

to be check with FIL



List of documents to be sent

- by post to:

FIL - Français Immersion Loisirs
Domaine Le Noell
66260 Saint Laurent de Cerdans
FRANCE

- or by e-mail : registration@fil-ado.com

- The **deposit** or the full amount to reserve the place
- then the **balance** to be paid by voir avec **by bank transfer:**

IBAN

Compte N° 08013398453 Français Immersion Loisirs
Bank: CREDIT COOPERATIF, 10 BLD SVOB 56105 Lorient FRANCE
IBAN : FR76 4255 9100 0008 0133 9845 307 SWIFT: CCOPFRPP

Please mention on the transfer order:

to be check with
FIL -

(Any bank charges will be due to the client.)

- Registration Form** to be completed and signed: by the participant and the responsible person
- Medical Form** to be completed on line and signed:
+ **medical prescriptions** of any medicines carried by the child, even if it is paracetamol, ibuprofene or topical applications (legal obligation)
- A copy of the participant's **vaccine card** or a medical certificate attesting that the vaccines are up to date (legal obligation for Diphtheria, Tetanus & Polio)
- Swimming certificate** authorized by a professional (e.g Swimming Instructor), obligatory for all watersports (legal obligation)
- A copy of the participant's proof of **ID** (legal obligation)
- 2 passport sized photographs**
- Arrival / departure details** = please send this to us ASAP.
We can help you to choose the best way to travel to FIL
- Optional activities:** if Scubadiving (medical + parental form) and if horse backriding (level)

Bitte senden Sie Ihr Anmeldeformular an:
info@edulingo.de oder Fax: +49 (0)881 927 96 561
Edulingo Sprachreisen Lydia Kreyer, Geistbühelstr. 12, 82362 Weilheim
Tel.: +49 (0)881 927 96 560

GENERAL CONDITIONS

BOOKING

- Please send us your pre-registration form: fill it in online through our website or download it. Return this form to our central booking office (see contacts below). After completing the pre-registration form, you will receive the registration pack by email.
- Your registration will be recorded and valid as soon as you receive the deposit (see the amount on the order-form).
- Several days before the beginning of the stay you will receive all the practical informations.
- The full payment of the balance must be paid 30 days before the beginning of the stay. (if you register within the month before the the stay, you are required to pay the whole amount of the stay).
- **Any bank charges incurred are due to the client.**

IMPORTANT INFORMATION

- The number of participants per programme is limited.
- FIL has the right to cancel a stay or refuse a registration. In that case, FIL will reimburse you from the amount of money already received.
- If for reasons beyond our control, an activity cannot be performed, FIL reserves the right to cancel or replace it with a comparable activity.
- FIL declines any responsibility or liabilities for a loss or forgotten items even for valuables (smartphones, speakers, money, jewellery, etc.)
- It is forbidden to bring laptops, tablets... If the participant brings one of those items for use during the journey, the item must be left at the Director's office during the stay.
- It may be necessary to regulate the use of mobile phones during the stay for the good of the participant and the group.
- You must provide all the necessary items specified on the **"list of documents to be sent"** in order to provide FIL with all that is required to ensure the proper monitoring of each participant at least 30 days before the stay.
- Health: You must provide a Drs prescription for all medicines which are then for personal use only as prescribed. In no instance can a participant give any of their personally prescribed medicines to anyone else.
- **The participant will be responsible for complying with the security regulations, the regulations governing the obtaining of a visa, and the health regulations required to enter and stay in France. Under no circumstances will FIL be held liable for any notice of refusal to enter or stay in France given to a participant.** Information relating to the regulations governing security, health and obtaining a visa can be obtained from the French Embassy or Consulate in the participant's home country. No reimbursement will be made, either in full or in part, in the event that a participant is refused permission to enter or stay in France by his/her own fault. FIL will provide a letter of invitation for the visa application following receipt of the payment in full for the language course.

PARTICIPANT'S COMMITMENT

- The participant commits to :
 1. express himself / herself in French;
 2. contribute to the good atmosphere of the group;
 3. following the instructions and respecting the equipment;
 4. use connected devices reasonably and view only age-appropriate content;
 5. respecting the integrity and privacy of others and always adhere to the principle of consent;
 6. no smoking without parental permission;
 7. no possession, consumption, sale or purchase of alcoholic beverages or drugs.
- In case of non-compliance with these rules, FIL has the right to send the participant home at his parents / responsible persons expense.

