

To book your Spanish language course please complete this form and return it by email, post or by fax to:

PRÄSENZUNTERRICHT

Bitte senden Sie Ihr Anmeldeformular an:
Edulingo Sprachreisen Lydia Kreyer
info@edulingo.de oder
Fax: +49 (0)881 927 96 561

Edulingo Sprachreisen
Geistbühelstr. 12, 82362 Weilheim
Tel.: +49 (0)881 927 96 560

Personal details

Family name		First name	
Address			
Postcode	City/Town		Country
Telephone		Fax	
E-mail	Date of birth		Sex
Nationality	Passport number		
Occupation			

Contact details in case of emergency

Name	
Telephone	E-mail

Spanish courses (Please tick ✓ your choice)

General Spanish	<input type="checkbox"/> Intensive 20	<input type="checkbox"/> Intensive 25	<input type="checkbox"/> Intensive Plus	<input type="checkbox"/> Superintensive
ABITURVORB.	<input type="checkbox"/> One to one 20	<input type="checkbox"/> One to one 25	<input type="checkbox"/> One to one 30	<input type="checkbox"/> One to one <input type="checkbox"/> One to two
Exam preparation	<input type="checkbox"/> DELE	<input type="checkbox"/> Chamber of Commerce Business Spanish		
Business Spanish	<input type="checkbox"/> Spanish for business			
Academic preparation	<input type="checkbox"/> 20 week course	<input type="checkbox"/> 30 week course		
Work and study	<input type="checkbox"/> Internship placement	<input type="checkbox"/> Aupair/Demi pair placement	<input type="checkbox"/> Volunteer work placement	
Group programmes	<input type="checkbox"/> (Please ask for a special form)			
Summer programmes	<input type="checkbox"/> Teenagers	<input type="checkbox"/> Spanish and sailing	<input type="checkbox"/> Family programmes	

Please complete

To begin (Date)						for (number of weeks)
How long have you been studying Spanish?						
Aproximated level of Spanish	<input type="checkbox"/> Elementary	<input type="checkbox"/> Preintermediate	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Advanced		

Accommodation (Please tick ✓ your choice)

Shared Apartment	<input type="checkbox"/> Single Room	<input type="checkbox"/> Double Room	
Host Family	<input type="checkbox"/> Single Room	<input type="checkbox"/> Double Room	
	<input type="checkbox"/> Breakfast	<input type="checkbox"/> Half board	<input type="checkbox"/> Full board
Student Residence	<input type="checkbox"/> Single Room	<input type="checkbox"/> Double Room	
	<input type="checkbox"/> Self catering	<input type="checkbox"/> Breakfast	<input type="checkbox"/> Half board <input type="checkbox"/> Full board
Studio	<input type="checkbox"/> Single	<input type="checkbox"/> Double	

Arriving on		Leaving on		Number of nights
<input type="checkbox"/> Smoker	<input type="checkbox"/> Non-smoker			

Is there any information we should know (e.g. allergies, food, medical requirements...)?

Transfer service Complete if you require this service

<input type="checkbox"/> Arrival	<input type="checkbox"/> Departure	<input type="checkbox"/> Arrival and departure
Arriving to _____ (Complete if you already have the information. It is required 4 days before arriving)		
<input type="checkbox"/> Airport	<input type="checkbox"/> Train station	<input type="checkbox"/> Bus station
Arrival date		Arrival time
Flight/train/bus number _____		
I require medical insurance. Nº of weeks _____		

Payment details

Deposit Please note that your enrolment can only be confirmed when we receive the deposit.

The payment of the deposit will be made. Please tick ✓ your choice

<input type="checkbox"/> By bank transfer in € to	Name of beneficiary	TODO IDIOMAS S.L.
	Bank name	CAJA DE AHORROS Y PENSIONES DE BARCELONA (La Caixa)
	Bank address	Avda. los Naranjos s/n - Edificio Galileo Galilei - 46022 Valencia - Spain
	ACCOUNT	2100 4602 46 2200036346
	IBAN	ES78 2100 4602 4622 0003 6346 BIC: CAIXESBB

<input type="checkbox"/> By Credit card	Credit card nº	_____
	Expiry date of card	____/____
	Cardholder's name	_____
	Cardholder's signature	_____

The balance Please note that the balance must be paid 2 weeks before the course starts.

The payment of the balance (total invoice less the deposit) will be made. Please tick ✓ your choice

<input type="checkbox"/> By bank transfer in € to	Name of beneficiary	TODO IDIOMAS S.L.
	Bank name	CAJA DE AHORROS Y PENSIONES DE BARCELONA (La Caixa)
	Bank address	Avda. los Naranjos s/n - Edificio Galileo Galilei - 46022 Valencia - Spain
	ACCOUNT	2100 4602 46 2200036346
	IBAN	ES78 2100 4602 4622 0003 6346 BIC: CAIXESBB

<input type="checkbox"/> By Credit card	Credit card nº	_____
	Expiry date of card	____/____
	Cardholder's name	_____
	Cardholder's signature	_____

