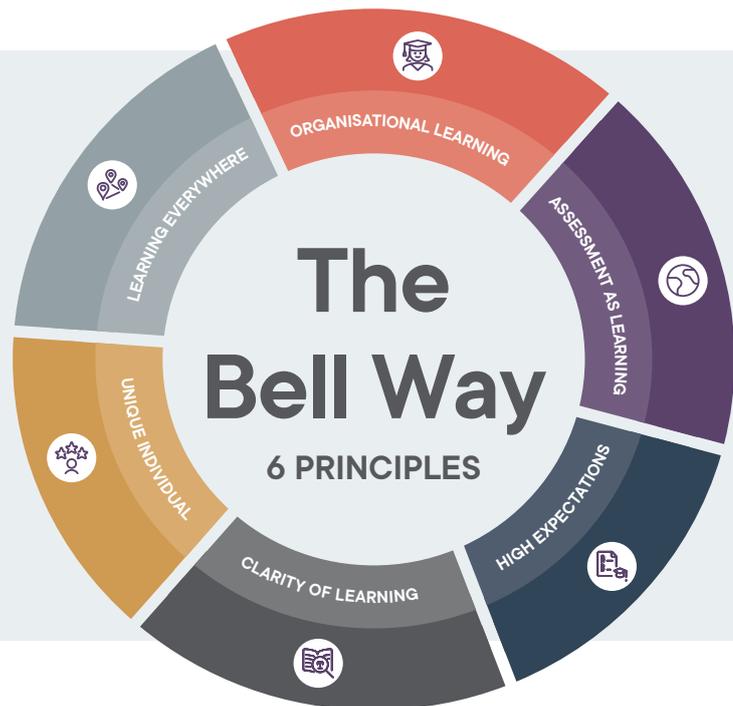
Bell opens its new London School in the vibrant Bankside area close to Shakespeare's Globe, Tate Modern and St. Paul's Cathedral

# Our approach to learning

Our six principles of The Bell Way ensure that you are both challenged and supported.

**We encourage students to aim high, exceed their goals and become confident users of the English language.**

The Bell Way is core to everything we do at Bell. It has been developed by our academic team and an Emeritus Professor from the University of Cambridge.



## ASSESSMENT AS LEARNING

**We will give you regular feedback**

You will have regular 1-to-1 tutorials where your teachers will highlight your successes and identify areas for further development, so you are clear and confident in the next steps of your learning journey. You will also learn how to self-assess your work to guide your independent learning.

## HIGH EXPECTATIONS

**We want you to be the best you can be**

To be really effective, lessons at Bell are challenging, interactive and enjoyable! Our teachers will use a range of teaching techniques to ensure you can participate fully in the classroom and have continued opportunities to learn, improve and practise, practise, practise.

## CLARITY OF LEARNING

**We will show you a clear path to your goals**

In every lesson and activity, you will know exactly what your aims are, how to achieve them and what to do next. You can track your progress through weekly class plans, your personal learning journal, and of course - Bell Online.

## LEARNING EVERYWHERE

**We will help you to learn everywhere**

At Bell, you will immerse yourself in the English language to embed your learning and achieve your goals faster. Our free Language in Action programme will help you practise what you have learned in class and your progress will be enhanced further by regular homework and self-study activities.

## ORGANISATIONAL LEARNING

**We never stop learning**

We have a culture of continuous improvement through learning and education. We never stop learning or striving to be the best we can be - setting ourselves high expectations and challenging goals, just like the goals we set you.

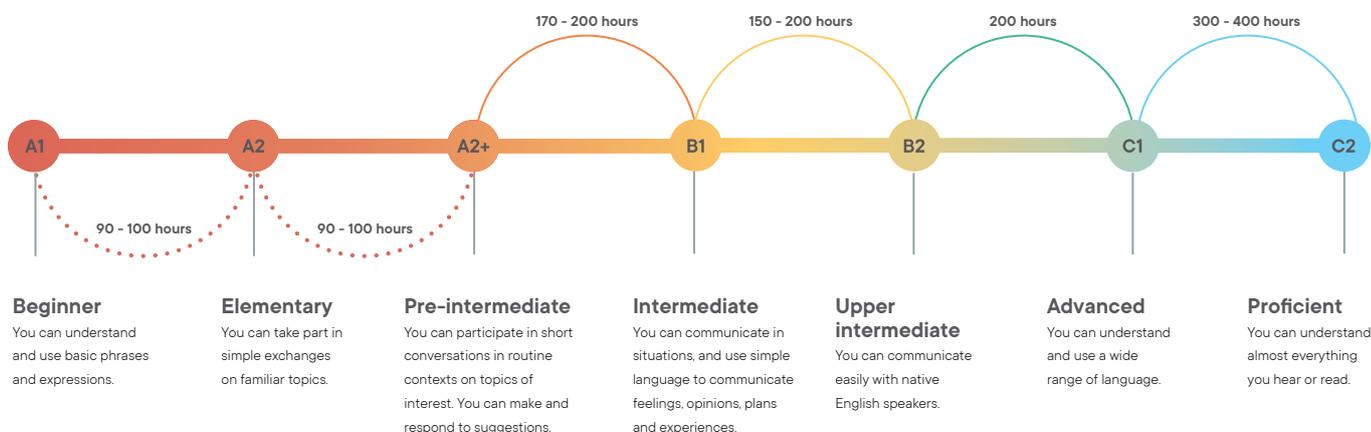
## UNIQUE INDIVIDUAL

**We will adapt your learning to suit you**

The way you learn is unique to you. We will work with you to create a personal study plan, designed around your specific goals and timeline. Your teachers and academic team will continually monitor your progress, and help you find ways of learning that will maximise your progress.

# How quickly will you progress?

Learning is unique to each student. It will be influenced by your motivation, regular practise outside the classroom, and commitment to lessons. As a guide, Cambridge Assessment English make the following recommendations as approximate guided learning hours:



## Bell Online

Your digital learning environment built around your learning needs and goals.

Bell Online is a useful tool used inside and outside of the classroom, that will allow you to interact with teachers and other students in a digital environment.

It also offers additional support to help you maximise your experience at Bell, like an up-to-date schedule of upcoming Learning in Action events, local information and recommended places to visit, as well as general advice when exploring the UK.

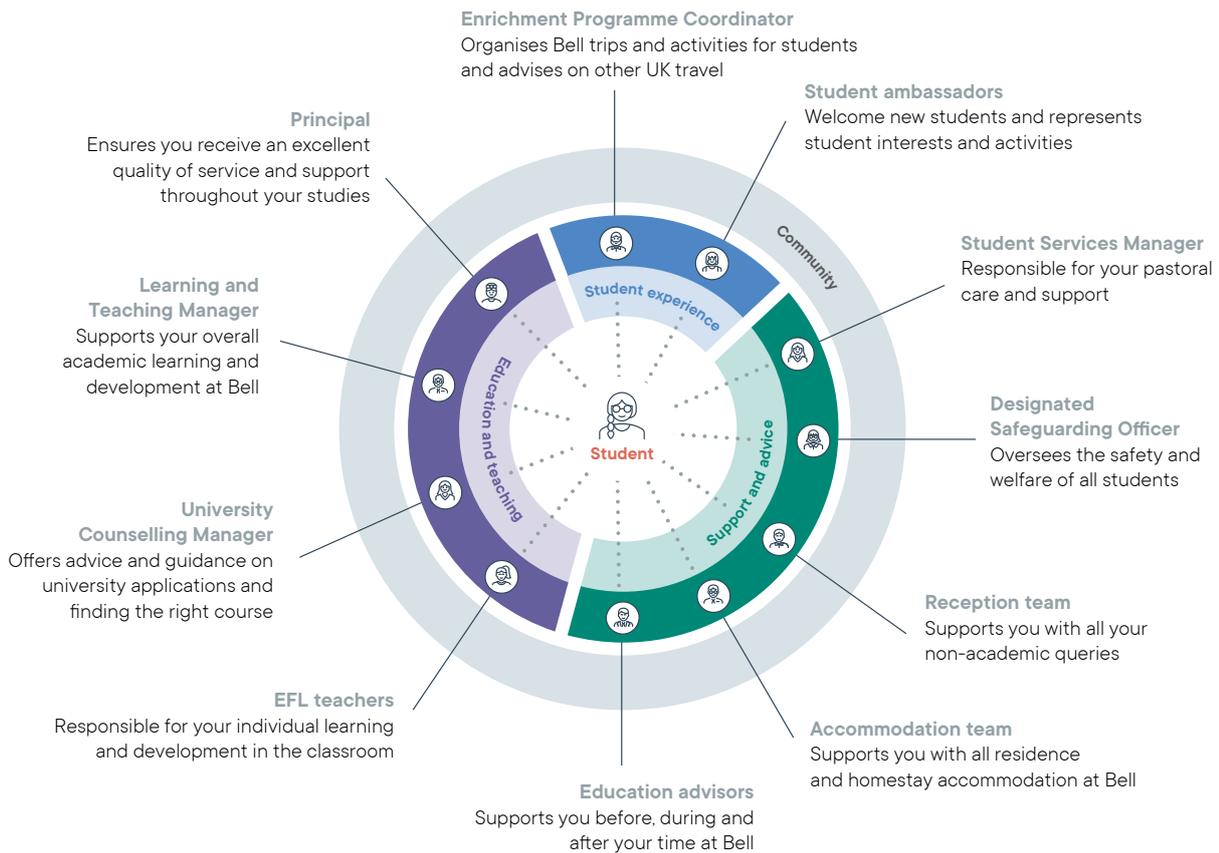
### Bell Online contains:

1. **A bank of learning resources** to support self-study and language practise
2. **Your weekly plans** written by your teacher to ensure you have a clear learning pathway
3. **Shared materials** from teachers, specifically selected for you or your class
4. **Tutorial notes** that record your self-reflections and your teacher's recommendations for progress every week
5. **Interactive activities** to match the same topics you are studying in class each week
6. **Uploaded work** or audio recordings for teacher feedback or group discussion
7. **Your up-to-date progression graph** to see your assessed levels throughout the course



# Student care and support

Your wellbeing is our top priority. Our community of support can help to ensure you study in a supportive and friendly environment.



## Student welfare

We offer a high standard of support and care for all our students - our Student Services team offer advice and counselling in full confidence.

Students who are younger than 18 are given special care and attention.

They will meet with our Student Services team weekly to discuss their experience and any challenges they may face.

In each school, we have staff who are trained in first aid and our Student Services team can help students register with a local doctor.

## Accommodation advice

We want you to be as comfortable and happy as possible while you are studying with Bell.

You have the choice to live with other students at Bell in one of our residences, or you can experience British life and culture by staying with a local family.

Our accommodation team are available if you have any questions or queries.

For more information:

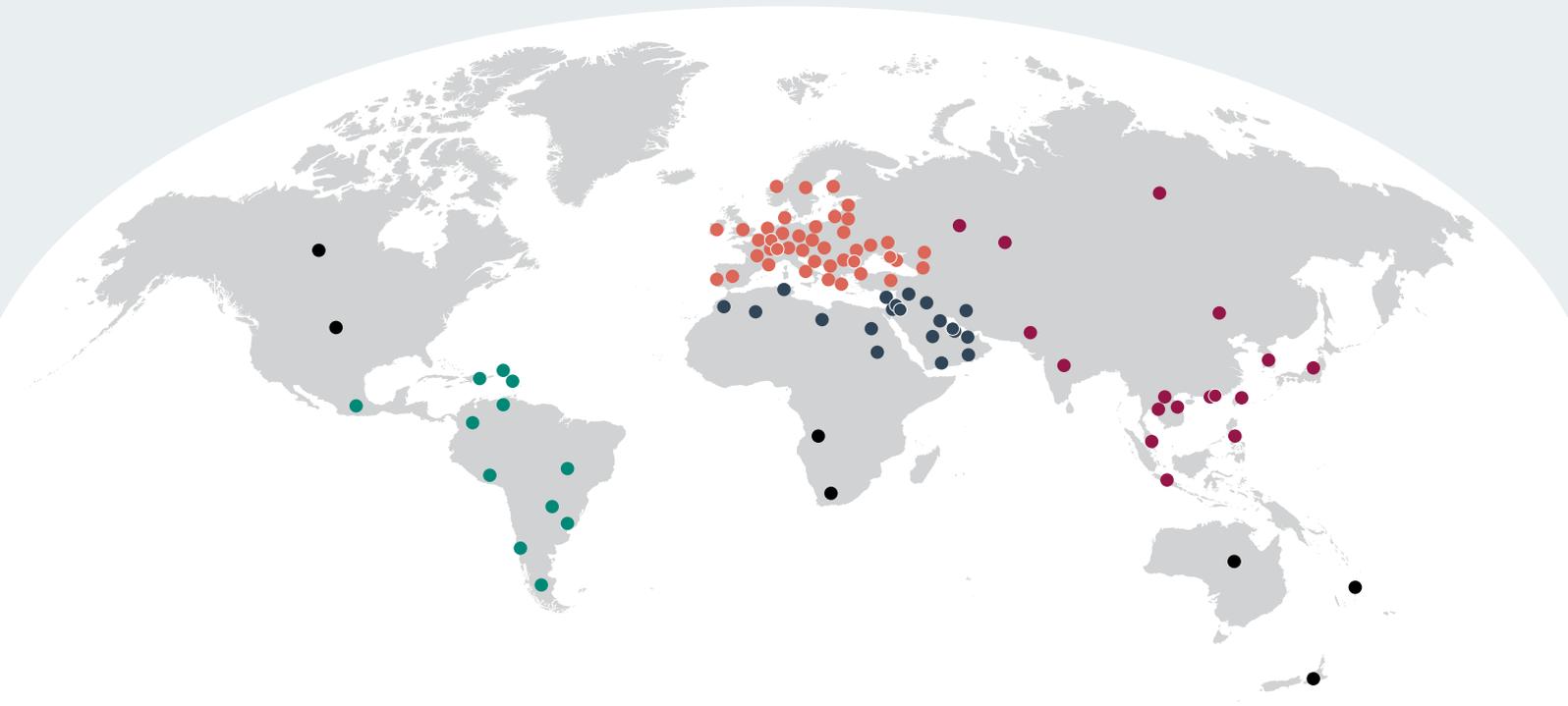
**See 'Feel at Home in the UK' on page 40**

## Higher Education Advisory Service

If you are considering applying to a UK university, or going on to study on our University Foundation programme, speak to our University Counselling Manager who can help you find the course and university that is right for you.