TERMS OF CANCELLATION

- In case of cancellation from your side, you will owe FIL :
- If you need to cancel more than 60 days before the beginning of the stay: you will owe FIL 60 Euros for administrative costs
 - If you need to cancel between 30 and 59 days before the beginning of the stay: you will owe FIL the advance payment of 400 Euros per stay
 - If you need to cancel from 29 days before the beginning of the stay: you will owe FIL the entire amount
 - Any stay interrupted or altered during your stay at FIL will not give rise to any refund. The return transport is the responsibility of the family.
 - A cancellation must be made in writing (email, fax or by post)
 - If you arrange for an alternative person to take your place you will not have to pay any cancellation fee.
- FIL highly recommends you subscribe to a travel insurance that covers cancellation of the stay.

INSURANCE

For its participants and the FIL team, FIL has subscribed to a liability insurance (third party damage) which can cover some expenses in result of an accident which happened during the stay but will not replace in any case your personal medical / travel insurance. Our insurance does not include the risk of lost and damaged baggage either. FIL highly recommends you subscribe to a personal worldwide travel insurance protection in order to cover treatment expenses which result from accident or disease which occurs during the stay, eventual compensations in case of cancellation or early return back home.

FIL will not reimburse activities the participant could have missed during his stay (for medical reason or other).

PRIVACY POLICIES

FIL - Français Immersion Loisirs, reserves the right to use pictures taken during the stays for its publications. The customers can let us know by any written way-until the end of the stay- if they disagree with the publication of pictures on which they appear.

The gathered information is used for internal computer treatment meant for subscriptions and for the organisation of the language course. Only the administrative staff and the teachers of FIL - Français Immersion Loisirs (Non-Profit Organizations Law of 1901) have access to this information. According to the European law "Information Technology and Liberties" - n°2018-493 June the 20th 2018 - you have the right of access, rectification, deletion, opposition and modification of the information which concerns you. If you want to use your right and obtain communication of this information, please contact FIL - Français Immersion Loisirs, Domaine Le Noell 66260 Saint Laurent de Cerdans, France.

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*Document to be sent

Participant

Registration form for a French language holiday

Family name Gender

First name Program

Date of birth Height (cm) Weight (kg)

Address

Address line 2

Postcode City

Country

Cellphone

E-mail

First language

How will he/she travel?

Code of camp

Date of camp

Level in French

Orale comprehension Orale expression

Written comprehension Written expression

CEFR level

Specific Activities

Programme 21h French +

Optional activity If horse back riding tell us your level :
Beginner - Intermediate - Advanced

References

How did you hear about FIL

Similar language camp at

Similar language camp date

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*Document to be sent

Responsible person

Responsible person

Family name

First name

Landline number Cellphone

Fax number

Parents email

Contact language

Remarks

As part of our stays, we offer the participants the option to take back home the contact details of his/her friends from their group. If you do not agree to this please tick the box bellow:

I do not authorise FIL to give my son/ daughter's contact details (name, address, e-mail to his/her group friends).

AGREEMENT AND SIGNATURE

We hereby declare we have read and agree with the order form received. The full balance will be paid at the latest 30 (thirty) days before the start of the camp.

We have attentively read the general conditions and we are in agreement with all the elements mentioned. We confirm the inscription of

Date : _____ Place: _____

Responsible person:

Signature :

Participant:

—

Signature :

to be check with FIL



*Document to be sent

SWIMMING CERTIFICATE

*****compulsory*****

to practice any watersports (kayaking, canyoning, wakeboarding, aquajumping)

Your child is registered for a stay at our language camp FIL. He/she will participate in out-door activities including watersports. According to the French law you need to procure a certificate called «PREVIOUS TEST FOR NAUTICAL AND AQUATIC ACTIVITIES IN A SUMMER CAMP» delivered by a swimming instructor (school / swimming-pool).

Or you can enclose an equivalent swimming certificate demonstrating the participant's ability to swim 25 meters.

In case this certificate is not received, FIL and its partners will refuse your child participation in all our watersports.