I have read and agree with the conditions of enrolment

Date _____

Signed _____	Signature of parent (if student under 18) _____
--------------	---





**International
House
Valencia**

ESPAÑOLÉ
MUCHO MÁS QUE ESPAÑOL

ONLINEUNTERRICHT

Online Spanish Course (1-to-1)

Date: from _____ to _____

How many hours per week: _____

Personal details

First name *	<input type="text"/>	E-mail *	<input type="text"/>
Surname *	<input type="text"/>	Phone number *	<input type="text"/>
City	<input type="text"/>	Birthdate *	<input type="text"/>
Mother tongue *	<input type="text"/>	Nationality *	<input type="text"/>

Payment details

Credit card

I will
pay by
credit
card

Name of holder	<input type="text"/>
Credit card number	<input type="text"/>
Expiry date	<input type="text"/>

Bank transfer

I will
pay by
bank
transfer

ACCOUNT NAME: TODO IDIOMAS S.L.
BANK: CAJA DE AHORROS Y PENSIONES DE BARCELONA (La Caixa)
ACCOUNT: 2100 4602 46 2200036346
IBAN: ES78 2100 4602 4622 0003 6346
BIC: CAIXESBB

Bitte senden Sie Ihr Anmeldeformular an:
info@edulingo.de oder
Fax: +49 (0)881 927 96 561

Edulingo Sprachreisen
Lydia Kreyer
Geistbühelstr. 12
82362 Weilheim

Bei Fragen stehen wir Ihnen jederzeit gerne zur Verfügung:
+49 (0)881 927 96 560

Conditions of enrolment

AGE

The minimum age for adult courses is 16 years old and for Summer Camp 14 years old.

ARRIVAL AND DEPARTURE

On your first day you will take a level test at 8:30 and we will then confirm level and timetable. Classes can be in the morning or in the afternoon depending on the level and places available in each group. Students who have reserved accommodation should arrive on the Sunday before the course begins. Departure is normally on the Saturday after the course ends. Extra nights might be possible at extra cost. No compensation will be granted for any lesson lost due to the placement test or guided visit on the first day.

INSURANCE

Students are not insured by Españolé International House Valencia against illness, accident, theft, damage or loss of personal items and the school cannot assume responsibility in case of such occurrences. You should check if your country has health insurance arrangements with Spain. If this is the case, you should obtain all forms and documentation before leaving your own country. (European Community nationals are insured through the state insurance fund against accident and illness. Non-European Community nationals should have an international health insurance policy that is valid for Spain). Health insurance is essential for all students; full private insurance is always recommended (travel, cancellation, property loss etc.). Make sure that your medical insurance covers all possible emergencies.

MEDICAL INSURANCE: Españolé offers the possibility of arranging a medical insurance for the students (see price list).

CANCELLATION

All cancellations must be notified in writing to Españolé International House Valencia. For cancellations made up to a month before the course is due to start, the school will refund all fees paid except the non-refundable deposit (200 €). For cancellations made between a month and a week before the course is due to start, the school will refund all fees paid minus a 25% of the total invoice and the non-refundable deposit (200 €) which will be kept as cancellation fee. In case a cancellation is made at short notice (a week or less before the course is due to start) the school will return all paid fees minus a 40% of the total invoice and the non returnable deposit (200 €) which will be kept as cancellation fee. No refund will be made once the course and/or accommodation period has started. The school reserves the right to cancel courses when insufficient bookings are made and to change students to other courses. If such a change is proposed, a full refund of fees, including the deposit, will be made if requested instead.

PUBLIC HOLIDAYS

There will be no lessons on some public holidays. No compensation will be made for these days; only private lessons can be made up. In case of two public holidays in the same week one of the days will be made up. Note that both national and local holidays may be subject to change, check with us the exact closing dates before enrolling. On the public holidays when the school is closed, classes are replaced by a free excursion. If a public holiday occurs at the start of the course students should reserve their place on the excursion before arrival.

POSTPONEMENT

You may postpone your starting date if necessary by notifying the school a minimum of 7 days before the beginning of the course. All fees will be transferred to a later starting date.

LATE ARRIVALS OR ABSENCES

If you arrive after the starting date of the course or are absent the course, no refund will be granted.

TRANSFERS

Españolé International House Valencia organises transfers on arrival and departure from the airport and stations in Valencia at extra cost (see price list).

To guarantee the transfer we need to know the arrival details (date, time, place, and flight number) at least two days before your arrival. In the event of last minute changes, the student should inform the school (by phoning the emergency number) otherwise we couldn't assure the transfer.

ATTENDANCE, PUNCTUALITY AND PERSONAL DISCIPLINE

The school requires all registered students to attend all timetabled classes at the given time. Students should respect the basic school rules both for courses and accommodation. In the case of serious misconduct, the student may be requested to leave immediately, in which case no refund will be made.

The school will be the sole arbiter of what constitutes a serious misconduct. All students adjudged guilty of serious misconduct will be required to pay for any damage caused.




españolé
Escuela de español

 **International House**
Valencia

 **International Association of Language Centres**

 A Member of the International House World Organisation


Instituto Cervantes
Centro Acreditado

ESPAÑOL
EN ESPAÑA
Rede Comunitat Valenciana



 CERTIFICADO
ISO 14064