We can also guide you through your university application, help you write a successful personal statement and provide support finding relevant work placements.

# Last year, we welcomed students from 93 countries or territories



## Student diversity by region



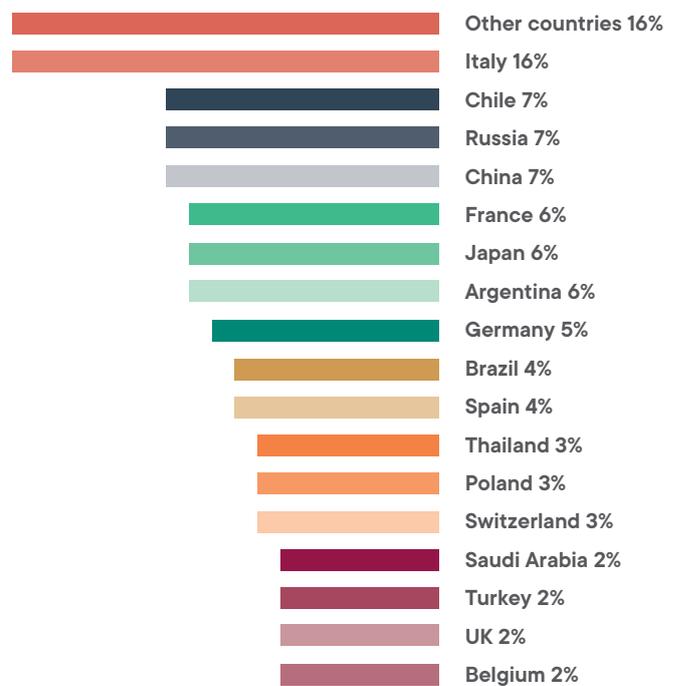
## International student community

We believe diversity among our student community directly impacts their performance. Studies show that students work better in a diverse environment, enabling them to concentrate and push themselves further when there are people of other backgrounds working alongside them.

Our students benefit from bringing together people of different cultures from around the world, allowing them to develop greater intercultural awareness and collaboration.

*Data based on 12 months from 1 September 2018 - 31 August 2019*

## Student diversity by country



# Language in Action

## Free activities, trips and excursions at Bell

Languages develop faster with practise. At no extra cost, Bell students can sign up to a full programme of social activities and trips throughout the year, to help improve their English in real-life situations.

It is an ideal way to practise your English, meet students from other courses at Bell and get involved in British life and culture. We also curate additional activities and trips that would suit your interests during your studies - led by a trusted tour provider.

**INCLUDED**  
**Language in Action activities and trips are free for Bell students**



### Activity types:



#### Lectures

Develop your knowledge and awareness of a range of useful educational topics



#### Day trips

Travel to beautiful destinations in the UK and explore British culture and life



#### Handpicked cultural events

A local trip provided by a trusted operator - additional cost payable when booking at Bell



#### Workshops

Develop your practical skills and techniques to enhance your capabilities for learning, life and work



#### Sports

Keep fit and active while playing in a sports team. Try football, baseball or even ultimate frisbee!



#### Free time

Be independent and adventurous – we can give good advice and tips!



#### Local excursions

Experience life in the city and visit the local attractions and sights



#### Clubs and activities

Discover new hobbies, talents and skills



#### Social evenings

Make friends, relax and enjoy the city at night!



# Monthly Sample Timetable

■ London

■ Cambridge

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
30	1	2	3	4	5	6
	<ul style="list-style-type: none"> <li>Visit Sky Garden</li> <li>Laser Quest: Star Command</li> <li>YouTube workshop</li> <li>Soap carving</li> <li>Social @ The Earl of Derby</li> </ul>	<ul style="list-style-type: none"> <li>Bank of England Museum</li> <li>Live music at Toulouse Lautrec</li> <li>Biking workshop</li> <li>Tennis club</li> <li>Free time</li> </ul>	<ul style="list-style-type: none"> <li>Sea Life London Aquarium</li> <li>Theatre Night: Fame The Musical</li> <li>Book Club</li> <li>Baking Bread</li> <li>Free Time</li> </ul>	<ul style="list-style-type: none"> <li>Visit St Paul's Cathedral</li> <li>National Portrait Gallery: drop-in drawing class</li> <li>Cambridge Botanical Gardens</li> </ul>	<ul style="list-style-type: none"> <li>Highgate and Hampstead</li> <li>London trip</li> </ul>	<ul style="list-style-type: none"> <li>Making of Harry Potter &amp; Oxford</li> <li>Travelsights trip to Stratford and Warwick Castle</li> </ul>
7	8	9	10	11	12	13
<ul style="list-style-type: none"> <li>Local welcome tour</li> <li>London night tour</li> <li>Homework club</li> <li>Table tennis tournament</li> <li>Tour of Cambridge</li> </ul>	<ul style="list-style-type: none"> <li>Tate Modern guided tour</li> <li>Pub Night</li> <li>Cards club</li> <li>Afternoon tea</li> <li>Social @ Cambridge Brewhouse</li> </ul>	<ul style="list-style-type: none"> <li>Fashion &amp; Textile Museum</li> <li>Dennis Severs' House Tour</li> <li>Board games club</li> <li>Collage workshop</li> <li>Free time</li> </ul>	<ul style="list-style-type: none"> <li>Museum of London</li> <li>Comedy club</li> <li>Circus skills</li> <li>CV workshop</li> <li>Free time</li> </ul>	<ul style="list-style-type: none"> <li>Florence Nightingale Museum</li> <li>Dinner &amp; jazz</li> <li>Bowling trip</li> </ul>	<ul style="list-style-type: none"> <li>Visit to Greenwich and river cruise</li> <li>Travelsights trip to Oxford and Blenheim Palace</li> </ul>	<ul style="list-style-type: none"> <li>Blenheim Palace, Downton Abbey Village &amp; the Cotswolds</li> <li>Travelsights trip to Brighton and the Royal Pavilion</li> </ul>
14	15	16	17	18	19	20
<ul style="list-style-type: none"> <li>Local welcome tour</li> <li>London night tour</li> <li>Travel club</li> <li>Video games tournament</li> <li>Tour of Cambridge</li> </ul>	<ul style="list-style-type: none"> <li>London Mithraeum Museum</li> <li>Jack the Ripper tour</li> <li>Illustration workshop</li> <li>Baseball</li> <li>Social @ The Grain &amp; Hop Store</li> </ul>	<ul style="list-style-type: none"> <li>British Museum</li> <li>Rock 'n' Roll London pub walk</li> <li>Discussion club</li> <li>Presentation skills</li> <li>Free time</li> </ul>	<ul style="list-style-type: none"> <li>Chocolate making at the Chocolate Museum</li> <li>Comedy Club</li> <li>International dinner</li> <li>Beading workshop</li> <li>Woodworking workshop</li> <li>Free time</li> </ul>	<ul style="list-style-type: none"> <li>Stamford Bridge Stadium tour</li> <li>Evening museum opening</li> <li>Geocaching trip</li> </ul>	<ul style="list-style-type: none"> <li>Visit Little Venice &amp; Regent's Canal</li> <li>Oxford trip</li> </ul>	<ul style="list-style-type: none"> <li>Canterbury &amp; Dover</li> <li>Travelsights trip to York</li> </ul>
21	22	23	24	25	26	27
<ul style="list-style-type: none"> <li>Local welcome tour</li> <li>London night tour</li> <li>Astrology club</li> <li>Advertising club</li> <li>Tour of Cambridge</li> </ul>	<ul style="list-style-type: none"> <li>Menier Contemporary Art Gallery</li> <li>Bowling</li> <li>Caricature workshop</li> <li>Football club</li> <li>Social @ The Queen Edith</li> </ul>	<ul style="list-style-type: none"> <li>The View from The Shard</li> <li>Go karting in Tower Bridge</li> <li>Drama workshop</li> <li>Interviews workshop</li> <li>Free time</li> </ul>	<ul style="list-style-type: none"> <li>Crime and Punishment walk</li> <li>Film night</li> <li>Knitting workshop</li> <li>Movie club</li> <li>Free time</li> </ul>	<ul style="list-style-type: none"> <li>Flat Iron Square West End musical</li> <li>Cambridge Festival of Ideas trip</li> </ul>	<ul style="list-style-type: none"> <li>Hampton Court Palace</li> <li>Travelsights trip to Salisbury and Stonehenge</li> </ul>	<ul style="list-style-type: none"> <li>Isle of Wight</li> <li>Roots trip to York</li> </ul>
28	29	30	31	1	2	3
<ul style="list-style-type: none"> <li>Local Welcome Tour</li> <li>London Night Tour</li> <li>Charcoal art</li> <li>Puzzles workshop</li> <li>Tour of Cambridge</li> </ul>	<ul style="list-style-type: none"> <li>Shakespeare Globe Theatre tour and exhibition</li> <li>Karaoke Night</li> <li>Glow in the dark art</li> <li>Baking workshop</li> <li>Social @ The Eagle</li> </ul>	<ul style="list-style-type: none"> <li>Fashion &amp; Textile Museum</li> <li>Dennis Severs' House tour</li> <li>Costume design</li> <li>Ultimate Frisbee</li> <li>Free time</li> </ul>	<ul style="list-style-type: none"> <li>Visit Charles Dickens Museum</li> <li>Pub night</li> <li>Quiz</li> <li>Mocktail Making</li> <li>Free Time</li> </ul>			



**98% of students who took the Trinity GESE successfully passed their exams in 2019 - 38% with a distinction and 41% with a merit**



**In the last year, Bell schools welcomed young learners from 68 different countries**



# English language for Young Learners

## Courses:

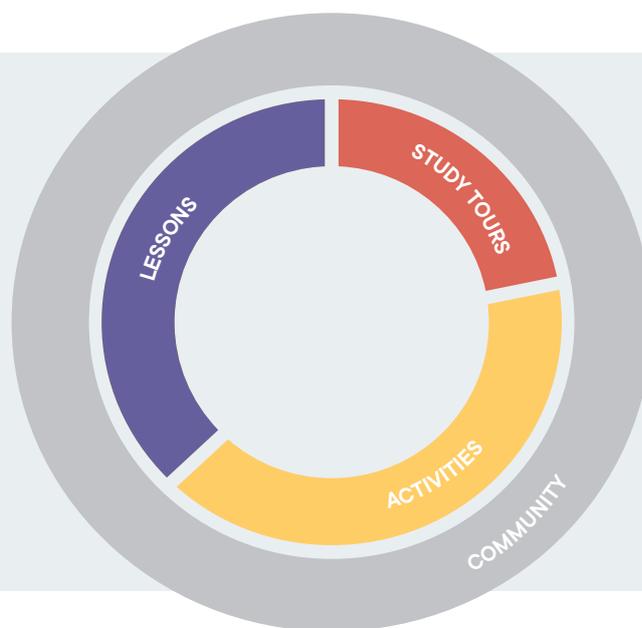
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# Learning The Bell Way

An integrated approach to language learning.