SWIMMING CERTIFICATE (to be completed by a swimming instructor)

I undersigned.....

Swimming Instructor at..... (city+country)

testify that (child's Last name+first name)

born on(date of birth DD/MM/YYYY)

Can swim 25 meters distance and pass under a non straight line without showing any signs of panic.

This test has been conducted in a 1.8 meter deep pool and the participant has also proven they can jump in a voluntary back drop, a jump or a dive without a life-jacket.

Date :

Signature :

Stamp

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Arrival / departure details

We ask you to firstly read the online document **"How to get to FIL"** regarding our transfer services and please contact us prior to booking your tickets:

Participant's name

° **ARRIVAL on** _____ :

- by car with family / friends *(between 16h and 18h)*.
- by train with FIL from: Paris Gare du Nord *(12h)* / Paris Gare de Lyon *(13h)*.
- by train alone arriving at Perpignan *(19h)*.
- by plane at Barcelona airport *(landing between 13h and 15h)*
- please indicate if you have booked the transport company service for an **Unaccompanied Minor (UM)**
 YES *(We will then send you the ID of the person who will pick-up your child)* NO

Arrival time:

Flight / Train number:

From/To:

If plane: Airline:
and the arrival's terminal hall *(FIL prefers the Terminal 1 at Barcelona)*:

° **DEPARTURE on** _____ :

- by car with family / friends *(between 9h and 11h)*.
- by train with FIL to: Paris Gare de Lyon *at 15:53 on the platform* / Paris Gare du Nord *(between 17h and 18h)*.
- by train alone leaving from Perpignan railway station *(at 10:15)*
- by plane from Barcelona airport *(take off between 13h and 15h)*
- please indicate if you have booked the transport company service for **Unaccompanied Minor (UM)**
 OUI *(+50 Euros)* NON

Departure time:

Flight / Train number:

Airline:

From/To:

If plane: Airline:
and the departure's terminal hall *(FIL prefers the Terminal 1 at Barcelona)*:

NB: According to the schedules, you will benefit from the group or the individual transfer prices.

7/8

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Edulingo Sprachreisen Lydia Kreyer, Geistbühelstr. 12, 82362 Weilheim
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Luggage list

Please use a flexible and not too large luggage, ideally a backpack or a soft travel bag. This is more practical. You will carry your own luggage so bring only the strict necessary you will need !

Clothes:

- o underwear (for 11 days)
- o socks
- o pyjamas
- o T-shirts/shirts/sweaters
- o shorts/ jeans/sweat-pants/leggings
- o 2 warm sweaters for the evenings
- o light rain jacket
- o swimming gear (x2)
- o sport shoes (trainers)
- o sandals and/or flip flops
- o **shoes that can get wet** for canyoning (trainers with hard soles, not boat shoes)
- o in case you wear glasses, we advise you to look for a simple way to keep your glasses firmly on your head during watersports

Toiletries:

- o 1 bath towel
- o 1 beach/swimming pool towel
- o shampoo/soap
- o tooth brush and tooth paste
- o comb/ brush
- o mosquito repellent
- o lipsalve / lip-sunblock
- o high protection sunscreen

Additionaly:

- o a **sleeping bag**
- o a battery torch
- o sun glasses
- o a sunhat - cap
- o a **drinking bottle** for day-excursions
- o a **small backpack** for day-excursions
- o a bag for dirty laundry
- o a lock for your luggage
- o 2 pens for workshops
- o **a power adaptor for French sockets**
- o your favorite music for fun-evenings
- o optional: your own musical instrument
- o pocket money (our advice: 60 – 80 EUR per participant per camp)

Important:

- o your valid identity card or **passport** (depending of the country UE/non UE) + **Visa** if required
- o number of your **medical insurance**
- o FIL's adress and phone number (to put in your wallet)
- o If you are bringing any medicines to FIL, these must be accompanied by a valid Drs prescription (dated within 3 months prior to camp). They must be carried in their original packaging with their instructions. These will be given to the Health Assistant responsible for ensuring your child receives their treatments as per their prescription. **The French Ministry of Youth and Sport prohibits camps like FIL to administer any medication without prescription!**

Valuable things, such as airline tickets, electrical devices, money, can be handed over to us upon arrival. We'll keep them safe for you so that you don't have to carry them around with you during your stay. Please note that all **knives are prohibited**.