## We teach inside and outside the classroom

Students learn faster and more successfully when they use English all the time and in a range of situations. We encourage consistent use of English throughout each part of the day.



**These six principles are core to everything we do and ensures that your child is both challenged and supported.**

### ASSESSMENT AS LEARNING

#### We give your child regular feedback

We support your child to become better learners by reviewing their progress regularly and showing clear next steps on your child's learning journey. We also encourage students to develop lifelong learning skills through self-evaluation and use of reflective personal statements.

### HIGH EXPECTATIONS

#### We want students to be the best they can be

To be really effective, lessons at Bell are challenging, interactive and enjoyable! We reward excellence with end-of-course awards like the Frank Bell prize, a place on the student council or a chance to become a Bell Ambassador representing their fellow students!

### CLARITY OF LEARNING

#### We will show your child a clear path to their goals

In every lesson and activity, you will know exactly what your aims are in each lesson and how to achieve them. Every student takes home a portfolio as a record of their progress, which includes project work, 'can-do' statements and an end-of-course certificate.

### LEARNING EVERYWHERE

#### We will help you to learn everywhere

Your child will be immersed in the English language to embed their learning and achieve their goals faster. Educational study tours are an integral part of the programme. Your child will be given tasks to do before, during, and after each tour - giving them a continuous learning experience.

### ORGANISATIONAL LEARNING

#### We give you lifelong learning skills

At Bell, we help students maximise their potential by teaching them learning skills so they can become more effective learners beyond their course at Bell. They gain valuable skills like note-taking, effective vocabulary recording and presentation skills.

### UNIQUE INDIVIDUAL

#### We will adapt teaching to suit your child

Learning is unique to each individual student. Our academic team, teachers and activity leaders are skilled in different approaches to learning. This allows us to shape learning around your child's individual goals and helps their successful growth and development.

## Inspiring lessons

Supporting young learners to achieve their potential is at the heart of everything we do, whether students are improving their language capabilities, developing their academic skills or learning about business.

Using the six principles of the Bell Way, each lesson is expertly designed to inspire students to reach their full potential.

### Lesson outcomes

In lessons, your child will learn:

- ▶ practical everyday language such as asking polite questions, clarifying meaning, developing vocabulary and comprehension of instructions
- ▶ 21st century skills like creativity, collaboration, critical thinking, communication and cultural awareness.
- ▶ techniques to improve fluency and pronunciation
- ▶ academic language suitable for school and university
- ▶ about British life and culture



## Project-based learning

Learning through projects is particularly motivating for Young Learners and helps them remember the language that they learn. Working in groups, students use English to produce something tangible like a short film, a story, a magazine or a business presentation.

Project work guarantees students study something new every time. All Explorer projects have a common theme to give context to the students' learning, such as 'Global Lives', 'Nation of Innovation' and 'Natural Wonders'.



## Educational activities

To really master the English language, learning needs to take place inside and outside the classroom. Learning everywhere is one of our core teaching principles.

At Bell, the educational activities, electives and Academies are planned just as much as the lessons, with learning outcomes to support what your child has studied in class. Students practise their English while focused on an activity, which leads to a natural and fluent use of the language.

Many activities on our courses also link to the overall project theme. For example, during a week celebrating 'Cool Britannia', students may explore the London skyline in an art activity or complete an evening team challenge based around British fashion.

### Activity outcomes

During educational activity sessions your child will:

- ▶ explore and develop their skills in a range of active, academic and creative electives
- ▶ improve English knowledge and skills such as understanding instructions and social language
- ▶ develop life skills such as teamwork, leadership, collaboration and planning





# Study tours

Study tours are a critical part of our courses because they give your child the opportunity to practise their learning while discovering the extraordinary world around them.

Explore. Learn. Practise. Reflect.

## Warwick

### Walking tour & Warwick Castle

#### SUMMER EXPLORER EXAMPLE

Discover the medieval castle originally built by William the Conqueror in 1068, then enjoy an outdoors picnic in the surrounding grounds that is situated right next to the River Avon.

08:45	Meet in the classrooms
09:00	Depart for Brighton
11:30	Explore Warwick Castle
12:45	Picnic lunch
13:30	Coach to Leamington Spa
13:45	Free time at Leamington Spa with hourly check in
15:45	Meet at coach
16:00	Depart Warwick
18:00	Arrive back at Bell



## Exciting study tours

All our young learner courses have study tours included within the course, so your child can explore the UK and experience British culture.

Students learn about British life and history through exploring places of interest such as Oxford, Cambridge or Warwick Castle. Every course includes a full day trip to London, where students enjoy a walking tour, and a trip to a top London museum, in addition to the chance to visit iconic London landmarks.

## Study tour outcomes

Study tours are important learning opportunities outside the classroom. Students prepare for them in lessons. On the tour, students develop language and life skills through tasks such as:

- ▶ conducting interviews
- ▶ taking part in fact-finding challenges
- ▶ completing activity sheets

Each study tour is reviewed in class afterwards. The students discuss what they have learnt and explore the topics further, recording progress in their portfolios.



## London

# Walking tour & Harry Potter Studio tour

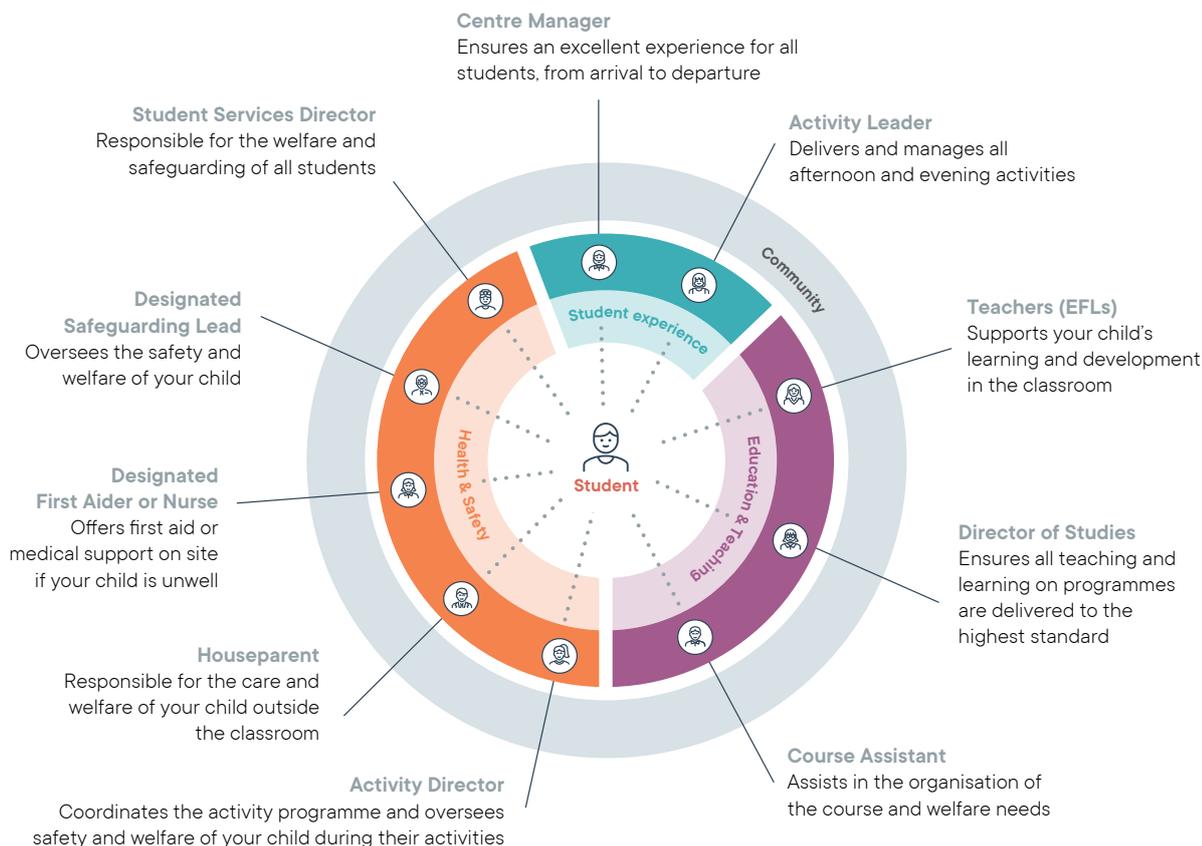
### WINTER EXPLORER EXAMPLE

Explore London's most famous locations on a walking tour, before visiting the magical studio where the hugely popular Harry Potter movies were filmed.

08:45	Meet in classroom
09:00	Depart for London
11:00	Walking tour (Westminster – Leicester Square)
13:00	Depart for Harry Potter Studio and lunch
14:30	Explore Harry Potter Studio tour
17:00	Meet at coach
17:45	Arrive at Bell

# A welcoming community

Your child's welfare is our top priority and we provide an outstanding level of care to ensure your child has the best home-away-from-home experience.



## Care and support

Your child will be fully supported throughout their experience at Bell.

We have a team of dedicated houseparents, teachers and activity leaders, on site 24 hours a day, 7 days a week.

All staff working on our Young learner courses have passed safeguarding checks. This includes a Children's Barred list clearance, a criminal record check and a full reference check covering the last five years of their employment. All staff also complete a course in Child Protection.

## Safe and secure

Your child will be in a safe and secure residential environment 24 hours a day. Boys and girls have separate accommodation on site with their own secure storage for valuables. All our activities are fully risk-assessed for safety.

Students are required to give deposit money, medication and important documents to the Centre Manager for safekeeping. Medication will be carefully managed and distributed by staff members throughout your child's stay.

## Inclusive learning

We will always endeavour to accommodate students with additional learning needs.

We will work with you before your child arrives in order to tailor the programme to meet the needs of your child, so they have care and support they need to thrive while studying at Bell.

**Minimum staff to student ratio**

**1:6**  **Courses for students aged 11-17**

**1:5**  **Junior Explorer aged 7-10**



## 24-hour care from arrival to departure

### Arrival

Your child's UK experience starts from the moment they arrive at the airport. A Bell representative will meet your child in the arrivals hall. Your child will be supervised at all times until they arrive at their Bell school.

### A warm welcome

On their first day, your child will meet the staff and other students. Bell Student Ambassadors, who are already familiar with the school, will be available to help them settle in. We ensure students have everything they need to feel safe and comfortable.

Your child will also attend a welcome meeting to learn more about the school.

### Daily welfare reviews

Your child will have daily house meetings throughout their course to discuss what they have achieved and share any concerns. We have questionnaires, a suggestions box and a student council and we act on requests right away. Each evening, children have access to Wifi and computers so they can contact friends and family. We also have a 24-hour emergency helpline for any urgent concerns.

### Departure

On departure, every child is escorted to the check-in desk in time for their flight.

## Nutritious meals

Your child will be offered a choice of nutritious food at each mealtime: breakfast, lunch and dinner. Every menu includes a selection of hot and cold items including fresh fruit and vegetables.

Snacks are available during break times and at each evening house meeting. Packed lunches are provided on all study tours.

If your child has a dietary requirement associated to an allergy, please let us know so we can accommodate this.

## Medical support

If your child is unwell, they will be cared for by our on-site team. All staff have first aid knowledge and designated first aiders have undergone additional training.

Some schools also benefit from regular clinics with a school nurse. Bell has agreements with local health providers and a member of Bell staff will always accompany a student should they need to visit a doctor or dentist.

## Regular inspections and accreditations

We are regularly inspected by industry regulators who assess our learning and welfare provision.

The summary statement of our British Council's inspection in 2015, said:

*"Strengths were noted in the areas of staff management, quality assurance, premises and facilities, academic management, course design, teaching, care of students, leisure opportunities and care of under 18s"*

# The Explorer Series

Experience Britain across the seasons. From crisp winter beauty, beautiful spring blossoms to adventures amongst the falling leaves in Autumn. At Bell, there is a course for everybody.

## Course Components 1 week

- Lessons **15 hours**
- Study tours **1 day\***
- Electives **9 hours**
- Other activities **9 hours**



\* 3 days over 2 weeks

## Winter Explorer



**School:** Bell St Albans  
**Weeks:** 1 - 2, 4 or 6  
**Age:** 11 - 17  
**Academies:** Business Leadership

**Start dates:**  
 Sunday 5 January (4 weeks)\*  
 Sunday 12 January  
 Sunday 19 January (2 weeks)\*  
 Sunday 2 February  
 Sunday 9 February

*\* includes weekend trip to Edinburgh*

## Spring Explorer



**School:** Bell St Albans  
**Weeks:** 1-5  
**Age:** 11 - 17  
**Start dates:** Start any Sunday from 29 March to 26 April

### Sample themes

- Magic and mystery** Explore the world of magical stories and investigate some of Britain's most famous mysteries
- It's only natural** Open your eyes to some of the hidden wonders of the natural world and discuss solutions to global issues
- Castle & kilts** Discover the uniqueness of different regions of the United Kingdom and visit Edinburgh as part of your course
- Today's science, tomorrow's world** Learn about new advancements in technology and how it will shape the landscapes and skylines of the future
- Heroes & legends** Explore some of the greatest historical figures and events that changed our world and shaped British culture

### Sample themes

- London life** Discover British culture and society, when exploring the iconic city of London as part of your course
- 21st century citizens** Think about our past and present while exploring skills that the next generation will need in our future, modern world
- Fantastic festivals!** Discover different global cultures and traditions and find out about different festivals and traditions from the UK
- Supernatural students** Unleash your creative thinking and explore the world of magic, science-fiction and fantasy-based ideas
- Protecting the planet** Gain insights into key environmental issues and the effects of human civilization on the planet



## Sample electives

Students choose two electives per week on arrival. A selection of electives will be available each week, examples include:

- Cooking
- Cricket
- Dance
- Dodgeball
- Drama
- Film and photography
- Handball
- Lacrosse
- Music
- Orienteering
- Rounders
- Table Tennis
- Volleyball

The following electives are always on offer at Bell St Albans:

-  Arts and crafts
-  British sports
-  Football
-  Journalism
-  Health and fitness

## Summer Explorer



**School:**  
All schools

**Weeks:**  
Varies based on school

**Age:**  
From 11 - 17

**Start dates:**  
Bell St Albans: From 31 May  
Bell The Leys: From 1 July  
Bell Wellington: From 1 July

**Academies:**  
See page 54

## Autumn Explorer



**School:**  
Bell St Albans

**Weeks:**  
1 - 3

**Age:**  
11 - 17

**Start dates:**  
Start any Sunday from  
11 to 25 October

### Sample themes

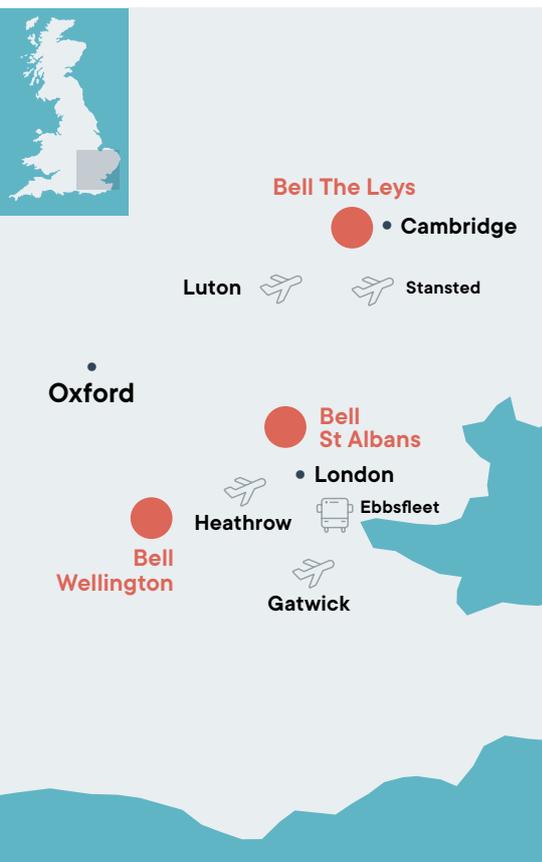
- World citizens** Learn about cultural differences and similarities between people and their respective cultural origins
- Thank you for the music!** Explore the musical world and discover how artists have used music to creatively share stories and emotions
- Epic adventures** An intensive subject-based programme with lessons and lectures.
- Super science** Discover science and technology and the 'Great British' inventions which have shaped our modern world
- Globetrotters** Gain insights into the wider world and learn about different cultural values and traditions from across the globe

### Sample themes

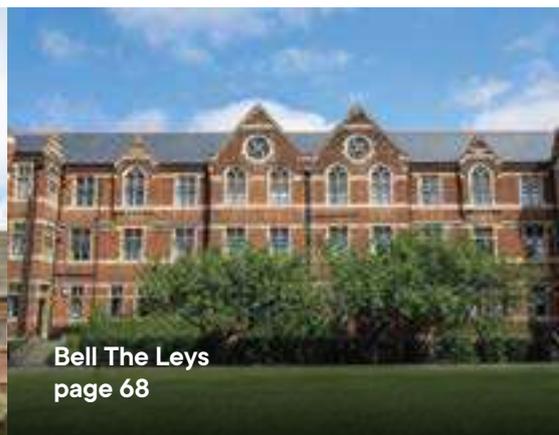
- Magic and mystery** Explore the world of magical stories and investigate some of Britain's most famous mysteries
- Gadgets and gizmos** Explore how new technologies and inventions have changed our way of learning, living and working
- Let's celebrate!** Discover different global cultures and traditions and find out about different festivals and traditions from the UK

# Choose your perfect summer course

Every student is a unique individual to us: it is one of the core Bell Way principles. We can help you find the perfect course for your unique young learner.



Bell St Albans  
page 66



Bell The Leys  
page 68



Bell Wellington  
page 70

## Our courses include:



Tuition, study materials and course portfolio



A full programme of study tours



Free internet access



Residential accommodation and all meals



Comprehensive supervision by qualified staff



Free laundry service



A full programme of educational and social activities



Transfers to and from designated airports/stations on scheduled arrival and departure days \*



Comprehensive insurance

*\* For arrival and departures between 10am and 6pm or advised train times*

## Junior Explorer

page 56

Students learn through project-based lessons and a range of activities throughout the week.

<b>Age:</b> 7-10	<b>Start dates:</b> Weekly, starting any Wednesday from 1 July - 5 August	<b>School:</b> Bell The Leys	<b>Level:</b> All levels
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## Summer Explorer

page 58

Students learn through project-based lessons and a choice of three electives or one academy option\* over a two-week course.

*\*Academies are an additional cost - unavailable at Bell St Albans*

<b>Age:</b> 11-17	<b>Weekly course dates:</b> <b>Bell St Albans</b> Weekly, starting any Sunday from 31 May - 16 August	<b>Two-week course dates:</b> <b>Bell The Leys</b> 1 July 15 July 29 July	<b>Bell Wellington</b> <i>(12-17 yrs only)</i> 1 July 15 July 29 July	<b>Level:</b> All levels
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## Intensive Academic English

page 60

This academically challenging course focuses on improving academic English skills, developing exam techniques and effective learning approaches.

<b>Age:</b> 12-17	<b>Start dates:</b> Wednesday 1 July* Wednesday 15 July* Wednesday 29 July	<b>School:</b> Bell Wellington	<b>Level:</b> Minimum level A2
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*\* Also available for 4 weeks from this date*

## Young Business Leaders

page 62

An exciting course which develops a wide range of language, business and life skills. Students set up their own businesses and compete in the Bell Business Challenge.

<b>Age:</b> 14-17	<b>Start dates:</b> Wednesday 1 July Wednesday 22 July	<b>School:</b> Bell Wellington	<b>Level:</b> Minimum level B1
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## Young Cambridge Scholars

page 64

An intensive subject-based programme with subject lessons and lectures. Students improve their ability to study in English and prepare for life at a top university.

<b>Age:</b> 14-17	<b>Start dates:</b> Wednesday 1 July Wednesday 15 July Wednesday 29 July	<b>School:</b> Bell The Leys	<b>Level:</b> Minimum level B1
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# Electives & Academies

## Electives

Electives give students an opportunity to take part in a wide range of activities, with a choice of active, creative and academic options available at each school. Students have multiple sessions in each chosen elective, allowing them to build confidence and practise elective-specific language. Electives are delivered by experienced activity leaders with a variety of backgrounds, from keen sportspeople to professional actors.

**6 hours x 3 electives (total 18 hours) on a two-week course or 4.5 hours x 2 electives (total 9 hours) on a one-week course**

## Academies

Bell Academies give students the chance to specialise in one particular area of interest. Delivered by professionals with many years of industry experience, students practise their English while focused on learning or developing their chosen skill. Academy options are booked in advance and are available at Bell The Leys and Bell Wellington.

**18 hours of 1 focused activity on each two-week course**

	Bell Wellington	Bell The Leys	Bell St Albans
<b>Electives</b> <i>A wide selection of active, academic and creative electives are available at all schools, however the ones listed here are guaranteed to take place.</i>	British sports Contemporary art Event management Presentations and debates Volleyball	Basketball Drama Football Journalism Photography in Cambridge	Arts and crafts British sports Football Journalism Health and fitness
<b>Academies*</b> <i>For students who want to focus on one particular interest</i>	Football Horse Riding Performing Arts	Robotics Tennis	Electives only

\* Academies are an additional cost



New to  
2020



New to  
2020



## Business Leadership

### WINTER EXPLORER ONLY

This exciting Academy develops a wide range of language, business, leadership and life skills.

The two-week programme consists of eighteen hours of business leadership input from specialist Business Studies teachers.

Your child will take on the role of an entrepreneur, collaborating with other students as a team towards the Bell Business Challenge.

They will present their business pitch and get real life feedback and insight into life as an innovative entrepreneur.

## Robotics Academy

### BELL THE LEYS

On this new Academy, your child will learn specialist skills to develop an autonomous, remote-control robot, such as:

- Coding
- Engineering process
- Mechanics
- Design

Students will try their hand at complex mechanisms and learn how to program the robots and their wireless controllers.

These skills are increasingly critical for future work and highly sought after by employers, covering STEM (Science, Technology, Engineering and Mathematics) skills.

## Tennis Academy

### BELL THE LEYS

Enhance your child's technique through professional tennis tuition. All coaches are qualified by the LTA (Lawn Tennis Association) and have experience teaching students of all abilities.

Students will play on a range of surfaces, working on their forehand, backhand, volley shots and serves, and will get to apply their new skills in regular games.

The UK is home to the famous annual Wimbledon Championship - your child will also have the chance to practise playing on grass and learn about the different skills and techniques required.



## Football Academy

### BELL WELLINGTON

Your child will be trained and developed by professional football coaches at Reading Football Club's Community Trust.

Coaches are qualified by the Football Association (FA) and have extensive experience with male and female athletes.

Your child will focus on technical aspects of the game including: dribbling, passing technique, goal shooting, goal keeping and approach to headers and tackling. They will get a chance to put all these skills into practise through supervised matches.

Students will also have the exciting opportunity to get an inside-look and guided tour of Madejski stadium, home to Reading FC.

## Horse Riding Academy

### BELL WELLINGTON

Our horse riding students are trained at a long-established equestrian school with expansive grounds - approved by the British Horse Society and Association of British Riding Schools.

On this Academy, your child will:

- develop their riding skills and performance, including walking, trotting and cantering
- learn about stable management and how to care for horses
- learn how to safely handle and tack up horses in the stables

Your child will have the exciting opportunity to display what they have learnt during the Academy at a final 'tack and turnout' show and will be presented with a certificate and rosette to celebrate their achievements.

## Performing Arts Academy

### BELL WELLINGTON

Your child will develop their skills, craft and experience to build character and confidence for a potential future in the performing arts industry.

Taught by an experienced performing arts specialist, students will enhance their understanding and practical techniques through activities like:

- Acting
- Singing
- Dancing
- Stage management
- Costume and set design

Students will showcase their talents at an end-of-course production to be performed to their fellow students and Bell staff.

FOR MORE INFORMATION:

[bellenglish.com/junior-explorer](http://bellenglish.com/junior-explorer)

Max class size  
14 students

## Sample Timetable

TIME	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	
08:00	Student arrivals and welcome activities			Breakfast followed by morning meeting				
09:00		Language test / Language lesson	Language lesson	Full day study tour CAMBRIDGE  Cambridge Science Centre Punting Shopping	Language lesson	Language lesson	Departures or Excursion WARWICK  Warwick Castle Shopping	
10:00		Break	Language lesson		Language lesson	Language lesson		
11:00		Orientation / Language lesson	Break		Break	Break		
11:30			Language lesson		Language lesson	Language lesson		
12:30			Lunch			Lunch		
13:30			Activities		Activities	Activities		Course show
14:30			Break		Break	Break		Break
15:30			Language lesson		Break	Break		Activities
16:00					Activities	Activities		
17:00		House time			House time			
18:00				Dinner and free time				
19:30				Evening activities				
21:00				House meetings				

# Junior Explorer

## Course description

Our course for Juniors at Bell The Leys has all the elements of an Explorer series course, but is adjusted to meet the needs and abilities of students aged 7-10 with topics and content tailored for this younger age group.