- Only for participant of the 'Cheval' programme (horse riding)

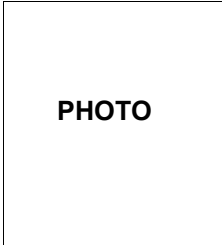
- o comfortable trousers
- o boots for horse riding, or sport shoes with laces (no Velcro-fasteners) + chaps (leg protectors)
- o helmet, if you have one (if not, you can use one from our instructor)

NB : We provide a laundry service only for those participants who are staying for 2 camps.

To be completed on screen before printing



FRANÇAIS · IMMERSION · LOISIRS



MEDICAL FORM – FIL

(All information on this medical form is confidential).

Please complete this ADAPTABLE PDF FORM ON SCREEN in ENGLISH or in FRENCH ONLY

First Name

Last Name

MEDICAL HISTORY

Diseases
Disabilities
Hospitalisations
Allergies
((food allergies please see the nutrition/food section further on in the document))

Please give as many details as possible

Treatment / medication
needed during the stay

YOUR CHILD CAN ONLY BRING TO FIL MEDICINES WITH A DR PRESCRIPTION DATED WITHIN 3 MONTHS PRIOR TO CAMP.
If the child has any medicines, these must be carried in their original packaging with their instructions. These will be given to the Health Assistant responsible for ensuring your child receives their treatments as per their prescription.
Prescriptions are obligatory and must be brought for all medicines including paracetamol, ibuprofen and any topical treatments. .

Special attention

NUTRITION / FOOD

Food allergies
Special diet
(food intolerances / religious reasons...)

Vegetarian :

Yes **No** If yes, could you precise if she/he can eat:
 eggs fish sea food dairy products

**PLEASE, GIVE AS MANY DETAILS AS POSSIBLE tolerance, quantity, raw/cooked products, etc.
Please enclose a medical certificate, including any treatment protocol.**

FOR YOUR INFORMATION:

- Problems during the language course: if your child contacts you directly about a problem during his/her stay, without first notifying our team we would be grateful if you would contact us at once in order to inform us.
- Tobacco, alcohol and drugs: **strictly forbidden for under 18 and punished by the French law!**
Any participant breaking the rules risks being expelled from FIL at their family's own expense.
Please let us know if you are aware that your child smokes.

To be completed on screen before printing



FRANÇAIS - IMMERSION - LOISIRS

PERMISSIONS & DECLARATIONS:

1. Sports	I authorise my child to practice all sports activities included on the programme and to complete and submit the « Swimming certificate » to FIL	<input type="radio"/> Yes	<input type="radio"/> No
! Sport not allowed, please note any medical objections for any sports: :			
<input type="text"/>			
Please note that if you select <u>scuba diving</u> as optional activity, a medical certificate is required.			
2. Vaccination	The undersigned, legal guardian of the participant declares that her/his child has had all the obligatory vaccinations:	<input type="radio"/> Yes	<input type="radio"/> No
According to the French Law, the following obligatory vaccinations need to be up-to-date: Diphtheria, Tetanus and Polio. Please send us your child's immunisation record. <input type="checkbox"/> <i>Diphtheria</i> <input type="checkbox"/> <i>Tetanus</i> <input type="checkbox"/> <i>Polio</i>			
3. Travel	The undersigned, legal guardian of the participant, gives permission to her/his child to travel to/from France during the above-mentioned dates and during the stay at FIL-Français Immersion Loisirs.	<input type="radio"/> Yes	<input type="radio"/> No
4. Medical treatment	The undersigned, legal guardian of the participant, gives permission to FIL - Français Immersion Loisirs - to intervene in an emergency situation for medical care	<input type="radio"/> Yes	<input type="radio"/> No

Insurance Company

Insurance Number

5. Emergency contact: name, relationship, address, phone and e-mail

I AGREE WITH ALL THE ABOVE PERMISSIONS AND DECLARATIONS:

Name of the responsible person:

Date :

Signature :

Bitte senden Sie Ihr Anmeldeformular an:
info@edulingo.de oder Fax: +49 (0)881 927 96 561
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Tel.: +49 (0)881 927 96 560

This Medical form is valid up to 12 months.