The focus is on encouraging the children to build their confidence, use their language learning, try new things and make new friends!

## Extra support for Juniors

- ▶ Students aged 7-10 are supervised at all times
- ▶ Their lessons, activities and study tours are tailored for a younger age group, with shorter lessons and more frequent breaks
- ▶ The focus is on variety and trying new things
- ▶ Juniors have an earlier bedtime

## Study Tours

Junior students enjoy study tours to exciting attractions such as:

- Museum of Zoology, Cambridge
- Roald Dahl Museum and Story Centre, Buckinghamshire
- Paradise Wildlife Park, Broxbourne
- London Eye
- Kidzania, London
- Warwick Castle
- Cambridge Science Centre

## Junior activities

### 9 hours of Junior-friendly activities on each one-week course

On our Junior Explorer course, students can choose from a wide range of activities designed for younger students and led by specialist Junior staff.

These include sporting activities such as football, volleyball and dodgeball, as well as creative and academic activities such as drama, music, cooking and book club. Students are encouraged to try new things, learn new phrases and build their confidence when using English outside the classroom.

## Activity programme

Sample activities for Juniors include:

- ▶ British school games
- ▶ Cooking
- ▶ Dodgeball
- ▶ Mask making
- ▶ Nature walk
- ▶ Rounders
- ▶ T-shirt painting

## Minimum staff to student ratio

**1:5** 

## Course summary

Age	7-10
Min. language level	All levels
Course length	1-6 weeks
Start dates	<b>Start any Wednesday 1 July to 5 August</b>
Location	<b>Bell The Leys</b>
Max. class size	<b>14</b>

## Course components 1 week

■ Lessons	<b>15 hours</b>
■ Study tours	<b>1 day*</b>
■ Junior activities	<b>9 hours</b>
■ Other activities	<b>9 hours</b>

\* 3 days over 2 weeks



## Project themes

Summer themes for Juniors include:

- ▶ My Body
- ▶ You & Me
- ▶ Super Food
- ▶ Amazing Animals

FOR MORE INFORMATION:

[bellenglish.com/summer-explorer](http://bellenglish.com/summer-explorer)

Max class size  
14 students

## Sample Timetable

TIME	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY
08:00	Student arrivals and welcome activities	Breakfast followed by morning meeting					
09:00		Language test/ Language lesson	Language lesson	Language lesson inc. GESE preparation	Full day study tour CAMBRIDGE Punting King's College Shopping	Language lesson	Language lesson
10:30		Break				Break	
11:00		Orientation/ Language lesson	Language lesson	Language lesson inc. study tour preparation		Language lesson inc. GESE preparation	Language lesson inc. GESE preparation
12:30		Lunch				Lunch	
13:30		Activities	Academy / Electives	Language lesson		Academy / Electives	Academy / Electives
15:00		Break				Break	
15:30		Academy / Electives	Academy / Electives	Activities		Academy / Electives	Academy / Electives
17:00		House time				House time	
18:00						Dinner and free time	
19:30						Evening activities	
21:00					House meetings		

# Summer Explorer

## Overview

Our Summer Explorer course gives your child the opportunity to discover British culture while developing their English language skills, through project-based learning activities and interactive learning - both inside and outside the classroom.

On this course, your child will:

- ▶ Develop their English in all four areas: reading, writing, listening and speaking
- ▶ Practise new vocabulary, pronunciation and improve their grammar structures, as appropriate to their level
- ▶ Become confident, independent learners with essential 21st century life skills like: communication, critical thinking, collaboration, creativity and cultural awareness
- ▶ Make friends with students from a diverse mix of countries across the globe

## Who is this for?

Young learners who want to combine English language study, activities and cultural visits.

## Our approach

### English lessons

English lessons include projects that are designed around the school's weekly theme. Small groups of students work together on their projects focusing on your child's language knowledge and skills development.



Students at The Leys and Wellington also have the opportunity to demonstrate their language skills by preparing for and taking the Trinity College London Speaking Exam (GESE).

### Activity programme

Students at Bell 'learn by doing', so the activity programme is an integral part of the course and allows young learners to practise and develop what they have learnt in lessons. Our afternoon activities - electives and Academy options - are designed to improve communication and confidence while developing academic, creative and active skills.

All Summer Explorer students also enjoy a wide variety of whole-school activities, such as games, competitions, discos and shows.

Minimum staff to student ratio

1:6

## Course summary

Age	11-17
Min. language level	All levels
Course length	Up to 12 weeks

**Bell St Albans:**  
Weekly, starting any Sunday from 31 May to 16 August

Start dates & locations

**Bell The Leys:**  
1 July, 15 July, 29 July

**Bell Wellington:**  
1 July, 15 July, 29 July

Max. class size **14**

## Course components 2 weeks

- Lessons **30 hours**
- Study tours **3 days**
- Electives / Academy **18 hours**
- Other activities **25.5 hours**



## Study Tours

Students take part in three full-day study tours every two weeks to UK destinations, such as:

- ▶ **London** - see the London Eye, Downing Street, Covent Garden and the Houses of Parliament
- ▶ **Stratford** - visit the home of Shakespeare and see the beautifully restored Elizabethan houses. Students can take a bus or boat tour to see all the sights of one of England's prettiest towns
- ▶ **Cambridge** - tour the city and university colleges, try punting along the river or visit one of the many world-class museums

## Project themes

Some of our weekly themes include:

- ▶ World Citizens
- ▶ Epic Adventures
- ▶ Super Science
- ▶ Wizards and Wonders
- ▶ Food & Fashion

FOR MORE INFORMATION:

[bellenglish.com/intensive-academic-english](http://bellenglish.com/intensive-academic-english)

Max class size  
14 students

## Sample Timetable

TIME	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	
08:00	Student arrivals and welcome activities	Breakfast followed by morning meeting						
09:00		Learning styles	Reviewing reading techniques	Academic writing	Full day study tour BRIGHTON  Brighton Pier Royal Pavilion Shopping	Study skills	Listening skills	
10:30		Break		Break		Break		
11:00		Reading skills and strategies	Academic writing	Correcting your own writing		Listening and speaking	Editing skills	
12:30		Lunch		Lunch		Lunch		
13:30		Exam skills	Exam skills	Activities		Project presentations	Exam skills	
15:00		Break		Break		Break		
15:30		Exam skills	Exam skills	Activities		GESE exam prep		
17:00		Independent study / House time				House time		
18:00		Dinner and free time						
19:30	Evening activities							
21:00	House meetings							

# Intensive Academic English

Minimum staff to student ratio

1:6 

## Overview

Our Intensive Academic English (IAE) course gives your child the opportunity to develop their academic English language skills, and gain useful tools and techniques to tackle international exams and for general study.

On this course, your child will:

- ▶ Develop their academic English across all four areas: reading, writing, listening and speaking
- ▶ Learn new techniques to effectively approach different types of exam questions
- ▶ Gain useful tools and models to become confident, independent and successful learners, like learning vocabulary, active listening, note taking and time management
- ▶ Practise new vocabulary, pronunciation and improve their grammar structures
- ▶ Make friends with students from a diverse mix of countries across the globe

## Who is this for?

Young Learners who want a challenging and more intensive course to improve their academic English skills or prepare for academic study in English

## Our approach

### Study skills

Alongside the development of key academic skills, your child will learn useful study skills, such as: methods for recording new vocabulary, using the Internet to do research and avoiding plagiarism.

At the end of the course, students bring their skills together by researching, planning and performing a short presentation on an academic topic of their choice.

### Exam skills

Afternoon lessons focus specifically on exam preparation. We offer an introduction to popular exams such as Cambridge English and IELTS and how to tackle these exams.

Students will also have the opportunity to demonstrate their language skills by preparing for and taking the Trinity College London Speaking Exam (GESE).

### Activity programme

Students have lots of opportunities to learn outside the classroom, including:

- ▶ **Sports** ranging from football and basketball to tennis and cricket
- ▶ **Creative arts** ranging from T-shirt painting to photography
- ▶ **Evening activities** ranging from discos, fashion shows and quiz nights

## Study Tours

- ▶ **Warwick** – discover the historic Warwick Castle and its beautiful surroundings, and explore the independent boutique shops in Leamington Spa
- ▶ **London** – see the London Eye, Downing Street, Covent Garden and the Houses of Parliament
- ▶ **Oxford** – tour the city and university colleges, try punting along the river or visit one of the many world-class museums

## Course summary

Age	12-17
Min. language level	Pre-Intermediate A2+
Course length	2 or 4 weeks
Location	Bell Wellington
Start dates	Wednesday 1 July* Wednesday 15 July* Wednesday 29 July
* 4-week start dates	
Entry requirements	Pre-course assessment
Max. class size	14

## Course components

2 weeks

- Lessons **48 hours**
- Excursions **3 days**
- Activities **25.5 hours**



## Progress to

- ▶ A British boarding school or an international institution where teaching is delivered in English
- ▶ Young Business Leaders
- ▶ Young Cambridge Scholars
- ▶ Our University Foundation Programme
- ▶ IELTS Exam preparation

FOR MORE INFORMATION:

[bellenglish.com/young-business-leaders](http://bellenglish.com/young-business-leaders)

Linguaskill 

Linguaskill is a modular online test that assesses all four language skills: reading, listening, writing and speaking and recognised internationally by employers worldwide.

Linguaskill has been developed by a dedicated team of experts from Cambridge Assessment English. It has been trialled by speakers of over 40 languages from 50 countries to ensure its accuracy and reliability.

The Linguaskill Business tests English used in a business and corporate setting. Test topics include the buying and selling of products or services, the office, business travel and human resources.

Max class size  
14 students

## Sample Timetable

TIME	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY		
08:00	Breakfast followed by morning meeting								
09:00	Student arrivals and welcome activities	Course introduction	What is a business? Study tour preparation	The business plan	Full day study tour LONDON Museum of Brands & Advertising Westfield Shopping	The marketing mix	Brands		
10:30		Break		Break					
11:00		Teamwork	Successful business LinguaSkill prep	Time management LinguaSkill prep		Market research LinguaSkill prep	Advertising LinguaSkills prep		
12:30		Lunch		Lunch					
13:30		Motivational speaker & introduction to the Business Challenge	Half day study tour READING Madjeski Stadium (Reading FC)	The Bell Business Challenge		Break	The Bell Business Challenge	The Bell Business Challenge	
15:00				Activities					
15:30		House time		House time					
17:00		Dinner and free time		Dinner and free time					
18:00									
19:30		Evening activities							
21:00	House meetings								

# Young Business Leaders

## Overview

This course will support your child to develop their general and specialist language skills and enjoy business-themed study tours - inspiring them to become business leaders of the future.

On this course, your child will:

- ▶ Improve their confidence, fluency and accuracy when communicating in English
- ▶ Develop their business-specific knowledge, language and vocabulary as well as grammar and pronunciation skills
- ▶ Become young entrepreneurs gaining experience in running their own business
- ▶ Be inspired and get useful insights and feedback from real-life business managers and business entrepreneurs
- ▶ Enjoy an unforgettable opportunity to make lots of international friends

## Who is this for?

Students with a high level of English who aspire to be international business leaders

## Business-themed study tours

Students visit local businesses and topical destinations such as:

- Mercedes-Benz World
- Museum of Brands, Packaging and Advertising in London
- Bank of England Museum

## Our approach

Alongside the development of key business language skills, through project and class-based activities, your child will also learn about establishing a business in today's competitive environment.

They will create a business plan that involves primary and secondary research, financing, communication and learning to motivate a team, as well as understanding the different functions of an effective business.

### Bell Business Challenge

Working in teams, students use all the skills they have learnt in class to create and deliver a profitable product or service.

- ▶ **Week 1: Planning** – develop a business concept by conducting market research, allocating finances and creating an advertising campaign
- ▶ **Week 2: Implementing and evaluating** – launch the business, evaluate progress and reinvest profits
- ▶ **Week 3: Presentation** – teams present their project and discuss successes and areas for development

The team that develops the best product or service wins a once-in-a-lifetime experience.

On the study tour they develop their language skills and business understanding by:

- Having question and answer sessions with business managers and experts
- Conducting interviews and market research
- Taking part in fact finding challenges
- Completing activity sheets

Minimum staff to student ratio

1:6 

## Course summary

Age	14-17
Min. language level	Intermediate B1
Course length	3 weeks
Location	Bell Wellington
Start dates	Wednesday 1 July Wednesday 22 July
Entry requirements	Pre-course assessment and online questionnaire
Max. class size	14

## Course components 3 weeks

- Lessons **40.5 hours**
- Study tours **5.5 days**
- Business Challenge **36.5 hours**
- Other activities **39 hours**



## Progress to

- ▶ Our University Foundation Programme
- ▶ Young Cambridge Scholars

FOR MORE INFORMATION:

[bellenglish.com/young-cambridge-scholars](http://bellenglish.com/young-cambridge-scholars)

Max class size  
14 students

## Sample Timetable

TIME	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	
08:00	Student arrivals and welcome activities	Breakfast followed by morning meeting						
09:00		Academic Skills	Academic Skills	Academic Skills	Full day excursion LONDON The London Eye Walking tour Shopping	Academic Skills	Academic Skills	
10:00		Maths	International Relations	British Literature		Science	International Relations	
11:00		Break				Break		
11:30		Maths	International Relations	British Literature		Science	International Relations	
12:30		Lunch				Lunch		
13:30		Science	Maths	Lecture programme		Half-day excursion CAMBRIDGE King's College	British Literature	
14:30		Science	Maths	Break			British Literature	
15:30		Break		Activities			Break	
16:00		Lecture programme	Lecture programme				Lecture programme	
17:30	House time						House time	
18:00	Dinner and free time							
19:30	Evening activities							
21:00	House meetings							

# Young Cambridge Scholars

Includes lectures by speakers from the University of Cambridge

Minimum staff to student ratio

1:6 

## Overview

Take the next step towards your child's academic success. This course gives students advanced university-level learning through a combination of subject study, an inspiring lecture programme and educational study tours and activities.

On this course, your child will:

- ▶ Improve their confidence, fluency and range of vocabulary when communicating English in an academic context
- ▶ Develop their subject-level knowledge and academic skills, such as writing an essay, note taking and paraphrasing
- ▶ Learn to effectively communicate and present their opinions in discussion with new people or when facing new situations
- ▶ Enhance their ability to work with others effectively, as a leader or team member, and to continue studies independently
- ▶ Develop useful techniques and strategies when learning and preparing for exams
- ▶ Be more informed about future university study options

## Who is this for?

Students who excel academically, have a high level of English and wish to progress to a top English-speaking university in the future.

## Our Approach

### Subject study: 32 Hours

Your child will get a real insight into university level study in some of the most popular topics at the University of Cambridge, including **Mathematics, British Literature, Science and International Relations.**

### Academic skills: 10 hours

Your child will develop essential academic skills, including critical thinking and effective independent study.

They will learn essential techniques for exams – particularly the IELTS exam – an internationally-recognised language level test and entry requirement for British universities.

### Lecture programme: 12 hours

Delivered by speakers from the University of Cambridge, students will develop their knowledge in classic Cambridge subjects from physics to philosophy.

Previous lectures explored new perspectives on topics like film studies, philosophy, quantum physics or politics. One of the lectures will focus on the qualities your child needs to become a University of Cambridge student.

### Activities

Students will participate in a variety of whole-school activities, like sports, creative arts, games and competitions, to make new friends and practise new language skills.

## Course summary

Age	14-17
Min. language level	Intermediate B1
Course length	2 weeks
Location	Bell The Leys
Start dates	Wednesday 1 July Wednesday 15 July Wednesday 29 July
Entry requirements	Pre-course assessment and online questionnaire
Max. class size	14

## Course components 2 weeks

- Lessons **42 hours**
- Study tours **3 days**
- Other activities **12 hours**
- Lectures **12 hours**



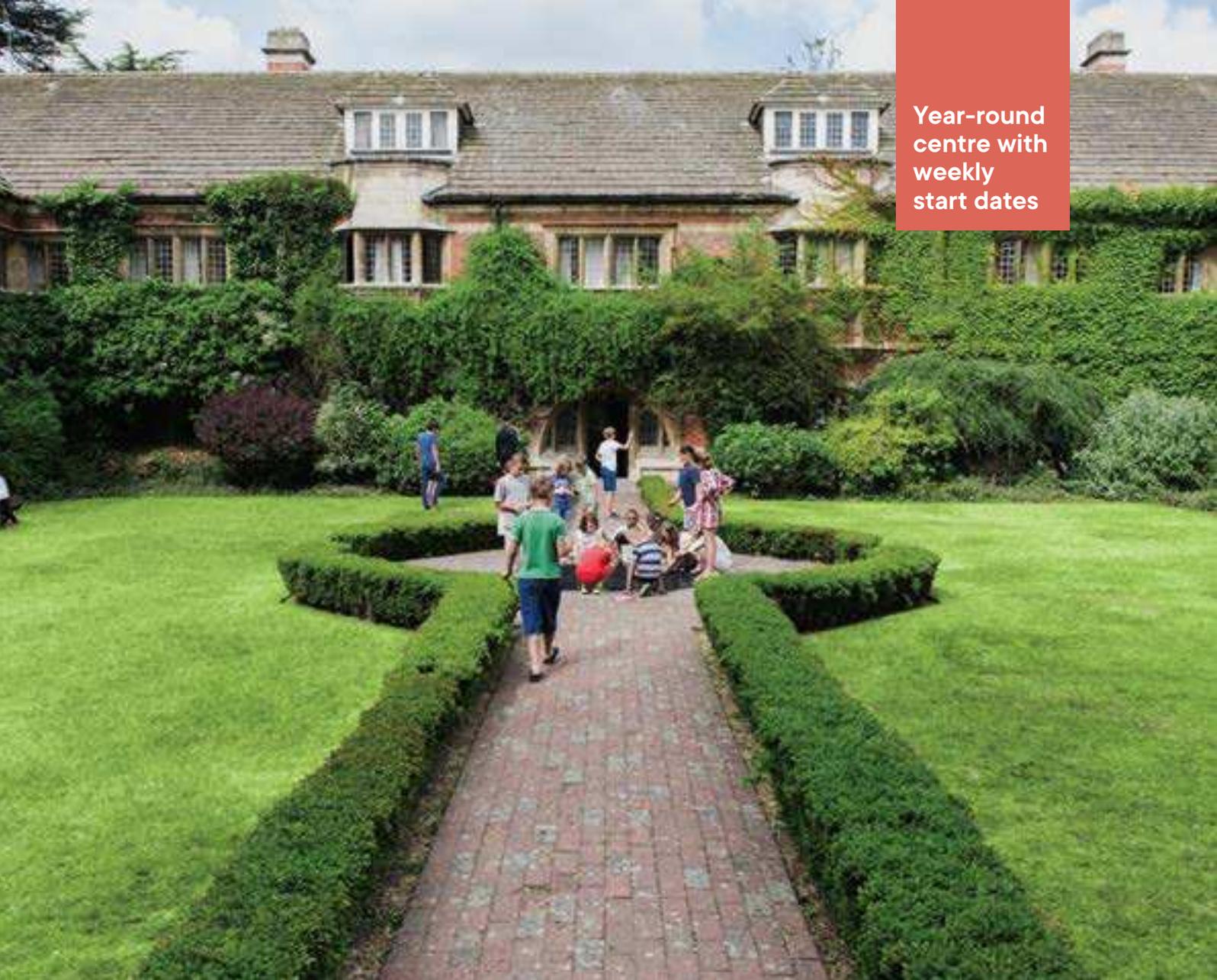
## Study Tours

Students take part in three full-day study tours to destinations, such as:

- ▶ **Cambridge** – a walking tour of the city with a visit to King's College and the Fitzwilliam Museum
- ▶ **London** – a river cruise along the River Thames and a chance to visit a top London museum

## Progress to

- ▶ Our University Foundation Programme
- ▶ Young Business Leaders



Year-round  
centre with  
weekly  
start dates

# Bell St Albans

Discover the English language through active, academic and creative activities in a beautiful and friendly school - all year round.

This elegant Victorian building, with its traditional courtyard garden, is set within 60 acres of English countryside, providing a safe and peaceful environment.

## Courses

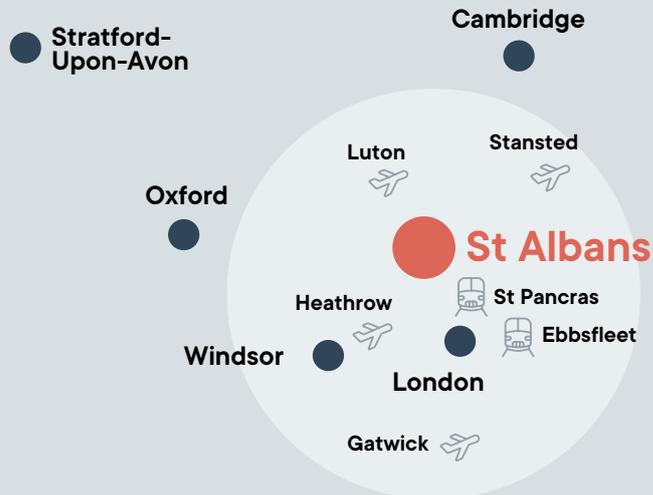
Winter Explorer

Spring Explorer

Summer Explorer

Autumn Explorer

*Day school options also available at this school – please contact us for more details*



## Sample electives

The following electives are always on offer at this location:

-  Arts and crafts
-  British sports
-  Football
-  Journalism
-  Health and fitness

## Facilities

-  Bright, spacious classrooms, many with interactive whiteboards
-  Free wireless internet
-  Dining room
-  Art room
-  Disabled access/facilities
-  On-site sports fields
-  Peaceful, countryside setting

## Accommodation

-  Twin rooms and dormitories
-  Separate accommodation blocks for boys and girls
-  A dedicated houseparent in every boarding house

## Travel

FREE transfers\* on scheduled arrival and departure days from:

-  London Heathrow 47 km
-  London Stansted 60 km
-  Ebbsfleet Eurostar 48 km

\* For flight arrival/departures between 10am and 6pm or specific trains. Custom transfers also available for other dates or arrival points – ask us for more details.

142 year  
old school  
in the  
heart of  
Cambridge



# Bell The Leys

Follow in the footsteps of great Cambridge scholars with an inspiring academic and cultural experience in this famous university city.

This prestigious school is set in the centre of Cambridge, close to the Fitzwilliam Museum and several of the University of Cambridge Colleges.

## Courses

Junior Explorer

Summer Explorer

Young Cambridge Scholars

*Day school options also available at this school – please contact us for more details*

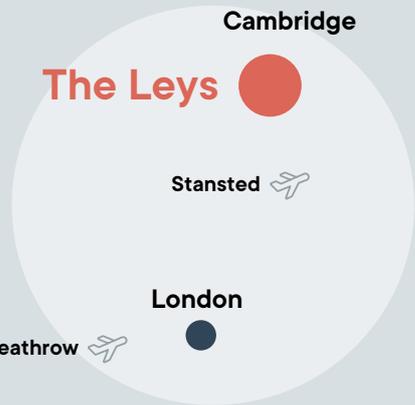
## GESE Exam

Young learners are prepared for the Trinity College London speaking exam (GESE), which they take at the end of the course. It can be used for a number of purposes including study, travel, employment, some visa applications and personal goals.

**TRINITY**  
COLLEGE LONDON  
Registered Exam Centre 47089



**36**  
different nationalities  
in 2019



## Sample electives

The following electives are always on offer at this location:

-  Basketball
-  Drama
-  Football
-  Journalism
-  Photography in Cambridge

## Academies

-  Tennis
-  Robotics

## Facilities

-  Bright, spacious classrooms with interactive whiteboards
-  Free wireless internet
-  Computer study centre
-  Dining room
-  Student common rooms
-  Cookery room
-  Art room
-  On-site sports facilities including tennis courts and a synthetic football pitch

## Accommodation

-  Single, twin rooms and dormitories
-  Separate accommodation blocks for boys and girls
-  A dedicated houseparent in every boarding house

## Travel

FREE transfers\* on scheduled arrival and departure days from:

-  London Stansted      44 km
-  London Heathrow      89 km

*\* For flight arrival/departures between 10am and 6pm. Custom transfers also available for other dates or arrival points – ask us for more details.*



One of the  
UK's most  
exclusive  
boarding  
schools

# Bell Wellington

Join the English elite for academic and sporting success at one of the UK's most prestigious boarding schools.

The college was founded by Queen Victoria in 1859 and has over 400 acres of beautifully landscaped grounds and exceptional facilities.

## Courses

Summer Explorer

Intensive Academic English

Young Business Leaders

*Day school options also available at this school – please contact us for more details*

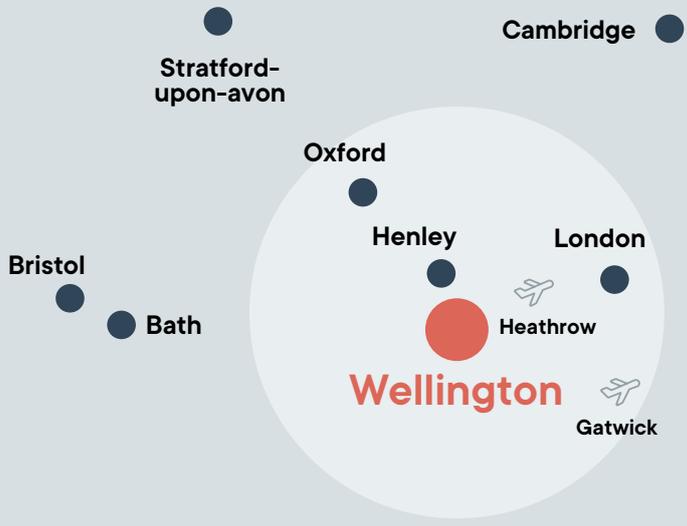
## GESE Exam

Young learners are prepared for the Trinity College London speaking exam (GESE), which they take at the end of the course. It can be used for a number of purposes including study, travel, employment, some visa applications and personal goals.

**TRINITY**  
COLLEGE LONDON  
Registered Exam Centre 47089



**28**  
different nationalities  
in 2019



### Sample electives

The following electives are always on offer at this location:

- British sports
- Contemporary art
- Event management
- Presentations and debates
- Volleyball

### Academies

- Football
- Horse Riding
- Performing Arts

### Facilities

- Bright, spacious classrooms with interactive whiteboards
- Free wireless internet
- Computer study centres
- Dining room
- Student common rooms
- Art room
- Peaceful, countryside setting
- On-site sports facilities including, including indoor and outdoor swimming pools

### Accommodation

- Single, twin rooms and dormitories
- Separate accommodation blocks for boys and girls
- A dedicated houseparent in every boarding house

### Travel

FREE transfers\* on scheduled arrival and departure days from:

- London Gatwick 75 km
- London Heathrow 34 km

*\* For flight arrival/departures between 10am and 6pm. Custom transfers also available for other dates or arrival points – ask us for more details.*

# English courses for Young Learners 7 - 17 years

	COURSE	SCHOOL	AGE	ARRIVAL DATE	DEPARTURE DATE	WEEKS	FEES*	
WINTER	Winter Explorer	Bell St Albans	11 - 17	Sunday 5 January Sunday 12 January	Saturday 11 January Saturday 18 January	1 - 2	£1,035 per week	+ £200 for Business Leadership Academy (2-week course)
				Sunday 5 January	Saturday 1 February	4 †	£4,345	
				Sunday 19 January	Saturday 1 February	2 †	£2,450	
				Sunday 2 February Sunday 9 February	Saturday 8 February Saturday 15 February	1 - 2	£980 per week	
				† Includes weekend trip to Edinburgh, Scotland Friday 24 - Sunday 26 January				
SPRING	Spring Explorer	Bell St Albans	11 - 17	Any Sunday from 29 March to 26 April	Any Saturday from 4 April - 2 May	1 - 5	£900 per week	
SUMMER	Junior Explorer	Bell The Leys	7 - 10	Any Wednesday from 1 July to 5 August	Any Tuesday from 7 July to 11 August	1 - 6	£1,366 per week	
	Summer Explorer	Bell St Albans	11 - 17	Any Sunday from 31 May to 16 August	Any Saturday 06 June to 22 August	1 - 12	£1,200 per week	
		Bell The Leys	11 - 17	Wednesday 1 July Wednesday 15 July Wednesday 29 July	Tuesday 14 July Tuesday 28 July Tuesday 11 August	2 2 2	£2,735 £2,735 £2,735	+ £190 per course for Tennis Academy + £365 per course for Robotics Academy
				Bell Wellington	12 - 17	Wednesday 1 July Wednesday 15 July Wednesday 29 July	Tuesday 14 July Tuesday 28 July Tuesday 11 August	2 2 2
	Intensive Academic English	Bell Wellington	12 - 17	Wednesday 1 July Wednesday 1 July Wednesday 15 July Wednesday 15 July Wednesday 29 July	Tuesday 14 July Tuesday 28 July Tuesday 28 July Tuesday 11 August Tuesday 11 August	2 4 2 4 2	£3,000 £5,450 £3,000 £5,450 £3,000	
	Young Cambridge Scholars	Bell The Leys	14 - 17	Wednesday 1 July Wednesday 15 July Wednesday 29 July	Tuesday 14 July Tuesday 28 July Tuesday 11 August	2 2 2	£3,800 £3,800 £3,800	
Young Business Leaders	Bell Wellington	14 - 17	Wednesday 1 July Wednesday 22 July	Tuesday 21 July Tuesday 11 August	3 3	£4,585 £4,585		
AUTUMN	Autumn Explorer	Bell St Albans	11 - 17	Any Sunday from 11 to 25 October	Any Saturday from 17-31 October	1 - 3	£900 per week	

\* Course price, unless a weekly fee is quoted. In addition to course fees, all bookings are subject to a £95 registration fee.

## Young Learner course price includes:



Accommodation, meals and tuition



Full programme of social activities and study tours



Airport transfers from designated airports on designated arrival and departure dates



Comprehensive insurance



Internet access



Laundry service

Free transfer between centres if two courses are booked

## Other information

Return airport transfers are included in your course package fee, from designated airports and within scheduled arrival and departure times. Free shuttles will be available for arrivals and departures between 10am and 6pm, depending on student travel requirements.

Any students travelling as an Unaccompanied Minor are subject to an additional £50 fee (per single journey).

### Important:

Arrival details for each student must be sent to Bell at least 10 working days before the start of course to guarantee an airport transfer. Please also notify us at least 7 working days if there are any changes to your departure date.

BELL ST ALBANS	10AM - 6PM	OUT-OF-HOURS
London Heathrow	Free	£80
London Stansted	Free	£100
Ebbsfleet Eurostar*	Free	£90

BELL THE LEYS	10AM - 6PM	OUT-OF-HOURS
London Heathrow	Free	£170
London Stansted	Free	£70

BELL WELLINGTON	10AM - 6PM	OUT-OF-HOURS
London Heathrow	Free	£80
London Gatwick	Free	£125

\* based on advised train times





# Booking form

## Young learner courses 2019 - 2020

Bitte senden Sie Ihr Anmeldeformular an:  
info@edulingo.de oder Fax: +49 (0)881 927 96 561  
Edulingo Sprachreisen Lydia Kreyer, Geistbühelstr. 12, 82362 Weilheim

A summary of terms and conditions for all Bell Young Learner courses are included in this document. The full terms and conditions can be found at [www.bellenglish.com/termsconditions](http://www.bellenglish.com/termsconditions).

By submitting this booking form you are accepting and agreeing to all terms, conditions and rules for the course.  
If completing the form by hand, please write clearly in BLOCK CAPITALS and use black ink.

### STUDENT INFORMATION

Family name (as on passport): .....

First name (as on passport): .....

Male  Female  Date of birth (day/month/year): .....

Nationality: ..... First language: .....

Address: .....

City: .....

Country: ..... Post/zip code: .....

Mobile/cellphone (including international dialling code):  
00 .....

How did you hear about Bell? Educational Tour Operator  X  
Teacher  Family/friend  Event  Online search/Bell website

Bell email  Social media

Other  please specify: **Edulingo Sprachreisen**

### COURSE INFORMATION

Start date:  End date:

Please select your course and location.

<p><b>BELL ST ALBANS</b></p> <p>Summer Explorer</p> <p>Winter Explorer</p> <p>Spring Explorer</p> <p>Autumn Explorer</p> <p><b>BLOXHAM SCHOOL</b></p> <p>Junior Explorer (Summer)</p> <p>Summer Explorer</p> <p>Intensive Academic English</p> <p><b>THE LEYS SCHOOL</b></p> <p>Summer Explorer</p> <p>Young Cambridge Scholars</p> <p><b>WELLINGTON COLLEGE</b></p> <p>Summer Explorer</p> <p>Young Business Leaders</p>	<p>Academy options</p> <p>If you would like to choose an academy option while you study at Bell, please select it below.</p> <p>Winter Explorer</p> <p>Business Leadership Academy (2-weeks) (£200)</p> <p>Business Leadership Academy (4-weeks) (£400)</p> <p>Summer Explorer</p> <p>Bloxham School</p> <p>Art and design (£185 per 2-week course) (11-17 year olds only)</p> <p>The Leys School</p> <p>Tennis (£185 per 2-week course)</p> <p>Wellington College</p> <p>Horse-riding (£360 per 2-week course)</p> <p>Football (£180 per 2-week course)</p> <p>Performing arts (£180 per 2-week course)</p>
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### PHOTOGRAPHS AND VIDEO CLIPS

Occasionally we take photographs, video or other multimedia of students during class or leisure activities and this media may be used by Bell or its partners for marketing purposes, including print, advertising and online platforms like social media and websites. Please tick here if you consent for your child to take part in these activities.

### MAIN CONTACT INFORMATION

Educational Tour Operator (ETO) ETO Code: **GEREDU**

Parent  Other please specify: .....

Full name of contact: **Edulingo Sprachreisen Lydia Kreyer**

Telephone (including international dialling code):  
**00 4988192796560**

Mobile/cellphone (including international dialling code):  
00 .....

Email: **info@edulingo.de**

### VISA INFORMATION

Information on visas can be found on the UK Home Office website: [www.gov.uk/visas-immigration](http://www.gov.uk/visas-immigration)

Type of visa required for entry to the UK:  
None  Short-term Student (Child)  Other please specify: .....

If you require a visa, please enter your passport details below.

Passport number: .....

Expiry date: .....

### EMERGENCY CONTACT INFORMATION

The following section MUST be completed. Please note that emergency telephone numbers should be available for contact 24 hours a day.

Emergency contact name: .....

Telephone (including international dialling code):  
00 .....

Mobile/cellphone (including international dialling code):  
00 .....

Email: .....

Relationship to student: Parent  Guardian  Other   
please specify: .....

Do you speak English? Yes  No

First language: .....

To ensure students' welfare and success at Bell, we sometimes share relevant information such as progress reports. Please indicate below which contacts you would like us to share this information with. If you do not want us to share this information with anyone please leave all boxes blank.

I give my permission for Bell to share my progress on the course with:  
Parent/guardian  Emergency contact  Educational Tour Operator  Embassy   
Employer  Group leader

We, Bell Educational Services Ltd, would love to keep in touch with you by post, email or phone with offers, news and information on Bell's products and services. We will treat your information safely and with care, and will never share it with third parties for the purposes of marketing. The only way in which we can contact you is with your explicit consent, so to join our mailing list, please tick the box below. You can unsubscribe at any time by emailing [enquiries@bellenglish.com](mailto:enquiries@bellenglish.com).

Yes, I'd like to receive offers, news and information about Bell's products and services by:  
Email  Post  Phone



# Booking form

## Young learner courses 2019 - 2020

To help us provide the best possible care for your child and to make suitable arrangements for their stay in the UK, please answer the following questions, giving full details. We must have this information before your child arrives on the course.

### MEDICAL

Please tell us about any problems. If we are not told in advance about a physical or mental condition, we reserve the right to terminate the student's course.

Does your son/daughter have:

Asthma or bronchitis	Yes	No
Heart condition	Yes	No
Fits, fainting or blackouts	Yes	No
Severe headaches	Yes	No
Diabetes	Yes	No
Allergies to known medicines	Yes	No
Other allergies e.g. materials, food, plasters	Yes	No
Travel sickness	Yes	No
Bed-wetting/incontinence	Yes	No
Any mental health problems (including eating disorders, hyperactivity)?	Yes	No

Does your son/daughter require regular hospital treatment? Yes No

Is there anything else we should know about? Yes No

If the answer to any of the questions above is YES, please give details:

In case of minor pain or illness such as headache, mild cold or sore throat, do you agree to your son/daughter being given non-prescription medication such as paracetamol, cough medicine, throat pastilles, antihistamine or travel sickness tablets? Yes No

In case of an emergency do you give permission for a responsible person at Bell or in their accommodation to arrange medical treatment? Yes No

Every effort will be made to contact you, the child's parents/guardians, as quickly as possible.

When did your son/daughter last have a tetanus injection? Date:

### MEDICINES

Will your child be bringing any medicine? Yes No

If so, please give details, including dosage:

Name of medicine(s):

What is the medicine for?

Dosage:

How many times a day should it be taken?

At what time(s) of day should it be taken?

Please note that for the safety of ALL students, all medications must be handed to the course staff on arrival.

### STUDENT WELFARE

Does your child have any dietary requirements? Yes No

If so, please give details:

Does your child have any learning difficulty or bodily impairment that would affect or restrict their full participation in the course?

If so, please give details below and complete the additional support section. Yes No

### ADDITIONAL SUPPORT

Does your child need additional support with understanding and communication? Yes No

Please let us know if they have a visual or hearing impairment, a communication aid, have difficulty focusing on a task for more than 10 minutes or need any special support in the classroom.

Does your child need additional support with social interaction? Yes No

Please let us know if they find it difficult to make friends, talk about how they feel and why or have ever tried to run away.

Does your child need additional support with mobility and self care? Yes No

Please let us know if they have a mobility aid e.g. wheelchair or need assistance moving from place to place, if they require special aids or assistance with self-care and if there are any occasions when they require one-to-one supervision.



# Booking form

## Young learner courses 2019 - 2020

### ATTENDANCE

Students are expected to attend all scheduled classes. If you wish your child to be absent from the course at any time, please contact us before they arrive.

### UNSUPERVISED TIME (13 TO 17 YEAR OLDS ONLY)

I understand that:

- my son/daughter will have up to an hour of unsupervised free time for shopping on study tours arranged by Bell. This will be within a specified area and in groups of three

**Signature of the parent/guardian (please sign electronically):**

### CONFIRMATION DOCUMENTS

Please confirm how you would like your documents to be sent.

Email only

Email and courier service (£35)

### TRAVEL

I give consent for my son/daughter to travel to the UK and study at Bell.

### PAYMENT

Payment instructions will be sent to you once we have received your booking form.

To secure your booking, you can either pay the total fees now OR pay £470 which includes a non-refundable £95 booking fee AND a non-refundable £375 deposit. Full fees must be paid at least six weeks before the course start date.

### INVOICE INFORMATION

The following section MUST be completed for use in case of queries with your payment. Please provide us with the contact details of the person paying for the course.

Name:

Address:

City:

Country:

Post/zip code:

Email:

Telephone (including international dialling code): 00

Mobile/cellphone (including international dialling code): 00

Relationship to the child: Parent    Guardian    ETO

Other    please specify:



# Terms & conditions

## Young learner courses 2020

This is a summary of terms and conditions relating to Bell young learner courses. The full terms and conditions can be found at [www.bellenglish.com/termsconditions](http://www.bellenglish.com/termsconditions). By submitting a booking form you are agreeing to the full terms and conditions. By enrolling a student under 18, you agree to the full terms and conditions on their behalf.

### PAYMENTS

To make your booking, you must submit a booking form and pay a £375 deposit, which is part of your total fees, and the £95 registration fee, within 3 working days of submitting your form. Both payments are non-refundable.

Full fees as quoted on your pro-forma invoice must be paid at least 6 weeks before the course start date.

We cannot guarantee to hold the student's place on the course unless all fees are paid in full and on time. Students with unpaid fees will not be admitted to the course.

Payment can be made by bank transfer direct to Bell or through our online payment provider Flywire. In addition to a Flywire handling fee of up to £7, all card payments will be subject to a 2% fee levied by the card company. These fees are non-refundable. It is your responsibility to cover all bank charges and exchange rate differences for payments.

On arrival, all students need to pay a refundable damage/key deposit of £50, which can be deducted from their pocket money.

### COURSE PACKAGE PRICES INCLUDE:

- Full supervision by qualified and experienced staff
- At least 15 hours a week of lessons/programmed activities
- Accommodation and all meals including packed lunches
- Laundry service
- At least one full-day study tour per week, including entrance fees, and a full programme of social events. (For full programme descriptions please see the individual course details)
- All learning materials, Bell language course portfolio and end of course certificate
- Transfers on scheduled arrival and departure days from and to designated airports/Eurostar train stations only.

### COURSE PACKAGE PRICES DO NOT INCLUDE:

- Transfers that are not on scheduled arrival and departure days, or not from and to the designated airports/Eurostar train stations
- Occasional optional activities such as trips to amusement parks or the theatre
- For Summer Explorer courses: academy options, which can be booked at an additional charge of £365 per 2-week course (horse-riding), £185 per 2-week course (football or performing arts) or £190 per 2-week course (cooking)

### CANCELLATIONS, CHANGES TO BOOKINGS AND REFUNDS

Cancellations must be made in writing to Bell Head Office. Once a booking has been confirmed, the following cancellation notice periods and fees apply:

- *More than 6 weeks before the course start date:* you must pay £375 deposit and £95 registration fee
- *1-6 weeks before the course start date:* you must pay 60% of course fees and £95 registration fee
- *Less than 1 week before the course start date, non-arrival or early departure from the course:* No refund will be made.

For any notice period given, a 'week' counts as Sunday to Saturday.

Any refunds must be made by the same payment method and to the same source as the original payment. Fees are not transferable to other students.

We reserve the right to charge an administration fee for any changes made to the original booking.

In the event that Bell has to cancel a course, we will do our best to move the student to an equivalent programme. If this is not possible, we will refund all fees paid to Bell, but will not refund any other payments, such as for flights.

Additional charges for academy options on Summer Explorer courses are non-refundable after the course start date.

### VISAS

It is the responsibility of the client to check the student's visa requirements for entry into the UK, and if necessary apply for and ensure the student is granted the appropriate visa for their period of study with Bell.

Information on visas can be found on the UK Home Office website [www.gov.uk/visas-immigration](http://www.gov.uk/visas-immigration)

If you have not received your visa 2 weeks before the course starts, you must inform us so we can work with you to make any necessary arrangements.

If a visa application is rejected and we receive notice in writing, along with a copy of the visa refusal letter, we will refund the following:

- *More than 2 weeks before the course starts:* all fees except the £95 registration fee and any courier charges
- *2 weeks or less before the course starts:* all fees except the £375 deposit, the £95 registration fee and any courier charges

We will only offer refunds in cases for visa refusal where the student followed UK Home Office guidelines for their visa application.

All decisions on visa applications made by the UK Home Office are final.

### ARRIVALS AND DEPARTURES

All students arriving and departing between 10.00 and 18.00 on official arrival and departure days are entitled to free transfers from/to designated airports/Eurostar terminals on set arrival and departure days only. Please refer to [www.bellenglish.com/young-learners/travel-information](http://www.bellenglish.com/young-learners/travel-information) for details of the transfers.

Do not book flights or make travel arrangements until you have received the booking confirmation documents from Bell. If you cannot book flights for the official arrival and departure dates, you must check with Bell before booking flights for another date.

If you choose to make your own travel arrangements and arrive at the centre directly, please [inform us](#) of your intended arrival time. We cannot give any refunds for students not using the Bell transfer service.

### INSURANCE

Insurance is included as part of our course fees. A summary of the cover, which is provided by Chubb, will be sent to you with your booking confirmation. The policy does not cover students who are UK Domicile Residents and it does not cover pre-existing medical conditions.

### MEDICAL INFORMATION

You must inform us of any disabilities, medical, dietary or other information that may affect the student's ability to participate in the course before the course starts. Any student arriving with a serious medical condition not previously reported, which requires regular staff supervision, may be sent home with no refund of fees.

Students must hand in any medication they bring with them to course staff on arrival. Medicines will be administered under supervision by course staff.

In case of a medical emergency, if the student's parents or guardians cannot be contacted, Bell will act with a duty of care and will arrange for a doctor to give any medical treatment considered necessary, as well as authorise the administration of an anaesthetic and operation.

### POCKET MONEY

We recommend that students bring £100-£150 pocket money per week.

To avoid students having to carry large amounts of cash, we offer a free pocket money transfer service. Pocket money can be sent as a Sterling cheque made payable to Bell Educational Services or by bank transfer. Instructions will be sent to you in your pre-arrival information. You are responsible for all bank charges.

We are unable to accept any online or credit card payments for pocket money.

### EMERGENCY CONTACT DETAILS

It is your responsibility to inform Bell of an emergency contact telephone number where a parent/guardian or agent can be contacted 24 hours a day, including the student's arrival and departure days.

### THE COURSE

All courses and course components are run subject to demand.

We reserve the right to change course arrangements and prices without advance notice.

On the first day of the course, students will complete a placement test and will be placed in a class appropriate to their language level, maturity and age. Once the course has started, we reserve the right to move students to the class most appropriate for their language level.

We offer a wide range of activities on our courses. All activities are supervised by qualified staff and all necessary sports and safety

equipment is provided.

By agreeing to these terms and conditions you are giving permission for your child to participate in all activities.

Certain Young Learner courses and academies have a minimum language level. Please refer to the course/academy details, our [level chart](#) or [contact us](#) for further details.

If the language level provided at application is later found to be incorrect, we reserve the right to make any changes considered necessary to the enrolment at the student's own expense.

### BELL RULES

Bell rules apply to behaviour on our courses, including during study tours and in all accommodation. The rules can be found at [www.bellenglish.com/termsconditions](http://www.bellenglish.com/termsconditions).

Any students breaking these rules, or English law, or persisting in serious anti-social behaviour will be disciplined and may be sent home early with no refund of fees.

### LIABILITY

Bell will only be responsible for loss or damage suffered by a student which occurs as a foreseeable or its negligence.

Nothing in the terms and conditions shall limit or exclude Bell's liability for death or personal injury caused by negligence, or for fraud or fraudulent misrepresentation.

### FORCE MAJEURE

Bell are not liable for any failure or delay in providing our services that occur as a result of any event outside our reasonable control, such as but not limited to war, disease outbreak, natural disaster or terrorist attack.

In such cases, we will immediately notify you in writing and shall be excused from performing our obligations for the duration of the force majeure event.

### LEGAL ENFORCEMENT

These terms and conditions are governed by English law. English courts will have exclusive jurisdiction to settle any disputes that may arise out of the terms and conditions.

Information is correct at time of publication but may be subject to change.



# Privacy Policy

Bell Educational Services Limited, known as 'Bell' is committed to processing your data fairly and lawfully. This privacy policy explains how we use any information we collect about you or your child when you engage with us.

Any reference to 'your data' includes any data collected on those attending our Young Learner courses, and so may be your child. It also includes Bell employees and, other individuals Bell engages with.

## WHAT INFORMATION DO WE COLLECT ABOUT YOU?

We collect information about you when you book onto one of our courses or engage you in employment. Information is also collected when you submit an enquiry either through our website ([bellenglish.com](http://bellenglish.com)), directly by email, or if we meet you at an event. Website usage information is collected using cookies.

We will only collect information necessary to your relationship with Bell and will retain this data for no longer than is necessary for its intended purpose or until you request otherwise.

## HOW WILL WE USE THE INFORMATION ABOUT YOU?

We collect information about you to process your booking, manage your account throughout this process and your time at Bell. With your permission we will occasionally contact you following your time with Bell, with offers on our products and services we think may be of interest to you.

Information gathered from your usage of our website will be used for internal analytics to inform how we can improve the website for the benefit of the customer journey.

We will only share your information with third parties that are necessary during your time with Bell. Bell will never share your information for marketing purposes with companies outside Bell.

## MARKETING

We would like to occasionally send you information on our products and services which may be of interest to you. If you have consented to receive marketing, you can opt-out at any time.

If you no longer wish to be contacted for marketing purposes you can do so through the unsubscribe link on our emails, or by emailing [enquiries@bellenglish.com](mailto:enquiries@bellenglish.com). Where you do opt-out of communications from us, we will retain your information to ensure we do not contact you in the future, while still maintaining a record of your academic achievements with Bell.

## ACCESS TO YOUR INFORMATION AND CORRECTION

You have the right to request a copy of the information we hold about you. If you would like a copy of some or all of your personal information, please email [dpo@bellenglish.com](mailto:dpo@bellenglish.com)

or write to us at Bell, Red Cross Lane, Cambridge, CB2 0QU, and Bell will aim to respond within 40 days. We may make a small charge for this service

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

## COOKIES

Cookies are text files placed on your computer to collect standard internet log and visitor behaviour information. This information is used to track visitor use of the website and to compile internal reports on website activity.

You can set your browser to not accept cookies, however as a result some of the features on our website may not work as a result.

## OTHER WEBSITES

If our website contains links to other websites, we are not responsible for its content. This privacy policy applies to our website only, so you should ensure you read their privacy policy.

## CHANGES TO OUR PRIVACY POLICY

We will keep our privacy policy updated and under regular review and will place any updates on this webpage. This privacy policy was last updated 17 May 2018.

## HOW TO CONTACT US

Please contact us if you have any questions about our privacy policy or information we hold on you:

- by email [dpo@bellenglish.com](mailto:dpo@bellenglish.com)
- or write to us, Bell, Red Cross Lane, Cambridge, CB2 0QU